

OPTA NW Chapter Meeting

February 14, 2012

River Shore Grill, Oregon City

Meeting called to order at 11:15 by President Kim Crabtree

Attendance: Mary Conger, NCSD; Rehana Nelson, Reynolds; Paula Adams, BSD; Anna Borges, Seaside; Chuck Lorsett, Seaside; Dawn Parsell, NCSD; Sharon Pierce, PPS; Shawn Choruby, Western Bus Sales; Keith Wright, PPS; Mark Sexton, NCSD; Janet Trapold, Reynolds; Lynnette O'Dell, Oregon City; Kim Hevia, Schetky NW Sales; Teri Brady, PPS; Timothy Josephat Crockett, ODE; Kim Crabtree, Sherwood; Patricia Baker, BSD, Ryan Hahn, Astoria; Vicky Weller, Jewell.

Minutes of January meeting reviewed. Discussion of possible correction on Safety Report regarding Shelley Cota from Vernonia volunteering to co-chair. Clarification, Shelley offered to assist with the workshop. Motion made to accept minutes as submitted with modification by Patricia, Teri seconded, passed.

Financial Report submitted by Dawn P. who reported this has been our best Financial year so far, Last month's report was corrected to reflect the amount on the bank statement. Mary motioned to approve report, seconded by Lynette, passed.

Poster Contest: Mary made modifications to the entry form and flyer. Changes reflect cash prizes of \$50, \$25. Kathy H ran this by the auditor who said that due to the small amounts, it is acceptable. There is a note to parents that they may use the cash prizes to purchase savings bonds for their student. Discussion followed regarding National and State award presentations.

Education: Teri reported for Sandy. Report distributed. Please submit classes and share the resources. Mark from N.Clackamas will email dates for the Q-Strait classes he is offering.

Sunshine: Dawn mailed cards as requested from last month. Keith reported Toni Flowers, a long time Trainer with First Student, passed away last week.

Membership: Kim reported for Kathy. The application was attached to the minutes. Please pay if not a member. The current list was passed around last month.

Winter Workshop: Jean absent, Patricia reported the flyer is posted on the website. Discussion followed. T.J. looked up on OPTA Website and read ' Monarch Hotel, March 19th. \$30. Early registration \$25 if mailed by March 9th. Registration opens Feb 6th. Elena Mark is accepting registrations. Presentations are Brilliant Unparalleled Stupendous Customer Service by Jane Langlois, and Building a Presentation for ODE Approval by Craig Pruitt. Discussion followed. The March meeting will follow the workshop.

Discussion followed regarding SW Workshop and who is attending. Sold out, some who registered were returned. Limited to 500 – may have to move locations due to size of group.

Safety Exercises: Teri reported site has been secured – Hillsboro H.S. Silke has generously donated the use of 10 digital radios. The NW Chapter event will be held on May 5th. State is June 2nd. State exercises will include a separate SPE D section open to individuals only. Top four qualifiers will be eligible to compete in the National competition held in conjunction with the Transporting Students with

Special Needs Conference. The event will include wheelchair s, pre-trip and evacuations. A request was made by Patricia on behalf of past competitors, can a medallion be presented to each of the Team Members along with the Team plaques. Discussion followed, Teri will note the request and review.

Summer Workshop: Patricia thanks those who attended the meeting on Feb 2nd and those who responded with offers of assistance. Many new classes and instructors coming forward to help. The committee asks if it is feasible to continue to hold the Friday event. The last few years have averaged about 75 attendees and these speakers normally cost the Chapter. Teri made a motion to 'Eliminate Friday presentations' seconded by Janet. Discussion followed. Lynette reported there will be a facility cost savings, she will review. Motion tabled. Information will be gathered and a decision will be made at the March meeting. Janet T. reported the American Red Cross increased the fees again to \$38.00 and attendees do not receive their cards at class. Mailing cards will be an additional expense. Mary made a motion to 'Increase fee for those taking First Aid to \$40, Ryan seconded. Discussion followed regarding using other options such as Medic First Aid or American Heart Association, Janet has not been able to get responses or cost commitments from either organization. Suggestions were made to use instructors from Districts. As these are normally the CORE instructors, we will be depleting our resources and not able to fill our other class commitments. Additional information is required. Motion was withdrawn and discussion tabled until next meeting.

State Report: T.J. reported, 'Nothing New!' There was a dump truck driver cited in Washington County for talking on his two-way radio. I-5 north bound today has the reader board up 'All Comm. Buses and Coaches must exit'. Question was asked of T.J. will there be questions from the new rules and updated OPTM on the Safety Exercise tests? He responded 'Most likely'. Harassment followed.

Unfinished Business: None

New Business:

Buck Klemm Award. Patricia reported the application is posted on the OPTA Website. Please submit nominations for this Safety award. It was not presented last year. This award is normally presented at the NW Chapter Safety Exercises.

Roundtable Discussion: Accidents vs. Incidents – reporting practices. T.J. stated 'Don't Crash'. Sherwood reported 400 accident free days, which may have ended, Kim presented the scenario of a event parking personnel spotting a backing bus into the gate. Discussion followed. T.J. reviewed the criteria of a reportable accident which is found in the OPTM, CORE Manuals and on the ODE website. Report within 72 hours and accident with an injury requiring medical or dental treatment, any damage to property other than the pupil transporting vehicle, damage to the pupil transporting vehicle in excess of seven hundred and fifty dollars. Many Districts have different internal reporting requirements, but only accidents that meet the criteria should be reported to the State. Good Discussion followed.

Announcements:

Teri reported the State OPTA awards will include a new award 'Doug Flatt Award' for the support or office personnel of the year. Please nominate people. Last year OPTA received very few nominations.

Meeting adjourned at 12:38

Minutes respectfully submitted by Patricia Baker