

## OPTA NW Chapter Meeting

October 10, 2013

PPS Transportation building

**Attendees:** Cindy Sim, New President –Hood River, Sandy VanBaggen-PPS, Keith Wright-PPS, Sharon Pierce-PPS, Mary Conger –NC, Richard Beck –NC, Ryan Hahn –Astoria, Kim Hevia-Schetky NW, Mark Sexton-NC, Kris Spencer-Sherwood, Keith Bowers-Sherwood, Janet Trapold-RSD, Kathy Calkins-DD, Anna Borges-Seaside, Dana Strand-NC, Teri Brady-PPS, TJ Crocket-ODE, Elena Mark-PPS

**Minutes:** The minutes from August 6, 2013 were approved with corrections to spelling. The minutes were corrected and approved.

**Financial Report:** Dawn was absent so no Current Financial Report. Mary Conger gave the financial report from the Summer Workshop. The Summer Workshop is in the red at this time. There are outstanding balances that are trickling in and when they are all in then the Workshop will be in the black. No real numbers at this time. ODE will provide OPTA NW with a list of attendees then OPTA can send invoices to the districts. The timing of the letters to go out for invoicing was discussed and ODE is busy in September with fall inputs and will get them to OPTA as soon as possible in the fall. Financial report was approved for the Summer Workshop

**Poster Contest:** Richard Beck is the lead person. The new slogan is: BE SMART-BE SEEN-I WAIT IN A SAFE PLACE. It was discussed to check on the national poster contest on the NAPT.org website and Richard is going to.

**Education:** Classes: Reynolds on 11/4 at 9:15, 11/5 at 9:00 & 11/7 at 9:15, also First Aid Classes on Saturday, 11/16 from 8:00 to 3:00 with a cost of \$36.00. Ryan Hahn announced that he is going to take First Aid instructor classes and will teach at the Summer Workshop. A question was raised about how many individuals he will be qualified to teach [in one class] He will get back to us on that. There was discussion about the (OPTA) group moving forward in finding someone else to teach First Aid besides Red Cross. Janet Trapold is working with Craig on that.

**Sunshine:** Nothing to report

**Winter Workshop:** *Ryan Hahn and Elena Mark. Monday March 10<sup>th</sup>, 2013, location and theme TBA. –omitted from original minutes*

**Safety Exercise:** The decision was to have it at the Coast at Tongue Point – off Highway 101. The date was set tentatively for May 3<sup>rd</sup>. Ryan Hahn is checking into the facilities and will report back to us.

**ODE Update:** The new director is Michael Wiltfong, he was previously the director of School Finances. – *Correction: – Michael Wiltfong is currently the Director of School Finances as well as the Director of Pupil Transportation.* The fingerprinting is no longer in the Transportation division of ODE; it is now part of employment services. Shana is still doing type 10 certification.

**Old Business:** Secretary position-looking into the bylaws to see if it can be appointed for the remainder of this year. Elena Mark from PPS is temporarily filling the position. Trinket Sales at Events, i.e.: Winter Workshop, Safety exercise, etc.-see new business

**Committees:** Tabled for next meeting.

**Round table:** Tabled for next meeting.

**New Business:** It was discussed to set up a new committee to handle Trinket Sales at meetings and events.

**New Trailer:** Mark is checking out prices for a new trailer. The plan is to sell the present one and upgrade our trailer. No decision will be made until the financial status is clear.

**Next Meeting:** the location for the next meeting on 11/14/2013 is the Hector Campbell Facility at 11326 SE 47<sup>th</sup> ave. Milwaukie, OR. 97222, per confirmation. It is located on 47<sup>th</sup> off of Rail Road Ave in Milwaukie. Mary Conger will email the confirmation.

Cindy Sim motioned to close the meeting, several people seconded the motion and the meeting was adjourned.