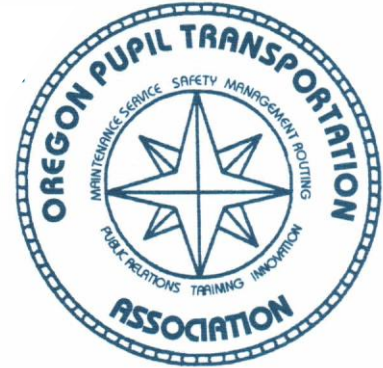


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**Oregon Pupil Transportation Association**  
**Northwest Chapter Meeting Minutes**

April 20, 2010

President Mary Conger called the meeting to order at 11:18 am.

Members present: Dawn Persall, NCSD; Dan Wood, Brittain Bus; Kim Crabtree, Sherwood SD; Mary Conger, NCSD; Patricia Carner, BSD; Charisse Wall, PPSD; Paula Adams, BSD; Lucy Weiser, BSD; Janet Alley, NCSD; Debby Wright, BSD; Shawn Choruby, Western Bus; Mollie Blagg, Western Bus; and Jean Frazey, BSD

Total attending: 13

Minutes taken by: Jean Frazey

February 2010 Meeting Minutes were approved

Note: March 15, 2010 Chapter Meeting did not have a quorum in attendance and was not able to do business.

Financial Report: Dawn Persall reports that:

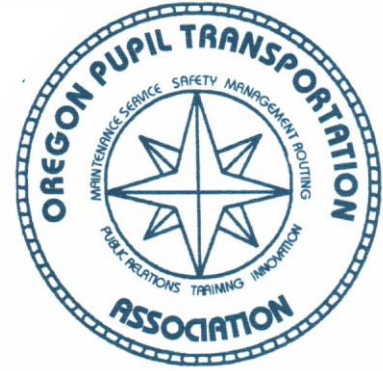
Beginning Bal. as of March 2010:	\$ 7,018.63	
Expenses	<u>- 2,423.00</u>	Winter Workshop
Balance as of April 2010	\$ 5,054.63	

CD Balance \$3655.52

Cash Box \$ 40.00

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Financial Report approved

Committee Reports

August Workshop: Mary Conger reports that at the 2/19 planning meeting went very well. Committee is working on plugging in instructor for the course being offered. There is a great need for CORE and CORE Refresher Instructors, if anyone can help out with this please contact Lynnette O'Dell (Oregon City SD), Steven Huillet (ODE) or Bill Mattes (EstacadeSD).

Education: Sandy Van Baggen was able to pull together a list. This list is attached at the end of the minutes.

Membership: No report. Note: Dues will be coming due in June. (Membership is July 1 – June 30<sup>th</sup>)

Charissa Wall reports that poster have arrived for the contest. Anyone interested in helping her sort and prepare them for display (she does need help) and voting at the May 22 Safety exercise should contact her for a get to gather on May 10 @ 10 am.

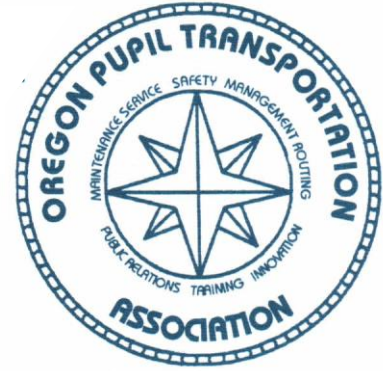
Kim Crabtree shared that Sherwood SD has a great student response to the contest because they judge the submitted posters in her district and have award a monetary prize to the winner. She has a driver that donates her time to go out to the schools and promote the poster contest during lunch hour with students. She starts canvassing the district in January for a couple of weeks and makes sure that art supplies are available to interested students during their lunch time recess in the cafeteria.

The theme for the 2009-10 Poster contest is “Be aware, Know the Danger Zone”.

Sunshine: Dawn Persall reports that she sent a card to

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1. Sandy Van Baggen (PPSD) – That she is in our thoughts

Please send any information regarding past and present NWOPTA members i.e., job promotion, awards, illness, death of close family member, retirement from Transportation or anything else you feel the association should be aware of, to Dawn's attention.

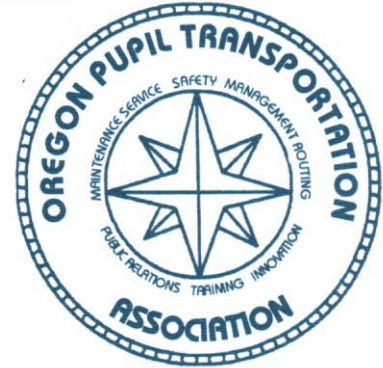
Winter Workshop: Jean Frazey reports that she received several evaluation forms for the 2010 Winter Workshop but has not had time to compile the information. She will bring information to the May meeting.

Next years Winter Conference will be Monday, March 14, 2011, so mark your calendars and plan on attending this great event.

Safety Exercise: Patricia Carner reports

- Still looking for the entries for competitors and judges. Please make sure that the form is filled out completely including Team information and that the Supervisor has signed the form. Please fax the form and mail the registration fee promptly.
  - The quizzes for the three events will be using the new DMV Oregon Driver and CDL Manuals
  - Trophies – Brethauer Fuel is sponsoring the NW Chapter trophies up to \$500.00
1. In an effort to reduce the cost of the trophies reduced in size, graduated size per placement of 1<sup>st</sup> – 3<sup>rd</sup> Place
  - NW Chapter Regional Safety Exercise will be May 22, 2010 at Beaverton SD Transportation Center 1270 NW 167<sup>th</sup> Pl, Beaverton.
1. Secured an area for spectators.
  2. Still looking for volunteers for various jobs.
  3. Manual is available at the website [www.optaschoolbus.org](http://www.optaschoolbus.org)
  4. Brattain Bus graciously accepted to host a barbecue for volunteers and judges
  5. Mark Sexton and Doug Fedderson (both from NCSD) are working on the lay out of the events on the lot
  6. Start line will be cover by Dawn Persall and Mary Conger (both from NCSD). Still need someone to cover other duties of start line (moving cone for mirror adjustment and seat adjustment)

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7. N. Clackamas SD is supplying the mechanic, Beaverton SD the Special Needs buses, Hillsboro SD the Transit buses
  8. All buses will have power mirrors.
  9. Course will be set-up Friday night
- SW Chapter Regional Safety Exercise will be May 1 in Grants Pass. Reported that number of contestants is down this year. Carl Salstrom of Salem-Keiser SD the contact person. More information available at the website [www.optaschoolbus.org](http://www.optaschoolbus.org)
  - Special THANK YOU to Carl Salstrom (Salem SD) for being a great resource to Patricia as she plans out the event.
  - State Safety Exercise will be June 5 at Morningstar Church in Salem. More information available at the website [www.optaschoolbus.org](http://www.optaschoolbus.org)

State Board: No Report – Next meeting April 23 in Redmond

Summer Conference: 2010 State Summer Conference will be in Eugene at the Valley River Inn June 21 - 24.

Old Business:

Mary Conger reminded everyone that the Buck Klemm nominations for NW Chapter closed April 19.

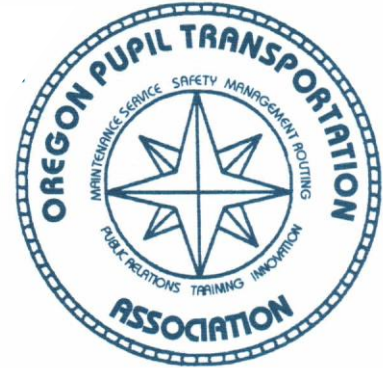
Mary Conger reminded everyone that the State OPTA nominations will close May 15, please go to [www.optaschoolbus.org](http://www.optaschoolbus.org) to get information and nomination forms.

Mary Conger will follow up on the procedure needed to establish the honorary membership to Marlin and Barbara Rohlena of Western Bus Sales.

New Business:

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It was announced that it is time for nominations for the NW Chapter Buck Klemm Award. Nominations deadline is April 20, 2010. The award is presented at the May 22, 2010 NW Chapter Safety Exercise. The award criteria and nomination form is available at the website [www.optaschoolbus.org](http://www.optaschoolbus.org)

Chapter's nominations for:

President-Elect	Kim Crabtree-Sherwood	Accepted nomination
Secretary	Jean Frazey-Beaverton	Accepted nomination
Board member	Charisse Walls-PPSD	Accepted Nomination
	Doug Fedderson-NCSD	Accepted nomination

Nominations are still open and will be accepted at the May meeting. Voting will also take place at the May meeting.

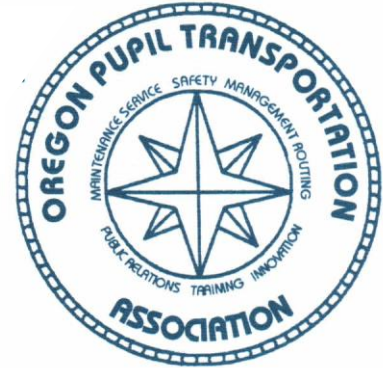
Roundtable Discussion:

There was a discussion on Drivers 70+ Renewing and Retesting.

Many have only one or two drivers in the 70+ and Sherwood has an 80+ driver. It has been seen that these drivers are inept with the pre-trip, not understanding how to drive off the brake on uphill and tend to drive more to the right rather than centered in lane. It was felt that the numbers will grow with the aging driving force and the need for insurance coverage.

Beaverton SD has 18- 70+ drivers this year. They follow the 3<sup>rd</sup> Party Testing criteria for these drivers. Failure the first time, 7 day waiting period with training in weak areas, Failure second time will result in driver being referred on to management for review. They have found that this gives consistency to all the drivers in this category. They also give the driver up to 3 hours of training in preparation to the first test.

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Good of the Order:

Mollie Blagg, Western Bus announced that Western Bus will host the Tuesday Night dinner after the Trade Show at the Summer Conference. Trade Show has been changed to Tuesday that week.

Also will sponsor a Technician Training class with Cummins on 2010 Emissions

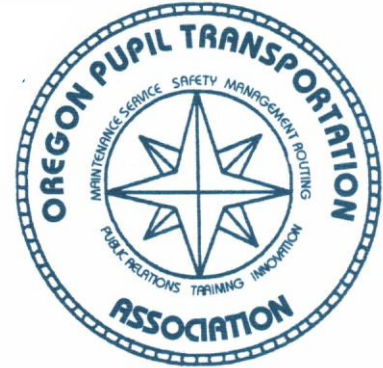
Western Bus will be offering an August class for Type C & D Technician training at their Boring facility. More information will be coming.

Dan Wood shared that Brattain will be hosting the Bar-be-cue and a \$300.00 donation at the Safety Exercise.

Mike Shields (Salem SD) contacted Mary Conger (NCSD) that NAPT is thinking of a new concept - they have a Leadership Development series where folks have signed up and take multiple year training. When they come to Oregon they are thinking of offering school district(s) a chance to have this group of folks come into a district and help with a specific major project like bell schedules or bus purchase plan or maybe even a general department assessment at no charge. The district commits to the district person attending the conference and the team identified to help the district commits to giving their time (four or five days) while in Portland to study the issue and give a plan of action. They would like a district from the greater Portland area where they could visit in the same day.

Janet Alley reported that there was information regarding attempted student abduction in the Gresham area at a student bus stop.

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Janet Alley reported that Julie Yip of Safe Routes to School program has grant money available for projects in Oregon.

Patricia Carner reported that the April 12 BSD In-Service went extremely well and that there is great opportunity to use the information in the future for classes. Lots of video and still pictures were taken. The event also served as a training opportunity for the Brethauer Fuel, Washington Sheriff, Beaverton Police, Tualatin Valley Fire & Rescue and district departments. The event was funded with the Jack Spear grant that was awarded June 2009 to Beaverton SD Training Department.

Meeting adjourned 12:15 pm

Next Meeting: May 18, 2010, 11 am at the Village Inn-Bridgeport area