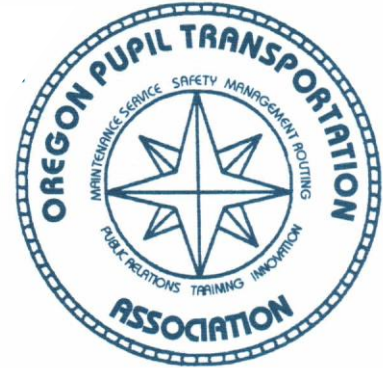


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**Oregon Pupil Transportation Association  
Northwest Chapter Meeting Minutes**

October 15, 2008

President TJ Crockett called the meeting to order at 11:10 am.

Members present: Lynnette O'Dell, Oregon City SD; T.J. Crockett, NCSD; Dawn Persall, NCSD; Doug Fedderson, NCSD; Debby Wright, Beaverton; Kim Hevia, Schetky NW Sales; Rosemary Vehrenkamp, Oregon City SD; Paula Adams, Beaverton SD; Kathy Houck, Reynolds SD; Sharon Rice, Beaverton; Keith Wright, PPSD; Charisse Wall, PPSD; Jean Frazey, Beaverton; Elena Mark, PPSD; Judy Friesz, Tigard-Tualatin SD; Debbie Champion, NCSD; John Van Winkle, Schetky NW; Linda Cage, Forsythe Transportation; Shawn Chorusy, Western Bus Sales; Mary Conger, NCSD and Janet Alley, NCSD

Total attending: 21

Minutes taken by: Jean Frazey

May 2008 Meeting Minutes were approved.

Financial Report: Debby Wright reports that:

Beginning Bal. as of May 1<sup>st</sup>, 2008:                 \$ 8930.90

Deposits   \$ 430.00

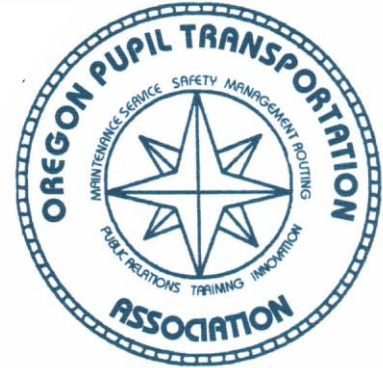
Expenses   \$ 2918.95

Regional Safety Exercise Expenses

Donuts, Plaques, Copy Paper, Poster Strip, Water & Ice,

Rooms (m. shields & C. Ellison), Batteries, Winner Support  
(State OPTA), Donation (State OPTA)

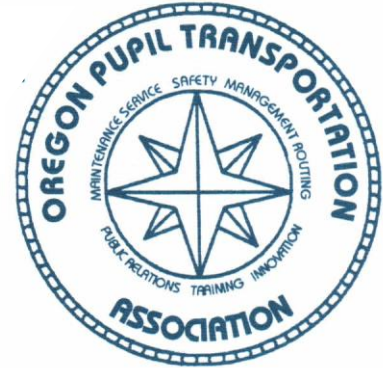
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Balance as of May 30 <sup>th</sup> , 2008	\$6441.95
Beginning Bal. as of June 1 <sup>st</sup> , 2008:	\$6441.95
Deposits	\$ No Activity
Expenses	\$ No Activity
Balance as of June 30 <sup>th</sup> , 2008	\$6441.95
Beginning Bal. as of July 1 <sup>st</sup> , 2008:	\$6441.95
Deposits	\$ 400.00
Expenses	\$ 165.68
Balance as of July 31 <sup>st</sup> , 2008	\$6676.27
Beginning Bal. as of August 1 <sup>st</sup> , 2008:	\$6676.27
Deposits	\$ 111.74
Expenses	\$ 720.31
	Aug. Workshop Expenses
	Refreshments, Printing, and new DVD Player
Balance as of August 31 <sup>st</sup> , 2008	\$6067.70
Beginning Bal. as of September 1 <sup>st</sup> , 2008:	\$6067.70
Deposits	\$ 9710.00
	Includes issued check #300-Poster Contest Award
	money being re-deposited. Could not purchase saving

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bonds.

Expenses \$ 2550.88

Aug. Workshop Expenses

Presenter, Plaque, Poster Winner

Balance as of September 30<sup>th</sup>, 2008 \$13,226.82

CD- Beginning Balance as of June 1<sup>st</sup>, 2008 \$3580.57

Interest 6/20 \$10.16 3590.73

Interest 7/18 \$ 9.86 3600.59

Interest 8/20 \$10.22 3610.81

Ending Bal. for CD as of August 31<sup>st</sup>, 2008 \$3610.81

Financial Report approved

TJ Crockett took this opportunity to recognize Lynnette O'Dell with a few words and a plaque to thank her for her leadership and hard work to NWOPTA during her presidency for 2007-08.

Committee Reports

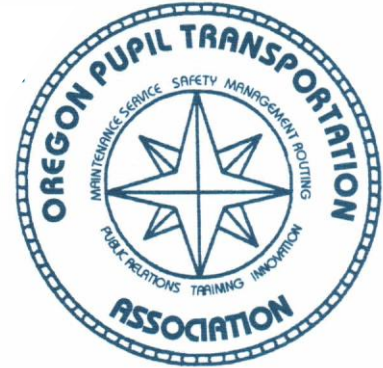
August Workshop: Bill Mattes/TJ Crockett/Mary Conger will co-chair

Nov. 7 at the Oregon City Izzy's there will be a debriefing of 2008 Workshop. The meeting will start at 11 am.

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Debby Wright reports that the cost for First Aid classes is more than \$25.00 that is collected. Committee needs to talk about what to do for 2009 Workshop.

Education: Sandy Van Baggen is chairperson but temporarily away from work so Keith Wright will be the temporary chairperson. The attached class list is located on the website [www.optaschoolbus.org](http://www.optaschoolbus.org).

Membership: Kathy Houck is chairperson. She reports 51 paid members. She is working on getting the membership list posted to the website. An application for OPTA Registration is located at [www.optaschoolbus.org](http://www.optaschoolbus.org).

Poster Contest: Debbie Champion is chairperson.

T.J. Crockett and Debby Wright lead a discussion about the issue of awarding Savings Bonds for Poster Contest Winners. It seems that to purchase a savings bond you must have the social security of the person it goes to. People are very reluctant to give that information. A discussion and suggestions about what to do in the future:

1. Continue with the Saving Bonds as is.
2. Issue a check and letter with directions to purchase a saving bond.
3. Awarding cash prizes. This would cost more than the saving bonds.
4. Starting up again the tradition of inviting state poster winners to a OPTA sponsored lunch in Salem, tour of the capitol and possibly meet the governor. During this the saving bonds could be awarded.

More information and discussion at a future meeting is needed to resolve this issue.

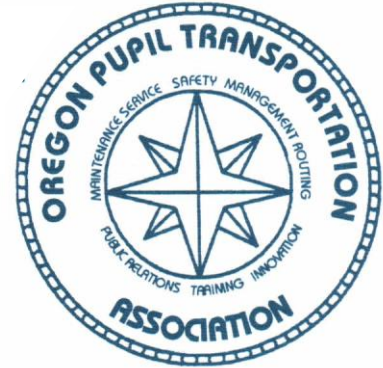
The theme for the 2008-09 Poster contest is "Cross in view, It's the right thing to do."

Sunshine: Debby Wright is chairperson and reports there was nothing.

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Please send any information regarding past and present NWOPTA members i.e., job promotion, awards, illness, death of close family member, retirement from Transportation or anything else you feel the association should be aware of, to Debby's attention.

Winter Workshop: Jean Frazey is chairperson.

Jean reports that at the March 2008 Workshop a survey revealed that participants are interested in changing the day of the workshop to a Monday or Friday to help with travel time. After a discussion on the Monday or Friday idea it was the consensus that Monday March 16<sup>th</sup>, 2009 is the Workshop day. It was also the consensus of the group to keep with the 8 am - 1 pm time slot for the Workshop. Jean will move forward with securing a location, speakers and breakfast/lunch set-up.

Safety Exercise: Mary Conger is chairperson.

Mary reports that she is working on securing a location for the 2009 Regional Safety Exercise. She is looking at May 2<sup>nd</sup> or May 16<sup>th</sup>, 2009 as possible dates for the exercise.

State Board: TJ Crockett reported that:

SWOPTA Winter Workshop will be Feb. 21 at Cascade HS in Turner Oregon. This year's theme will be a train crash drill. SW requested funds from the State and NW Chapters to donate \$2500.00 each that would be used to finance this event. The State & NW request that SW look for other donations before they would consider this request.

Summer Conference: TJ Crockett reports that the next three years State Summer Conferences will be in Eugene.

## Old Business:

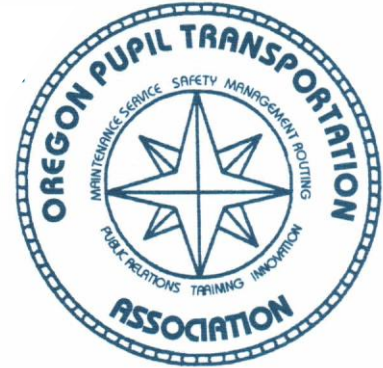
NWOPTA Grant Process - TJ Crockett reviewed the Process Guidelines for the grant. There are the following points:

<!--[if !supportLists]-->• <!--[endif]-->Cap on \$ amount to be awarded of \$100.00

<!--[if !supportLists]-->• <!--[endif]-->\$ comes out of the General Funds account

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<!--[if !supportLists]-->• <!--[endif]-->\$500.00 will be budgeted to cover this grant. TJ will amend the budget at next meeting he will present for approval.

<!--[if !supportLists]-->• <!--[endif]-->Process for applying for grant was approved.

New Business:

TJ Crockett is looking for someone to submit a quick article every four months into the 8-Way Flasher Newsletter. He has asked South Chapter and State Chapter to do this also. No volunteers at this meeting.

TJ Crockett wants to work on 1 year-3 year- and 5 year goals for NWOPTA at the next meeting. He asks that you bring idea with you. He shared one suggestion: We want to increase our membership in the Chapter but do nothing to work on it. So maybe develop a goal and plan.

2008-09 Meeting dates will be posted on the website at [www.optaschoolbus.org](http://www.optaschoolbus.org)

Recognition was given to Debbie Champion for years of service to OPTA on the eve of her retiring. She officially retires in November.

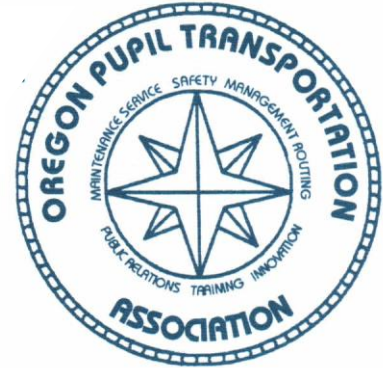
Round Table Discussion -

Please bring with you or send to TJ Crockett any future topics you would want to be discussed in the Roundtable section of the meeting. This is a great way to learn from each other.

Question: What do others do with drivers on short route days because of early outs or late starts?

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Reynolds- Drivers are required to volunteer at a school they drive for to fill in time lost because of the lack of a school not going. Kathy Houck has made arrangements with the principals ahead of time at a principals meeting.

N. Clackamas- Finds work for them around Transportation or the drivers choose to have time docked and go home early.

Oregon City- Will schedule drivers for required classes around these days.

Portland- Work their shift and go home. The drivers are guaranteed 6 hours.

Beaverton- Will assigns work for drivers interested. Our contract states it is driver's choice.

Question: What do others do about skate boards on buses?

Most in the room said that they are not allowed to be loose on the bus but in a bag or attached to a bag.

Meeting adjourned 12:35 pm

Next Meeting: November 19, 2008, 11 am at Village Inn, 17070 SW 72 in Tigard. Take I-5 to exit 290. It is located across from the Bridgeport Plaza.