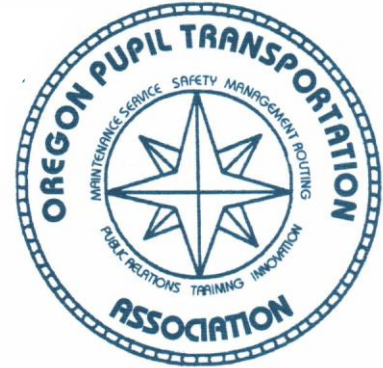


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Oregon Pupil Transportation Association

Northwest Chapter Meeting Minutes

November 19, 2008

President TJ Crockett called the meeting to order at 11:10 am.

Members present: T.J. Crockett, NCSD; Doug Fedderson, NCSD; Debby Wright, Beaverton; Paula Adams, Beaverton SD; Kathy Houck, Reynolds SD; Patricia Carner, Beaverton; Keith Wright, PPSD; Charisse Wall, PPSD; Jean Frazey, Beaverton; Mary Conger, NCSD; Denise Richardson, Astoria SD; Joanie Zielinski, Astoria SD; Robin Strand, PPSD; Sandy Van Baggen, PPSD; Andy Leibenguth, PPSD; John Appleton, PPSD; Tina Huber, NCSD; Jennifer Willis, NCSD; Dave Waldrep, NCSD; Sharon Pierce, PPSD; Bob Bilder, NCSD and Janet Alley, NCSD
Total attending: 22

Minutes taken by: Jean Frazey

October 2008 Meeting Minutes were accepted and approved.

Financial Report: Debby Wright reports that:
Balance as of September 30th, 2008 \$13,226.82
No Deposits
Expenses 9,184.50
1st Aid \$5,632.00
OCHS 3,552.50
Ending Balance as of October 31st \$ 4,042.32

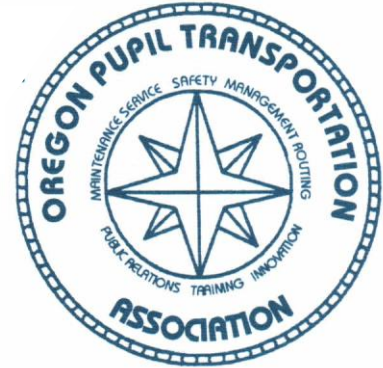
Debby W. reports that 1st Aid classes at the workshop are costing more than the \$25.00 being charged. Debby W. explained that there is out standing balances from districts that did not pay for August Workshop. ODE bills them in January.

CD- No report (quarterly reporting)
Financial Report was accepted and approved

Committee Reports

August Workshop: TJ Crockett reported for Bill Mattes
Summer 2009 Workshop will be at Oregon City HS again. The dates have not been determined. The date for the next planning meeting has not been determined.

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Debby W. has proposed increasing the fee for 1st Aid to \$30.00, T.J. will take this recommendation to the committee at the next planning meeting.

Education: Sandy Van Baggen handed out a list of classes in the region. The list is located on the website www.optaschoolbus.org.

Membership: Kathy Houck reports 51 paid members. The membership list will be available soon at the website. An application for OPTA Registration is located at www.optaschoolbus.org.

Poster Contest: Mary Conger reported for Debbie Champion that Carl Salstrom, Salem-Keizer SD will be the poster contest contact person for the state.

ODE will be sending notices to all school district Superintendents on the poster contest.

There was a 2nd Place winner from Oregon in the National Poster Contest. A poster submitted by a student from David Douglas SD in Division 3 (6th-8th grade).

How and what should be awarded to future poster contest winners will be discussed at a future meeting to resolve the issue it being difficult to obtain saving bonds.

The theme for the 2008-09 Poster contest is "Cross in view, It's the right thing to do."

Sunshine: Debby Wright reports that there is nothing to report for NW Chapter. It was announced that a SW Chapter member, Dan Henry is ill.

Winter Workshop: Jean Frazey reports that the Winter Workshop is Monday, March 16th, 2009 at Crowne Plaza in Lake Oswego from 8 am – 1 pm. Additional information is available from the OPTA website www.optaschoolbus.org. A \$200.00 deposit is needed to secure the location for the workshop. It was accepted and approved.

Safety Exercise: Mary Conger reports that she is still working on securing a location for the 2009 Regional Safety Exercise, possible locations Oregon City HS, Clackamas HS or Liberty HS in Hillsboro. She is still looking at May 2nd or May 16th, 2009 as possible dates for the exercise.

State Board: TJ Crockett reported that the state board has not met. It is scheduled to meet December 12.

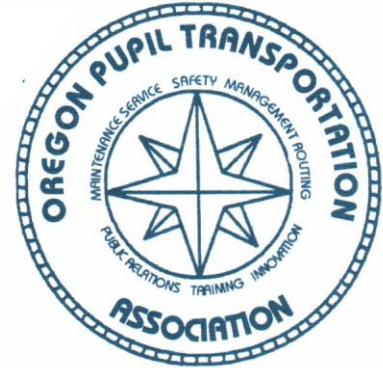
Summer Conference: TJ Crockett reports that the conference is June 22 through June 25, 2009 in Eugene.

Old Business:

NWOPTA \$500 Grant Program: TJ Crockett reports that he has not been able to locate any budget information to be able to amend it. He will work up a budget with Debby Wright to present at the next meeting.

OPTA the energizing leader in promoting safe, efficient student transportation.

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New Business:

TJ Crockett wants to work on 1 year-3 year- and 5 year goals for NWOPTA at the next meeting. He asks that you bring idea with you.

Round Table Discussion –

PPSD – Is there regulations as to where the inside student mirrors should be mounted?

Reynolds – The mirror is mounted at the manufacturer, so to move it you must apply for a variance with ODE to relocate it.

Astoria – What steps do others take to determine what re-routing changes need to be made because of school bell time changes and attendance boundary changes?

PPSD – Suggested that she call them and they could explain to her from their experience what things to consider.

Good of the Order

T.J. Crockett shared some updated information from the Federal Register of standard and ruling changes:

- Small bus lap/shoulder belts (vehicles 10,000 lbs or less) ~ 3 years
 - o All buses manufactured on or after October 21, 2011
- Large bus voluntarily installed belts ~ 3 years
 - o All buses manufactured on or after October 21, 2011
- Increased seatback height ~ 1 year
 - o All buses manufactured on or after October 21, 2009
- Self-latching seat bottom cushions ~ 1 year
 - o All buses manufactured on or after October 21, 2009
- No retro fitting is required for any of these items listed above.
- A ruling being considered by the feds is the CDL Permit must be held for 30 days prior to administering a road test.
- A ruling being considered by the feds is to standardize the codes used for CDL Endorsements and Restrictions.

New/Standard Restrictions

- o “L” Air Brake
- o “Z” Full air brake
- o “O” Tractor-trailer
- o “K” Intrastate only
- o “Y” Interstate Part 391 Exempted

You can go to

<http://edocket.access.gpo.gov/2008/pdf/E8-24755.pdf>

<http://edocket.access.gpo.gov/2008/pdf/E8-26683.pdf>

for additional information on these items.

PPSD shared that they are equipping their fleet with GPS through Edulog. They hope to make customer service better, routes more efficient and accurate times for drivers on duty.

Meeting adjourned 12:00 pm

Next Meeting: December 17, 2008, 11 am at Village Inn, 17070 SW 72 in Tigard. Take I-5 to exit 290. It is located across from the Bridgeport Plaza.