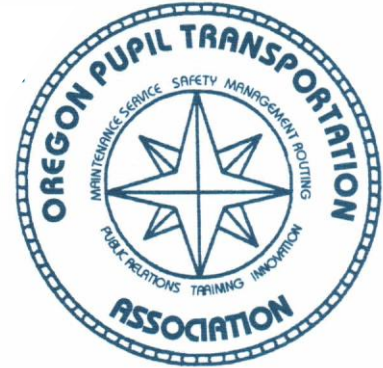


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## Northwest Chapter Meeting Minutes October 18, 2007

President Lynnette O'Dell called the meeting to order at 11:10 am.

Members present: Lynnette O'Dell, Oregon City SD; Sarah Jones, Western Bus Sales; Fern Matthews, Estacada SD; Mike Conley, Northside Ford; T.J. Crockett, NCSD; Dawn Persall, NCSD; Janet Alley, NCSD; Doug Fedderson, NCSD; Debby Wright, Beaverton; Judy Friesz, Tigard-Tualatin SD; Daryl Jefferson, Lk Oswego - First Student; Kim Hevia, Schetky NW Sales; John Van Winkle, Schetky NW Sales; Dan Woods, Brattain Bus Sales; Bill Mattson, Estacada SD; Bill Trapp, NCSD; Jean Frazey, Beaverton

Total attending: 17

Minutes taken by: Jean Frazey

May 2007 Meeting Minutes were approved.

### **Financial Report: Debby Wright reports that:**

May '06':

Cash/Bank Account - \$10,081.78

Deposits - 1,635.00

Liabilities - - 1,432.66

Total Balance \$10,284.12

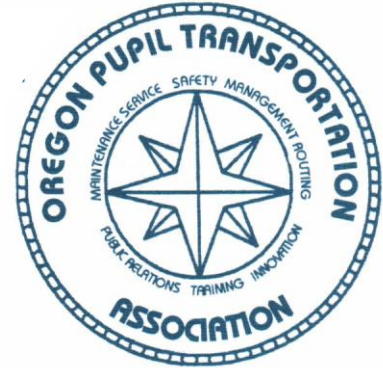
May Liabilities:

Speaker for Winter Workshop \$ 218.98

Equipment 50.00

Regional Safety Exercise \$1,163.68

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Coffee & Supplies

Donuts

Certificates

Plaques

June '06':

Cash/Bank Account - \$ 10,284.12

Deposits - 1,038.50

Liabilities - 1,567.00

Total Balance \$ 9,755.62

June Liabilities:

To Stat OPTA Winner Support \$ 67.00

To State OPTA Conference 1,500.00

July '06':

Cash/Bank Account - \$ 9,755.62

Deposits - 50.00

Liabilities - 0.00

Total Balance \$ 9,805.62

August '06':

Cash/Bank Account - \$ 9,805.62

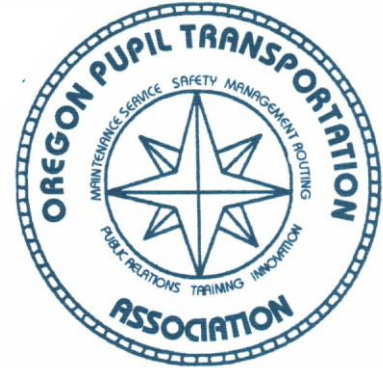
Deposits - 50.00

Liabilities - 859.51

Total Balance \$ 9,171.11

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August Liabilities:

Doug's Get Well \$ 28.25

Water & Pop 85.76

Copies for Speaker 82.50

Donuts 663.00

September '06':

Cash/Bank Balance - \$ 9,171.11

Deposits - 14,091.10

Liabilities - 7,681.99

Total Balance \$ 15,580.22

September Liabilities:

Red Cross \$ 4,403.00

Speaker (Dave) 2,891.30 + 190.85

Speaker (Duane) 190.85

Debby has moved the CD to a better interest paying account with Washington Mutual. The statement only comes out quarterly, so Debby will request statements for June, July, August and September.

Financial Report approved

**Committee Reports**

**August Workshop:**

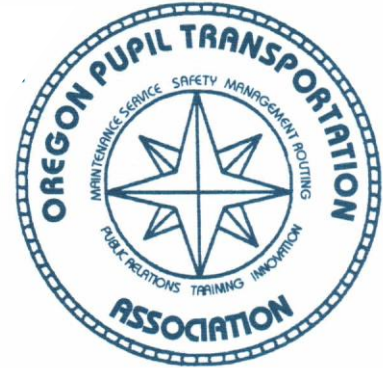
Bill Mattes/Deborah Lincoln will co-chair

A committee will be organized and meeting scheduled soon.

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Need suggestion for location for 2008 Workshop because of construction at Rex Putman. Oregon City HS was suggested. Lynnette will check into the facility for large classroom sizes. A good size parking lot is needed for Reference Pt Training. Cost to use facility. Dates to consider: Aug 5 - 8 or Aug 11 - 15, 2008.

A discussion on class sizes at the workshop opened up. Some of the classes are so big that it is hard for instructors to be effective in instructing everyone. There has to be a way to monitor drivers making class schedule changes on their own and limiting class size during registration. Having classes offered more times could also help.

It was suggested to look a PACE for DDC training also at the Workshop.

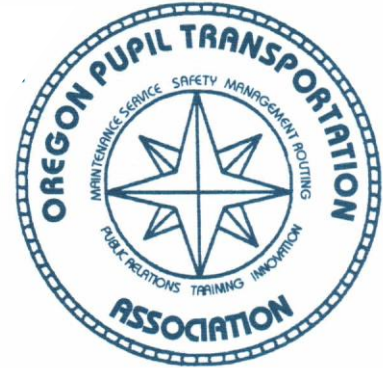
## **Education:**

Janet Alley will chair

- Reynolds SD will be having a First Aid Class on 1<sup>st</sup> Saturday of the month. For more information contact Janet Fellis at 503-492-4921.
- Beaverton has a Medic Pediatric First Aid class on Nov. 5<sup>th</sup> from 7 - 3:30. Call 503-672-3721 Jean for more information.
- Beaverton 8 Hour CORE on Nov. 5<sup>th</sup> from 7 - 1:30. Call Jean at above number for more information.
- Beaverton 4 Hour DDC Class on Nov. 5<sup>th</sup> from 7 - 11. Call Jean at above number for more information.
- Clackamas is having a CORE class and FA class. Call T.J. Crockett for more information.

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**Membership: No Report**

**Poster Contest: Needs a chairperson**

**Sunshine: Debby Wright reports there is nothing she is aware of.**

**Winter Workshop:**

Jean reports that it is scheduled for March 19, 2008. The location is still to be determined. Speaker Topics include: Mentoring New Drivers, How to stop bullying on the bus, Work Ethics and Expectations. More information will be coming. Mark your calendars and make plans to attend.

**Safety Exercise: No Report**

**State Board:**

T.J. reports that there will be a final audit of the chapter and state financial books scheduled by Kathy Houck.

**Summer Conference: No Report**

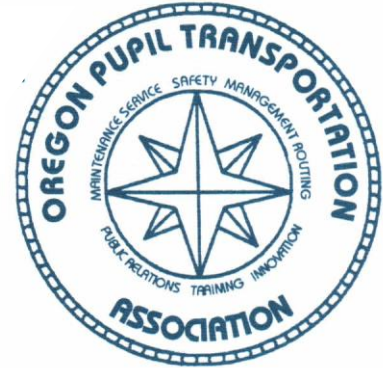
**Old Business:**

No Report

**New Business:**

Brian Mullins (Web-Master) has requested some guidelines to help him with request to post things on the website. There was a discussion and it was felt that prior approval should happen by possibly a committee of the Past President, Present President and President Elect before posting anything. Lynnette will take this to the state board for consideration.

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**Round Table Discussion**

Meeting Location - Does it work for attending the meeting? It was felt that the location had easy access for everyone and to continue meeting at Village Inn located at 17070 SW 172<sup>nd</sup> in Tigard off of I-5 at exit 290, across the street from the Bridgeport Plaza.

Daryl Jefferson led a discussion about the new guidelines concerning using Charter Buses for school related activities. It seemed that most Districts would not have a problem with this but the group felt that districts east of the mountains may have problems because of the distance from things and equipment availability in their districts.

Lynnette encourages all of the members to invite and promote OPTA to neighboring districts to come to our meetings.

Meeting adjourned 12:35 pm

Next Meeting: 11 am - November 21, 2007 at Village Inn, 17070 SW 72 in Tigard. Take I-5 to exit 290. It is located across from the Bridgeport Plaza.

**SEE YOU AT THE  
Next Meeting  
November 21, 2007!**