

## **NW Chapter OPTA Meeting**

**August 6, 2013**

### **Summer Work Shop, Oregon City HS**

**Attendees:** Sandy van Baggen, PPS; Mark Sexton, NCSD; Richard Beck, NCSD; Mary Conger, NCSD; Dawn Parcell, NCSD; Cindy Sim, HRSD; Teri Brady, PPS; Cindy Merrill, RSD; Rehana Nelson, RSD; Dana Strand, NCSD; Mark Miller, NCSD; Sharon Pierce, PPS; Keith Wright, PPS; Bill Mattes, Student Transportation Consultant; Lonny S Johnson, Colton Stake Center; Doug Feddersen, NCSD;

**Meeting Called to order:** 12:10 by Teri Brady

At the Conference in Bend Ryan Hann was elected President Elect, Jean Frazey Secretary, and Sharon Pierce Director at Large

Teri Brady Swore in Cindy Sims as President 2013/2014

**Minutes:** Will be reviewed at next meeting

**Financial Report:** Will be reviewed at next meeting

**Poster Contest:** Mary shared Patricia brought the posters to the Safety Exercise for folks to vote on. The State Chair is in charge of getting the flyers out and setting the dates. Local districts send the information to the schools. Whoever is selected to chair the poster contest needs to contact the State chair for additional information and guidance. **Richard Beck from NCSD** has agreed to be the Poster Chair Person.

**Education:** None to share, Sharon Pierce will be the new education coordinator

**Sunshine:** Dawn Parcell will continue with Sunshine

**Safety Exercise:** Mark Sexton and Ryan Hann will be in charge

**Summer Work Shop:** Thank you T.J. and Mary for all your hard work. It was agreed a note book needs to be created with instructions on how to run a summer work shop. Bill Mattes shared some basic structure; Chair/Co-chairs is the facilitator, ODE took care of classes this year (Co-Chair could put schedule together), need signs, coffee, donuts, water, pop, folks to run registration table, receipts, cash box, have class packets put together, assign number of folks per class, proper seating for classes, IT needs.

Rehana, Dana, Teri, Sandy and Cindy agreed to be on the committee and Bill will help facilitate and loves to teach classes. Teri and Rehana will get together in October.

**Membership:** Currently have 50 paid members

**New Business:** Trinket Sales, good money maker but we need organizers. Cindy Moran can help some, Cindy Sim and Debra Mascal know contacts form shirts. Maybe one district could run the sales each year and the NW OPTA bank card can be used for purchases. Trinket sales on hold till next meeting.

T.J. requested we have our meeting the same week as South Willamette. We will have our meetings the second Thursday of each month. Dawn shared Dan Parker; KATU will come on Thursday to the Summer Workshop and interview instructors and drivers and do a story on back to school safety. There is talk about needing a new location for the summer work shop next year. Thanks you to helpers this year! Dawn is doing a Happy Basket for the Oregon City Staff as a Thank you for the use of their facility and all there help.

**Round Table:** What do districts want from OPTA? How do we get more districts involved? Teri will develop a survey and send it to ODE to send to all the school districts. South Willamette has two separate meetings, one is held in the evening with

dinner served for members and nonmembers. They have topics around training and open discussions. The other meeting is for handling the business side with members. Kim and Chase from Schetky brought calendars and offered to host another meeting at their facility. They also shared how much they enjoyed being a part of the Safety Exercise and judging. Kim showed great appreciation and respect for all we do for our students and families. They also shared Washington has invited Oregon mechanics and technicians to attend their conference and Trade Show this week. T.J. was asked why we don't receive class credit at the Conference; his answer was the classes aren't geared towards the drivers however someone could ask for a letter. Teri mentioned adding the New Supervisors Certification next year. Still need new instructors at the workshops. The \$50 toward registration incentives seemed to help this year.

**Next Meeting:** Hosted by PPS 716 NE Marine Drive, Student Transportation 10/10/13 at 11:00.