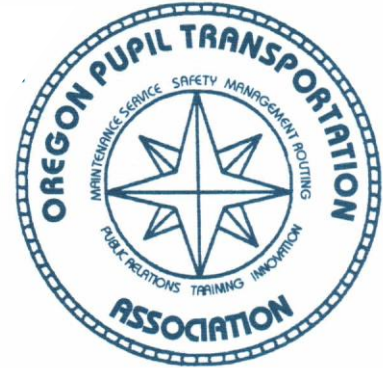


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**Oregon Pupil Transportation Association
Northwest Chapter Meeting Minutes**

February 18, 2009

President- TJ Crockett called the meeting to order at 11:10 am.

Members present: Debby Wright, Beaverton; Paula Adams, Beaverton SD; Patricia Carner, Beaverton; Mary Conger, NCSD; Mary Conger, NCSD; Mike Conley, Northside Ford; Teri Brady, PPSD; Keith Wright, PPSD; Melody Pierce, Northside Ford; Charisse Wall, PPSD; Jean Frazey, Beaverton; Shannon Pierce, PPSD; Sandy Van Baggen, PPSD; Phil Weber, PPSD; Shawn Choruby, Western Bus Sales; TJ Crockett, NCSD; Kathy Houck, Reynolds SD; Dawn Parsell, NCSD and Doug Fedderson, NCSD

Total attending: 20

Minutes taken by: Jean Frazey

January 2009 Meeting Minutes were accepted and approved.

<u>Financial Report:</u>	Debby Wright reports that:
Balance as of January 2009	\$ 7,533.64
Deposits	0
Expenses	280.31
	Winter Workshop items
Ending Balance as of January 31, 2009	\$ 7,253.33

CD-

No information available

Financial Report was accepted and approved

Committee Reports

August Workshop: Mary Conger reported for Bill Mattes

The planning committee has been working on the class schedule for the workshop week and is continuing to look for new courses to offer. They request that anyone with a new course and presenter please submit it to the committee. Contact Bill Mattes at Estacada SD-Transportation.

The committee has gathered information regarding the loss revenue in providing the First Aid Certification classes at the workshop in the past. It has been determined the fee for the First Aid class will increase \$5.00 to cover the actual cost of the course.

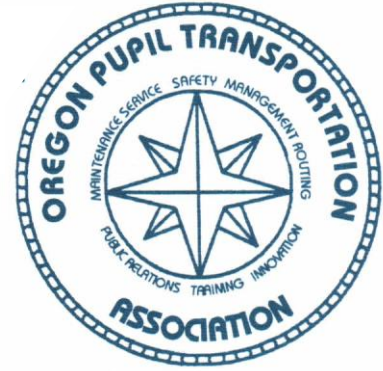
The workshop is scheduled for August 11 – 14, 2009 at Oregon City HS.

Winter Workshop: Jean Frazey reported

The Winter Workshop is Monday, March 16th, 2009 at Crowne Plaza in Lake Oswego from 8 am – 1 pm.

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The Registration form will be available starting February 25th, 2009 on the OPTA website. The Workshop cost is \$15.00 per attendee which includes lunch. Deadline for registration is March 13th, 2009.

There is an EARLY REGISTRATION DRAWING for everyone registered and paid for by March 6th, 2009. The drawing will be held at 8 am on March 16th, 2009. The drawing is for a prize valued at \$60.00. So get those registrations in early to be eligible.

The topics offered at the Workshop will be:

- Rules of Order
- Fuel Tax & Mileage
- Legal Responsibility & Liability of Student Harassment

Education: Sandy Van Baggen handed out a list of classes in the region. The list is located on the website www.optaschoolbus.org. It is the hope that this list will assist District's in finding courses and networking with fellow operations.

Please contact Sandy V. at Portland Public SD with your classroom class schedules so we can utilize our resources within the region.

Membership: Kathy Houck reported

No additional changes to the current member list.

Please note that the OPTA Newsletter uses the membership list for mailing so please make sure that you are up to date.

Poster Contest: Mary Conger reported for Debbie Champion

SW Willamette chapter developed a flyer and is available on the OPTA website for districts to use to promote the contest with their schools.

The theme for the 2008-09 Poster contest is "Cross in view, It's the right thing to do." The deadline for the NW Chapter contest is April 17th, 2009.

Sunshine: Debby Wright reports

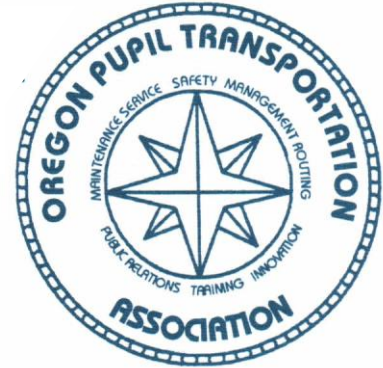
She just received the address for Dan Henry from Salem-Keizer SD and will be sending a card with our thoughts to him.

Safety Exercise: Mary Conger reports

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The 2009 NW Chapter Regional Safety Exercise will be Liberty HS in Hillsboro on May 16th, 2009. She has buses arranged with PPSD and Hillsboro SD. She needs judges, runners and support staff. It is requested that Trainers, Dispatchers, Mechanics and Drivers willing to volunteer please contact Mary C. at North Clackamas SD.

State Safety Exercise will be May 30th, 2009 in Redmond at the old Wal-Mart parking lot. The committee is still working on arranging for buses, judges, runners and support staff.

State Board: Doug Fedderson/Mary Conger reported

Board discussed the impact of a bill proposal on the maximum age of a school bus in use in the state. The bill suggests 15 years but the State Board discussed what hardship this suggestion puts on districts having to replace. It was thought that 20 years was more realistic. The bill has not gone to committee or vote.

The Board discussed that NAPT Conference and Trade Show will be in Portland on Oct. 30 – Nov. 4, 2010. The Board is starting to make plans in getting involved. The chapters will also be getting involved at a later date.

Summer Conference: Doug Fedderson reported

The conference is June 22 - June 25, 2009 in Eugene at the Valley Inn.

A survey went out this past week asking for input from past attendees about what their level of participation would be at the conference this year because of statewide budget issues. It was requested that if your location has not completed the survey that it get done right away so decision can be made.

The committee for the Technician portion of the conference is looking for any suggestions with ideas for new courses please submit ideas or requests to Steve Huillet at ODE.

Old Business:

No report from Mary Conger on presenting to the State Board the idea of mirroring our State and Regional safety exercises closer to the National exercise.

NWOPTA \$500 Grant Program– TJ Crockett reported that he has not completed budget requirements to move on with the Grant program. Debby Wright will compile information for TJ from past budgets that he needs. TJ will also bring the final draft of the rules and guidelines for the Grant program for Board approval at next meeting.

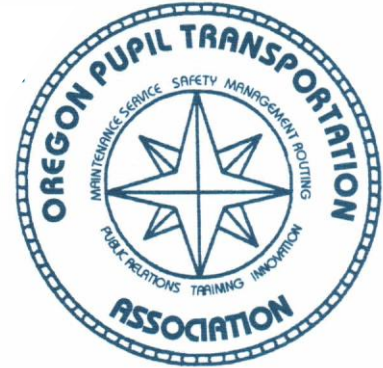
TJ Crockett led a discussion on 1 year-3 year- and 5 year goals for NWOPTA:

- Becoming involved with the Love the Bus campaign sponsored by American School Bus Assoc. every February. The chapter could use this as a vehicle to endorse and promote public education in the region on the positives of school busing.

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- Sponsor to region transportation operations the Share the Road campaign that Patricia Carner presented at the January meeting
- Identifying and improving on the benefits of our monthly meetings to increase meeting attendance.
 - o Discussion on the how the current meeting participation impacts the volunteering that is needed on committees and projects.
 - o The participation impacts the flow of information.
 - o The impact to the sharing of resources.
- Improve the quality of the website and develop chapter pages within the current website.
 - o Create website based Trainer Forums
 - o Transportation Networking.
 - o Dispatcher resources
- Assign to the monthly meetings a theme for Roundtable Discussions.
- Review the chapters Mission Statement to see that we are living up to our intent.

A committee was formed to address the goals of the chapter and bring information to our next meeting. The committee members are Kim Crabtree-Sherwood SD, Patricia Carner-Beaverton SD, Paula Adams-Beaverton SD, Kathy Houck-Reynolds SD, TJ Crockett-N.Clack SD, Charisse Wall-Portland Public SD. TJ will contact Joanie Zielinski-Astoria SD to see if she would be part of the committee.

New Business:

TJ Crockett reported that the consulting firm of EcoNorthwest presented their findings and recommendations to the Ways and Means committee of legislation on "Oregon Public School Transportation Funding: An Evaluation of Alternative Methods. [Here](#) is a summary and recommendations from the report made available by Chalk Board Project.

Good of the Order

Melody Pierce, Northside Ford shared information on Customer Loyalty Rewards Program that is available

Dan Wood, Brittain shared that SW Willamette Chapter has moved their Winter Workshop to W. Albany HS on February 21, 2009

Meeting adjourned 12:30 pm

Next Meeting: After Winter Workshop on March 16, 2009, 1 pm