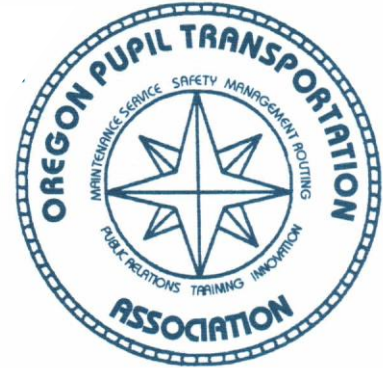


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Oregon Pupil Transportation Association
Northwest Chapter Meeting Minutes
January 21, 2009

President-Elect Mary Conger called the meeting to order at 11:10 am.

Members present: Debby Wright, Beaverton; Paula Adams, Beaverton SD; Patricia Carner, Beaverton; Sharon Pierce, PPSD; Jean Frazey, Beaverton; Mary Conger, NCSD; Robin Strand, PPSD; Sandy Van Baggen, PPSD; Dave Waldrop, NCSD; Dan Wood, Brattain; Kim Crabtree, Sherwood SD; Mike Conley, Northside Ford; and Robin Biden, Hillsboro SD

Total attending: 13

Minutes taken by: Jean Frazey

November 2008 Meeting Minutes were accepted and approved.

December Meeting canceled due to inclement weather.

Financial Report: Debby Wright reports that:

Balance as of November 2008: \$ 4,042.32

Deposits: 562.35

Summer Workshop concessions and registration

Expenses: 200.00

Winter Workshop Room Dep.

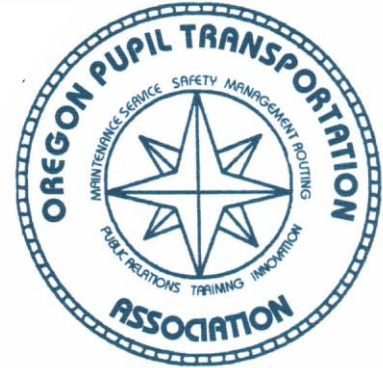
Ending Balance as of November 30, 2008: \$ 4,404.67

CD-

Beginning balance on September 1, 2008 \$ 3,610.81

Interest September 19 10.25

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Interest October 20 9.94

Interest November 20 10.30

Ending balance on November 30, 2008 \$ 3,641.30

Balance as of December 2008 \$ 4,404.67

Deposits 3,128.97

Ending balance as of December 31, 2008 \$ 7,533.64

Financial Report was accepted and approved

Committee Reports

August Workshop: Mary Conger reported for Bill Mattes

There is a planning meeting scheduled for Jan. 29, at Izzy's in Oregon City at 11 am. All are welcome to attend and bring their ideas. The workshop is scheduled for August 11 - 14, 2009 at Oregon City HS.

Winter Workshop: Jean Frazey reports that the Winter Workshop is Monday, March 16th, 2009 at Crowne Plaza in Lake Oswego from 8 am - 1 pm.

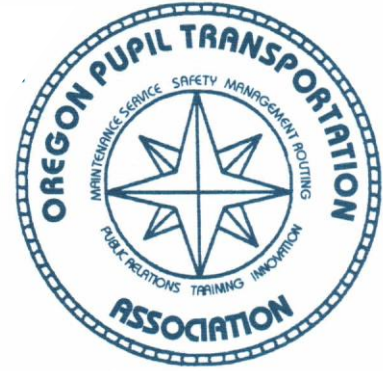
There will be a drawing for a prize of those who get their registration in early. More details will be posted with the Registration form at the end of February.

The topics offered at the Workshop will be:

- Rules of Order
- Fuel Tax & Mileage
- Legal Responsibility & Liability of Student Harassment

SW Willamette Winter Workshop: Mary Conger had copies of the flyer. She encourages everyone to attend. The registration deadline is February 6th. The topic is when Passenger vehicle meets Train.

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Education: Sandy Van Baggen handed out a list of classes in the region. The list is located on the website www.optaschoolbus.org. It is the hope that this list will assist District's in finding courses and networking with fellow operations.

Membership: A current membership list was made available to the meeting attendees to verify that their dues are paid up. If their name was not listed they were directed to contact Kathy Houck at Reynolds SD for their questions.

Please note that the OPTA Newsletter uses the membership list for mailing so please make sure that you are up to date.

Poster Contest: Mary Conger reported for Debbie Champion that Carl Salstrom, Salem-Keizer SD will be the poster contest contact person for the state.

SW Willamette chapter will develop a flyer and make it available to NW Chapter to share with operations to promote the Poster Contest.

ODE will be sending notices to all school district Superintendents on the poster contest.

The theme for the 2008-09 Poster contest is "Cross in view, It's the right thing to do." The deadline for the NW Chapter contest is April 17th, 2009.

Mary is looking for volunteers to help organize the submitted posters to prepare for the voting. It is tentatively set for May 5th at Alder Creek MS (next to N. Clackamas Transportation operation. Please contact Mary if you can assist her.

Sunshine: Debby Wright reports Dan Henry from Salem-Keizer SD is ill. She will send a card with our thought to him.

Safety Exercise: Mary Conger reports that 2009 NW Chapter Regional Safety Exercise will be Liberty HS in Hillsboro on May 16th, 2009.

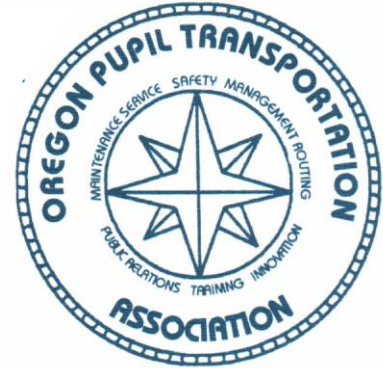
SW Willamette Chapter Regional is May 2nd, the location TBA.

State Safety Exercise date and location TBA.

PPS has volunteered to supply the Special Needs vehicle for the exercise at NW Chapter's and State exercises. They will supply Girardin's Minibuses.

OPTA the energizing leader in promoting safe, efficient student transportation.

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State Board: Nothing reported

Summer Conference: TJ Crockett reports that the conference is June 22 through June 25, 2009 in Eugene.

Old Business:

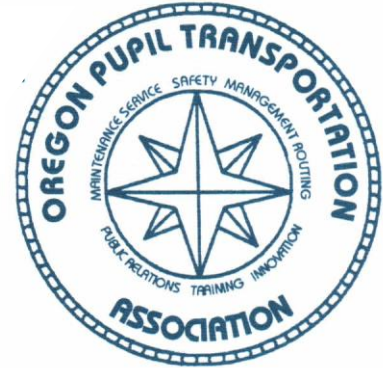
It was discussed again about moving our regional and state safety exercise to more mirror the National exercise. It was shared that although in the past the exercise philosophy was to allow everyone who wants to participate but the points were made that the National requirements of timed events encourages safety and driving skills awareness with our drivers but would also help them to work towards perfecting their driving skills. The discussion also brought to light that there is an expectation in the daily operations that drivers are using timing standards on their routes so why not in the safety exercise. Other things that have been used at the National event were to black out the back window and to cover crossover mirrors. Mary Conger will take this information to the State board for consideration.

NWOPTA \$500 Grant Program- TJ Crockett reports that he has not been able to locate any budget information to be able to amend it. He will work up a budget with Debby Wright to present at the next meeting.

Mary Conger shared that TJ Crockett wants to work on 1 year-3 year- and 5 year goals for NWOPTA at the next meeting.

- Re-think what goals we want to see the chapter work towards. Here are some suggestions by the secretary:
 - Are there events, activities, or campaigns that the NW Chapter would want to endorse or sponsor?
 - What would it take to get better attendance at our monthly meetings?
 - What can we do to increase our membership? What are the benefits to being a member?
 - Are there educational opportunities for drivers that the NW Chapter could help support at other times of the year besides our August event?
 - Can you think of other things to bring to the next meeting to share?

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New Business:

Share the Road campaign - Patricia Carner introduced a state wide campaign to get drivers to look for motorcyclist, bicyclist and pedestrians'. She cited a couple of local incidents where a bicyclists and motorcyclists where struck and killed by other vehicles on the road. She suggests that this campaign could be used in bus transportation operations. She showed a sample of a "Look Twice - Save a Life" sign that could be posted next to all exit gates for a reminder. She was directed to Steve Huilett, ODE to possibly help get a campaign flyer out to all state operations. It was also suggested that NW Chapter could sponsor this campaign to state operations.

Relay for Life - Mary Conger presented for approval a fundraiser for the NW Regional Safety Exercise of a food vendor to sell food and drink at the exercise and split the processes between NW Chapter and Relay for Life. Several people from North Clackamas Operations are active in this charity and would be able to work at the booth. After a discussion it was approved to provide this at the exercise.

Round Table Discussion -

Kim Crabtree from Sherwood SD asked for suggestions in promoting the safety exercise with her drivers. It was shared by others that promoting the benefits of the practice and to appeal to the drivers' competitive sense with perfecting their skills has worked for them. They also use recognition with the drivers' co-workers at meetings and postings to help promote the exercise.

Good of the Order

Robin Biden brought samples of sweatshirts and T-shirts that she has for sale. Contact her for any silk screening needs she has a source for this.

Meeting adjourned 12:00 pm

Next Meeting: February 18, 2009, 11 am at Village Inn, 17070 SW 72 in Tigard. Take I-5 to exit 290. It is located across from the Bridgeport Plaza.