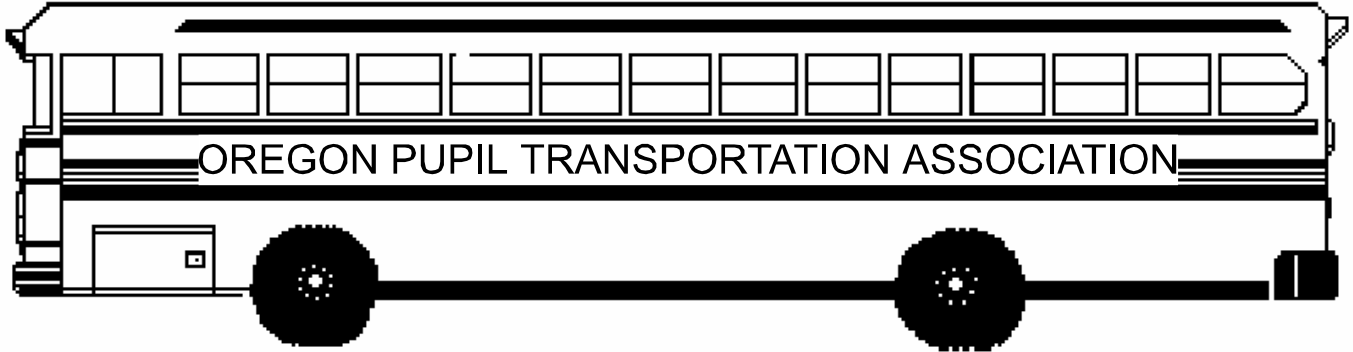


# 2017 AWARDS APPLICATIONS



<u>AWARD</u>	<u>DUE DATE</u>
Ron Bryan President's Award.....	May 12, 2017
Oregon Transportation Supervisor of the Year Award.....	May 12, 2017
Oregon School Bus Driver Trainer of the Year .....	May 12, 2017
Oregon School Bus Driver of the Year Award .....	May 12, 2017
Buck Klemm Special Needs Transportation Award .....	May 12, 2017
Doug Flatt Administrative Support Award.....	May 12, 2017
Dennis Essary Leadership Award.....	May 12, 2017
Golden Wrench Mechanic/Technician Award.....	May 12, 2017
Jack Sperr OPTA Training Award/Grant.....	May 12, 2017

## SPONSORED BY



**OREGON PUPIL TRANSPORTATION ASSOCIATION**

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## **INTRODUCTION**

The Oregon Pupil Transportation Association established the awards program as a means of recognizing those individuals within the state who have presented an image that is beyond the day-to-day performance of their duties. Please consider these qualities: leadership abilities, safety, integrity, attitude, cooperation, contributions, and commitment to student transportation and OPTA.

The Jack Speer Training Award/Grant is designed to benefit the training of drivers, support staff, mechanics/technicians, and/or supervisors.

All nominations must be sent to the Past President of OPTA by the deadline indicated on each award.

*Please Note:* While you are filling out the application(s), do not be concerned about the size of the box you are completing. The box will adjust to accommodate the information you are providing.

## **PRESIDENT'S AWARD**

### **In Honor of Ron Bryan**

Please nominate an individual who should be recognized for their outstanding contribution to Student Transportation. Your selection should be someone you are proud to support in receiving this honor. Please consider these qualities: leadership abilities, safety, integrity, attitude, cooperation, contributions, and commitment to student transportation and OPTA. Nominations must be sent to the Past President of OPTA by May 12, 2017. Please attach additional information and supporting documents. Recipient of this award will be honored at the OPTA Annual Awards Banquet held during the state summer conference.

#### **Eligibility Requirements:**

1. Must be involved directly or indirectly with student transportation.
2. Must have made a significant contribution to student transportation.
3. Must be recognized by others as a positive reflection to student transportation.

Thank you for taking the time to nominate this individual deserving of the honor of the Ron Bryan President's Award. The committee's selection will be made from the information you provide.

**Applications must be received by:**

**May 12, 2017**

**Send applications to:**

Chris Ellison  
Eugene SD 4J Transportation  
1938 W. 8<sup>th</sup> Ave  
Eugene, OR 97402-4367  
FAX 541.790.7470  
[ellison@4j.lane.edu](mailto:ellison@4j.lane.edu)

**OPTA - the energizing leader in promoting safe, efficient student transportation.**

Committee Notes:

## Ron Bryan President's Award Application

A. Personal Data:					
Name:		Address:			
City, State & Zip Code:		Phone:		Ext.	
OPTA Chapter Affiliate: <input type="checkbox"/> Northwest <input type="checkbox"/> South Willamette		Employed by:			
B. Employment Record: [Number of Years]					
Associated with Pupil Transportation:			In Current Position:		
Responsibilities:					
Contributions:					
C. Certifications / Activities:			Other Related Associations:		
Within Job Area:			Outside Job Area:		
D. Awards Received (outstanding service, community & industry related, etc.) / Offices Held					
Within Job Area:			Outside Job Area:		
E. Why are you nominating this person?					

Nominated By: \_\_\_\_\_ Date: \_\_\_\_\_  
 Your Employer: \_\_\_\_\_ Phone: \_\_\_\_\_ Ext. \_\_\_\_\_

Please comment in all areas (if applicable). Attach additional information to application if necessary.

## OREGON TRANSPORTATION SUPERVISOR OF THE YEAR AWARD

Please nominate an individual who should be recognized for their outstanding contribution to Student Transportation. Your selection should be someone you are proud to support in receiving this honor. Please consider these qualities: leadership abilities, safety, integrity, attitude, cooperation, and commitment to student transportation.

Nominations must be sent to the Past President of OPTA by May 12, 2017. Please attach additional information and supporting documents. The recipient of this award will be honored at the OPTA Annual Banquet held during the state summer conference.

### Eligibility Requirements:

1. Must be involved directly with student transportation in a supervisory position.
2. Must have made a significant contribution to student transportation.
3. Must be recognized by others as a positive reflection to student transportation.

Thank you for nominating an individual deserving of the honor the Oregon Transportation Supervisor Award. The committee's selection will be made from the information you provide.

**Applications must be received by:**

**May 12, 2017**

**Send applications to:**

Chris Ellison  
Eugene SD 4J Transportation  
1938 W. 8<sup>th</sup> Ave  
Eugene, OR 97402-4367  
FAX 541.790.7470  
[ellison@4j.lane.edu](mailto:ellison@4j.lane.edu)

**OPTA - the energizing leader in promoting safe, efficient student transportation.**

Committee Notes:

## Oregon Transportation Supervisor of the Year Award Application

<b>A. Personal Data:</b>				
Name:		Address:		
City, State & Zip Code:		Phone:		Ext. <span style="border: 1px solid black; display: inline-block; width: 20px; height: 15px;"></span>
OPTA Chapter Affiliate: <input type="checkbox"/> Northwest <input type="checkbox"/> South Willamette		Employed by:		
<b>B. Employment Record: [Number of Years]</b>				
Associated with Student Transportation:		In Current Position:		
Responsibilities:				
Contributions:				
<b>C. Certifications / Activities:</b>		<b>Other Related Associations:</b>		
Within Job Area:		Outside Job Area:		
<b>D. Awards Received (outstanding service, community &amp; industry related, etc.)/ Offices Held:</b>				
Within Job Area:		Outside Job Area:		
<b>E. Why are you nominating this person?</b>				

Nominated By: \_\_\_\_\_ Date: \_\_\_\_\_  
 Your Employer: \_\_\_\_\_ Phone: \_\_\_\_\_ Ext. \_\_\_\_\_

Please comment in all areas (if applicable). Attach additional information to application if necessary.

## OREGON SCHOOL BUS DRIVER TRAINER OF THE YEAR AWARD

Nominations are to include a complete application form and other supporting documentation. They are to be delivered to the Past President of OPTA by May 12, 2017. Your nominee should be someone you are proud to support and OPTA can be proud to represent as a professional School Bus Driver Trainer for the State of Oregon. The recipient of this award will be honored at the OPTA Annual Banquet held during the state summer conference.

### Eligibility Requirements:

1. Must hold a current Oregon School Bus Driver Certificate.
2. Must hold a current Oregon School Bus Driver Trainer Certificate and actively provide Behind-The-Wheel instruction.

### Job Performance:

1. Excellent driving record.
2. Professional appearance.
3. On time performance.
4. Displays initiative.
5. Displays willingness to go beyond the minimum required task.
6. Respected individual in their field.

### Specific Accomplishments

1. Has received other awards and recognition.
2. Actively involved in outside activities promoting awareness of the pupil transportation industry and student safety.

### Applications must be received by:

**May 12, 2017**

### Send applications to:

Chris Ellison  
Eugene SD 4J Transportation  
1938 W. 8<sup>th</sup> Ave  
Eugene, OR 97402-4367  
FAX 541.790.7470  
[ellison@4j.lane.edu](mailto:ellison@4j.lane.edu)

**OPTA - the energizing leader in promoting safe, efficient student transportation.**

Committee Notes:



## Oregon School Bus Driver Trainer of the Year Award Application

A. Personal Data:				
Name:		Address:		
City, State & Zip Code:		Phone:		Ext. <input type="text"/>
OPTA Chapter Affiliate: <input type="checkbox"/> Northwest <input type="checkbox"/> South Willamette		Employed by:		
B. Employment Record: [Number of Years]				
Associated with Pupil Transportation:		In Current Position:		
As School Bus Driver:		As Oregon School Bus Driver:		
As School Bus Driver With Current Employer:				
Responsibilities:				
Contributions:				
C. Accident Record:				
Accidents This Year:	Accidents Last Year:	Accidents During Driving Career:		
D. Attendance Record:				
Absences This Year:	Absences Last Year:			
E. Certifications / Activities:		Other Related Associations:		
Within Job Area:	Outside Job Area:			
F. Awards Received (safe driving, outstanding service, community & industry related)/ Offices Held:				
Within Job Area:	Outside Job Area:			
G. Why are you nominating this person?				

Supervisor's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Nominated By: \_\_\_\_\_ Phone: \_\_\_\_\_ Ext. \_\_\_\_\_

Please comment in all areas (if applicable). Attach additional information to application if necessary.

## OREGON SCHOOL BUS DRIVER OF THE YEAR AWARD

Nominations be may submit by any individual with reasonable knowledge of a person's job performance and activities. They are to be delivered to the Past President of OPTA by May 12, 2017. Nominations are to include a completed application form and other supporting documentation. Your Nominee should be someone you can be proud to support and OPTA can be proud to represent the professional image of school bus drivers in the State of Oregon. The recipient of this award will be honored at the OPTA Annual Banquet held during the state summer conference. You should consider:

### Eligibility Requirements:

1. Must hold a current Oregon School Bus Driver Certificate.
2. Must drive a school bus on a daily basis.

### Job Performance:

1. Excellent driving record.
2. Professional appearance.
3. On time performance.
4. Displays initiative, representative of positive change.
5. Displays willingness to go beyond the minimum required task.
6. Displays excellent student management skills.

### Specific Accomplishments

1. Has received other awards and recognition.
2. Is active in civic groups, and/or other activities promoting positive awareness of pupil transportation and student safety.

Applications must be received by:

**May 12, 2017**

Send applications to:

Chris Ellison  
Eugene SD 4J Transportation  
1938 W. 8<sup>th</sup> Ave  
Eugene, OR 97402-4367  
FAX 541.790.7470  
[ellison@4j.lane.edu](mailto:ellison@4j.lane.edu)

**OPTA - the energizing leader in promoting safe, efficient student transportation.**

Committee Notes:

## Oregon School Bus Driver of the Year Award Application

A. Personal Data:					
Name:		Address:			
City, State & Zip Code:		Phone:		Ext.	
OPTA Chapter Affiliate: <input type="checkbox"/> Northwest <input type="checkbox"/> South Willamette		Employed by:			
B. Employment Record: [Number of Years]					
Associated With Pupil Transportation:			In Current Position:		
As School Bus Driver:			As Oregon School Bus Driver:		
As School Bus Driver with current employer:					
Responsibilities:					
Contributions:					
C. Accident Record:					
Accidents This Year:		Accidents Last Year:		Accidents During Driving Career:	
D. Attendance Record:					
Absences This Year:			Absences Last Year:		
E. Certifications / Activities:			Other Related Associations:		
Within Job Area:			Outside Job Area:		
F. Awards Received (safe driving, outstanding service, community & industry related)/ Offices Held:					
Within Job Area:			Outside Job Area:		
G. Why are you nominating this person?					

Supervisor's Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
 Your Employer: \_\_\_\_\_ Phone: \_\_\_\_\_ Ext. \_\_\_\_\_

Please comment in all areas (if applicable). Attach additional information to application if necessary.

## OREGON SPECIAL NEEDS TRANSPORTATION AWARD

### In Honor of Buck Kelmm

Please nominate an individual who should be recognized for their contribution in the area of Special Needs Education/Transportation. Your selection should be someone you are proud to have representing the professional image that is demonstrated throughout Oregon in all areas of pupil transportation. Please consider these characteristics: high standard in all areas of the job responsibilities, with sensitivity and understanding in the field of transporting students with special needs.

Nominations are to be sent to the Past President of OPTA by May 12, 2017. Any additional information explaining this nomination is appreciated.

The recipient of this award will be honored at the OPTA Annual Banquet held during the state summer conference.

#### **Eligibility Requirements:**

Must have made a significant contribution to pupil transportation in the area of Special Needs. Must be recognized by others as a positive reflection in the area of Special Needs Transportation.

Thank you for taking the time to nominate this individual deserving of the honor of the Buck Klemm Special Needs Award. The committee's selection will be made from the information you provide.

**Applications must be received by:**

**May 12, 2017**

**Send applications to:**

Chris Ellison  
Eugene SD 4J Transportation  
1938 W. 8<sup>th</sup> Ave  
Eugene, OR 97402-4367  
FAX 541.790.7470  
[ellison@4j.lane.edu](mailto:ellison@4j.lane.edu)

**OPTA - the energizing leader in promoting safe, efficient student transportation.**

Committee Notes:

## Buck Klemm Special Needs Transportation Award Application

A. Personal Data:				
Name:		Address:		
City, State & Zip Code:		Phone:		Ext.
OPTA Chapter Affiliate: <input type="checkbox"/> Northwest <input type="checkbox"/> South Willamette		Employed by:		
B. Employment Record: [Number of Years]				
Associated With Pupil Transportation:		In Current Position:		
As School Bus Driver:		As Oregon School Bus Driver:		
As School Bus Driver With Current Employer:				
Responsibilities:				
Contributions:				
C. Accident Record:				
Accidents This Year:	Accidents Last Year:	Accidents During Driving Career:		
D. Awards Received (safe driving, outstanding service, community & industry related)/ Offices Held:				
Within Job Area:	Outside Job Area:			
E. Activities:				
Within Job Area:	Outside Job Area:			
F. Why are you nominating this person?				

Nominated By: \_\_\_\_\_ Date: \_\_\_\_\_  
 Your Employer: \_\_\_\_\_ Phone: \_\_\_\_\_ Ext. \_\_\_\_\_

Please comment in all areas (if applicable). Attach additional information to application if necessary.

## OREGON TRANSPORTATION ADMINISTRATIVE SUPPORT AWARD In Honor of Doug Flatt

Please nominate an individual who should be recognized for their outstanding contribution to Student Transportation. Your selection should be someone you are proud to support in receiving this honor. Please consider these qualities: leadership abilities, safety, integrity, attitude, cooperation, contributions, and commitment to student transportation and OPTA. Nominations must be sent to the Past-President of OPTA by May 12, 2017. Please attach additional information and supporting documents. The recipient of this award will be honored at the OPTA Annual Banquet held during the state summer conference.

### Eligibility Requirements:

1. Must be involved directly with student transportation in an administrative support position.
  - a. Routing
  - b. Dispatching
  - c. Clerical
  - d. Office Specialist
2. Must have made a significant contribution to student transportation.
3. Must be recognized by others as a positive reflection to student transportation.

Thank you for nominating an individual deserving of the honor of the Doug Flatt Administrative Support Award. The committee's selection will be made from the information you provide.

### Applications must be received by:

**May 12, 2017**

### Send applications to:

Chris Ellison  
Eugene SD 4J Transportation  
1938 W. 8<sup>th</sup> Ave  
Eugene, OR 97402-4367  
FAX 541.790.7470  
[ellison@4j.lane.edu](mailto:ellison@4j.lane.edu)

**OPTA - the energizing leader in promoting safe, efficient student transportation.**

Committee Notes:

## Doug Flatt Administrative Support Award Application

A. Personal Data:				
Name:		Address:		
City, State & Zip Code:		Phone:		Ext. <input type="text"/>
OPTA Chapter Affiliate: <input type="checkbox"/> Northwest <input type="checkbox"/> South Willamette		Employed by:		
B. Employment Record:				
Number of Years Associated with Pupil Transportation:				
Number of Years as Administrative Support with Current Employer:				
Number of Years in Current Position:				
Responsibilities:				
Contributions:				
C. Awards Received (safe driving, outstanding service, community & industry related)/ Offices Held:				
Within Job Area:		Outside job Area:		
D. Activities:				
Within Job Area:		Outside Job Area:		
E. Why are you nominating this person?				

Nominated By: \_\_\_\_\_ Date: \_\_\_\_\_

Your Employer: \_\_\_\_\_ Phone: \_\_\_\_\_ Ext. \_\_\_\_\_

Please comment in all areas (if applicable). Attach additional information to application if necessary.

## **OPTA LEADERSHIP AWARD In Honor of Dennis Essary**

The Oregon Pupil Transportation Association (OPTA) is accepting nominations for the Dennis Essary Leadership Award. The award is co-sponsored by Michael J. Martin, Executive Director of the National Association for Pupil Transportation (NAPT).

About the Award:

The Dennis Essary Leadership Award is intended as recognition for selfless individual achievement. This award acknowledges and celebrates exemplary leadership that has a significant and positive impact on a student, a school system and/or a community of learners.

Awards will be made at the discretion of the OPTA Board of Directors.

Guidelines and Eligibility:

Candidates must be or have been contributing members of our professional community, directly associated with managing safe and effective student transportation.

Each candidate will be judged on three primary factors:

- Leadership in OPTA
- Leadership in the institution or institutions where they have been employed; and
- Leadership in influencing change

In addition the Recognition Committee will also look for evidence that supports:

- Leadership in the efficient and effective delivery of school transportation
- Leadership in managing human, financial, and technology resources within an organization or institution
- Leadership in areas of professional development within a professional association or other non-profit enterprise
- Leadership in the creation of educational opportunities for children

Recognition:

The Dennis Essary Leadership Award is intended to recognize members of OPTA that give freely of their time to improve the lives of K-12 students in Oregon. Award recipients are therefore recognized at the OPTA Annual Banquet held during the state summer conference.

**HOW TO NOMINATE AN INDIVIDUAL:**

Nominations must be submitted using the form provided.

Please follow the criteria guidelines listed below as you fill out the nominating form. You may include additional pages of supporting documents pertaining to your nominee (i.e. resume, awards, accomplishments, etc...).



## Oregon Pupil Transportation Association

### CRITERIA:

Each candidate will be judged initially on the following primary factors:

- Substantive participation and leadership in OPTA, including committees, work groups, mentoring activities, etc.
- Evidence of impact on and engaging others in the profession of school transportation
- Contributions considered to have had an impact on the OPTA community and/or broader education community.
- Leadership demonstrated in institutions currently or previously employed.

In addition the Recognition Committee will also look for evidence that supports:

- Breadth of the community engagement portfolio.
- Leadership in addressing issues, influencing change, or new directions from the perspective of higher education.

Nominees will be persons that have been members of OPTA for at least 5 years and have also been involved in at least one other non-sectarian, not-for-profit organization.

The nominee will be required to have served in a leadership role, such as chair, vice-chair, or treasurer, of OPTA or at least one other non-sectarian, not-for-profit organization and also have a recognized record of successful achievement in improving the organization.

Thank you for nominating an individual deserving of the honor of the Dennis Essary Leadership Award. The committee's selection will be made from the information you provide.

**Applications must be received by:**

**May 12, 2017**

**Send applications to:**

Chris Ellison  
Eugene SD 4J Transportation  
1938 W. 8<sup>th</sup> Ave  
Eugene, OR 97402-4367  
FAX 541.790.7470  
[ellison@4j.lane.edu](mailto:ellison@4j.lane.edu)

**OPTA - the energizing leader in promoting safe, efficient student transportation.**

Committee Notes:

## Dennis Essary OPTA Leadership Award Application

A. Personal Data:				
Name:		Address:		
City, State & Zip Code:		Phone:		Ext. <input type="text"/>
OPTA Chapter Affiliate: <input type="checkbox"/> Northwest <input type="checkbox"/> So. Willamette		Employed by:		
B. Employment Record: [Number of Years]				
Associated with Student Transportation:		In Current Position:		
Responsibilities:				
Leadership Contributions:				
C. Certifications / Activities:		Other Related Associations:		
Within Job Area:		Outside Job Area:		
D. Awards Received (outstanding service, community & industry related, etc.)/ Offices Held:				
Within Job Area:		Outside Job Area:		
E. Why are you nominating this person?				

Nominated By: \_\_\_\_\_ Date: \_\_\_\_\_  
 Your Employer: \_\_\_\_\_ Phone: \_\_\_\_\_ Ext. \_\_\_\_\_

Please comment in all areas (if applicable). Attach additional information to application if necessary.

## OREGON SCHOOL BUS MECHANIC/TECHNICIAN OF THE YEAR

Please nominate an individual who should be recognized for their outstanding contribution to Student Transportation. Your selection should be someone you are proud to support in receiving this honor. Please consider these qualities: leadership abilities, safety, integrity, attitude, cooperation, contributions, and commitment to student transportation and OPTA. Nominations must be sent to the Past-President of OPTA by May 12, 2017. Please attach additional information and supporting documents. Recipient of this award will be honored at the OPTA Annual Banquet held during the state conference.

### Eligibility Requirements:

1. Must be involved directly or indirectly with student transportation.
2. Must have made a significant contribution to student transportation.
3. Must be recognized by others as a positive reflection to student transportation.

Thank you for nominating an individual deserving of the honor of the Golden Wrench Award. The committee's selection will be made from the information you provide.

**Applications must be received by:**

**May 12, 2017**

**Send applications to:**

Chris Ellison  
Eugene SD 4J Transportation  
1938 W. 8<sup>th</sup> Ave  
Eugene, OR 97402-4367  
FAX 541.790.7470  
[ellison@4j.lane.edu](mailto:ellison@4j.lane.edu)

**OPTA - the energizing leader in promoting safe, efficient student transportation.**

Committee Notes:

## Golden Wrench Oregon School Bus Mechanic/Technician Award Application

A. Personal Data:				
Name:		Address:		
City, State & Zip Code:		Phone:		Ext. <input type="text"/>
OPTA Chapter Affiliate: <input type="checkbox"/> Northwest <input type="checkbox"/> So. Willamette		Employed by:		
B. Employment Record:				
Number of Years Associated with Pupil Transportation:				
Number of Years as Mechanic/Technician with Current Employer:				
Number of Years in Current Position:				
Responsibilities:				
Contributions:				
C. Accident Record (if applicable):				
Accidents this Year:	Accidents last Year:	Accidents during Driving Career:		
D. Awards Received (safe driving, outstanding service, community & industry related)/ Offices Held:				
Within Job Area:		Outside job Area:		
E. Activities:				
Within Job Area:		Outside Job Area:		
F. Why are you nominating this person?				

Nominated By: \_\_\_\_\_ Date: \_\_\_\_\_  
 Your Employer: \_\_\_\_\_ Phone: \_\_\_\_\_ Ext. \_\_\_\_\_

Please comment in all areas (if applicable). Attach additional information to application if necessary.

## OPTA TRAINING AWARD/GRANT In Honor of Jack Sperr

### Award Criteria:

- The Committee will determine how many awards will be granted. No award will be presented if applicants do not meet criteria.
- Applicants will submit grant application stating the purpose of the request and how it will improve training in their operation.
- Applications must be received by **May 12, 2017**.
- Award will be presented at annual OPTA Banquet.
- The award may be used to benefit the training of drivers, support staff, mechanics/technicians, or supervisors.
- A detailed description of how the money will be used must be included in the grant application.
- OPTA Chapters and ODE are not eligible for this award.
- Committee members and chair will be as described in the OPTA Officers' Manual.
- Evaluation of applicants will be completed using the Criteria/Points evaluation form.
- Awards will only be made to districts, contractors, or other transportation entities. Awards will not be presented to individuals.
- The OPTA Executive Secretary, at the direction of the President, will directly reimburse vendors or suppliers who provide goods or services for this award.
- A Certificate of Merit will be presented to each winner.
- A follow-up summary is required that provides information on how successful the grant program was.

### Applications must be received by:

**May 12, 2017**

### Send applications to:

Chris Ellison  
Eugene SD 4J Transportation  
1938 W. 8<sup>th</sup> Ave  
Eugene, OR 97402-4367  
FAX 541.790.7470  
[ellison@4j.lane.edu](mailto:ellison@4j.lane.edu)

## Jack Sperr OPTA Training Award/Grant Application

A. Applicant Information:					
District\ Contract\ Organization		Mailing Address:			
City, State & Zip Code:		Phone:		Ext.	
Person Making Application		Employed by:			
B. Program Outline, Goals, Projected Outcome:					
C. Impact of Award:					
Number of potential people the training will reach.					
Number of years of perpetual use the training session will be available.					
Explain how your application\program meets a local or statewide need.					
D. Creativity:					
Explain how your program is similar or different from other programs in the state or in your area.					
E. Demonstration of Ability to Perform					
Explain the number of training programs you have performed\completed that demonstrate your ability to accomplish/complete this grant.					
F. Summary Report					
Explain how and when you will report to the OPTA Board of Directors statistical or other Information gathered and persons affected by or participated in the program(s).					