



## **Oregon Pupil Transportation Association Northwest Chapter Meeting Minutes**

**October 11, 2011**

Meeting Location: Schetky Northwest Sales, Inc.

Training and tour taken prior to meeting. Group divided into three rotations,  
Lift training including common problems with lift operation.

Tie Downs – tracks, three types of securement devices, use of tethers

Emergency Exits, Mirrors, Visibility – new buses, changeable pedals

Lunch provided by Schetky Northwest Sales, Inc.

President Kim Crabtree called the meeting to order at 12:10 pm

Members Present: Teri Brady, PPS; Patricia Baker, Beaverton; Keith Wright, PPS  
Sharon Pierce, PPS; Sandy VanBaggen, PPS, Johnny Walker, PPS First Student; Cheryl  
Peterson, PPS First Student; Paula Adams, Beaverton; Kathy Calkins, DDS; D;  
Bob Jacobs, DDS; T.J. Crockett, ODE; Ryan Hahn, Astoria; Vicki Weller, Jewell; Mel  
Philbrook, PPS; Kim Crabtree, Sherwood; Staff of Schetky NW – introduced by Kim Hevia

Minutes of August 9, 2011 meeting reviewed, motion made by Teri Brady to submit as  
presented, seconded by Paula Adams, minutes approved.

Financial Report submitted by Dawn Parsell, (absent, excused) Motion made by Paula  
Adams to approve as submitted, seconded by Teri Brady, report approved.

### **Committee Reports:**

Winter Workshop – submitted by Jean Frazey, (absent, excused) Winter Workshop is  
scheduled at the Monarch Hotel on March 19<sup>th</sup> 8:00 am – 1:00 pm.

Review of last year's workshop expenses cost per participant \$61.29. Registration has  
been \$25.00. Jean F. requests an increase to \$30 participant. Discussion followed  
regarding this subject which was previously tabled included reminder that workshop is

part of our mission, not a fund raising event. Patricia Baker made a motion to increase the cost of workshop to \$30 beginning 2012, seconded by Sandy Van Baggen. Motion passed.

Poster Contest: Kristy Kalina from Sherwood has agreed to Chair the contest. Mary Conger is the State Chair and will assist. State winners have been forwarded to the National competition by the deadline of October 10, 2011. Winners will be announced during National School Bus Safety Week. 2012 Theme is 'Stand Back from the Yellow and Black'.

Summer Workshop: Jennifer Willis took great notes and will be happy to pass them on. Still need a Chairman. Shelley Cota from Vernonia offered to help, but needs a committee. It takes a lot of work to put this event together, please help find a Chair by next meeting.

Membership: Please pay your dues. Applications are attached to the minutes and on the web site. Year is July 1 – June 30<sup>th</sup>.

ODE Report: T.J. reported ODE is getting a new Buster the Bus. T.J. and Craig use it for education of K -3<sup>rd</sup> grade. There is still Barney to loan out. The old Buster will be surplus through EBAY. Discussion followed. T.J. will alert when it is offered for sale. Weigh Stations – notices went out. If the sign says 'Comm Vehicles must Stop' T.J. recommends stopping and play nice. If a driver doesn't stop, they (ODOT) may be chased down and pulled over. If it is a 'School Bus' the stop should be quick and easy. This is due to the change federally of no longer supporting onsite inspections; instead inspections are to take place at weigh stations.

New Cell phone language (attached) regarding use of cell phone or Nextel if communicating with Dispatch. While Bus Drivers should be exempt, it may or may not be applied if there is an accident.

Anti-Idling Law – 5 minute maximum in a 60 minute period; however there are exemptions for passenger comfort. This should be complaint driven ticketing/enforcement.

Safety Exercise Committee: Teri Brady is in charge 2012 Safety Exercise for NW Chapter. Offers of assistance were made to be on committee. Discussion followed regarding looking for sites early. Last year Aloha Intel was offered but retracted due to construction. Need to contact again and check other options.

Education: Sandy passed out a list, asked for additions to be emailed to her. She will forward to Jean Frazey for posting on web and distribution.

State Board: Kim reported. NW Chapter Summer workshop had 746 registrations from 48 locations.

OPTA State Conference will be in Bend at River House June 18 -21<sup>st</sup>. It is a very large facility. Discussion followed regarding layout, displays for vendors/trade show. Carl Salstrom from Salem SD will Chair the State Safety Exercises. It will be held at Thurston H.S. There is talk of doing a SPED Road-E-O as the suggestion was made last year.

ODE is re-writing all the rules and T.J. will be busy – per Steven H.

Unfinished Business: Need the rest of Committee Chairs, bring suggestions to next meeting.

New Business: Need topics for roundtable discussions. Teri suggested Chaining/Chain Training – What's everyone doing?

Schetky held a drawing with numerous prizes for attendees. Thank you to Schetky for hosting a wonderful meeting.

Meeting adjourned at 1:23 pm

Next meeting: November 8<sup>th</sup> at McMEnamin's Old Church in Wilsonville (upstairs meeting room) 30340 SW Boones Ferry Rd Wilsonville Or 97070 503-427-2500. Take exit 283 off of I-5 turn west on Wilsonville Rd and turn left on Boones Ferry Rd go approximately 1 block down on the left side.

Minutes respectfully submitted by Patricia Baker

# OPTA MEMBERSHIP APPLICATION

## MEMBERSHIP CATEGORY:

- Active Member  
Persons performing administrative, supervisory, driver training, and/or regulatory duties in School bus operations.
- Associate Member  
Any person interested in or associated with, any phase of pupil transportation.
- Professional Member  
Persons employed as a school bus driver or a mechanic/technician in school bus Operations.
- Honorary Member  
Any person, or, institution so named by the State Board of Directors.

## CHAPTER MEMBERSHIP:

- State Membership \$15
- Northwest Membership \$10
- South Willamette Membership \$20

Total Paid \_\_\_\_\_

*Make checks payable to: OPTA*

## REGISTRATION:

Please Type or print

Name: \_\_\_\_\_

Company/Employer: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_

Zip: \_\_\_\_\_ Phone: (\_\_\_\_) \_\_\_\_\_

New Membership \_\_\_\_\_ Renewal \_\_\_\_\_

Email address: \_\_\_\_\_

Specify Year (July 1<sup>st</sup> - June 30<sup>th</sup>) Payment Applies: \_\_\_\_\_ / \_\_\_\_\_

*Send Membership Application and Payment to:*

Kathy Houck  
1204 NE 201<sup>st</sup> Av.  
Fairview, OR 97024

OPTA NORTHWEST CHAPTER  
TRAINING CLASSES  
10/11/11

Beaverton SD: (503) 672-3721 Jean Frazey <a href="mailto:Jean_Frazey@beaverton.k12.or.us">Jean_Frazey@beaverton.k12.or.us</a>	CORE Refresher 10/14 10 am to Noon Winter Driving 10/19, 21, 26, 28 or 11/4 10 am to Noon Advanced Pre-trip 10/28 or 11/1 10 am to Noon CORE 8 Hour 11/28/11 7 am to 1:30 pm
David Douglas SD: (503) 256-6500 x5223 Kathy Calkins <a href="mailto:kathy_calkins@ddouglas.k12.or.us">kathy_calkins@ddouglas.k12.or.us</a>	None to report
Centennial SD: (503) 762-3674 Debbie Lillison <a href="mailto:Debra_LillisonAcentennial.k12.or.us">Debra_LillisonAcentennial.k12.or.us</a>	None to report
Hillsboro SD: (503) 844-1123 Carol Hatfield <a href="mailto:hatfielc@hsd.k12.or.us">hatfielc@hsd.k12.or.us</a>	None to report
North Clackamas SD: (503) 353-6156 Mark Sexton <a href="mailto:sextonm@nclack.k12.or.us">sextonm@nclack.k12.or.us</a>	None to report
Oregon City SD: (503) 785-8540 Jennie Skellenger <a href="mailto:Jennie.skellenger@orecity.k12.or.us">Jennie.skellenger@orecity.k12.or.us</a>	None to report
Parkrose SD: (503) 408-2129 Melinda Hammond <a href="mailto:melinda_hammond@parkrose.k12.or.us">melinda_hammond@parkrose.k12.or.us</a>	None to report
Portland SD: (503) 916-6901 x77284 Keith Wright <a href="mailto:Kwright2@pps.k12.or.us">Kwright2@pps.k12.or.us</a>	CORE Refresher 12/27/11 8 am to Noon
Reynolds SD: (503) 492-4921 x3311 Janet Trapold <a href="mailto:Janet_Trapold@reynolds.k12.or.us">Janet_Trapold@reynolds.k12.or.us</a>	11/5/11 First Aid 8am to Noon \$25.00 Please contact Janet