



**OREGON PUPIL
TRANSPORTATION ASSOCIATION, INC.**
Northwest Chapter
optaschoolbus.org

A non-profit organization

NW Chapter Meeting

Date: December 13, 2018
Location: NCS D Hector Campbell School
Attendees: Sandi Miller, T.J. Crockett, Casey Jebens, Teri Brady, Jason Chess, Casey Jebens, Sean Schroeder, Scott Bohl, Brock Dittus, Mary Conger, Kathy Calkins, Brandon Coonrod, Dan Hagan, Angel Morales, Julie Mitchell, Brian Williams, Emily Dawson, Laura Salsky, Keith Garrett, Melanie Garrison, George Shay, Mary Richhart, Diana Newton, Bob Mitchell, Jason Marshall, Nate Moore, Adrian Gold, Bethiah Gunderson, Jefferson Wali, Jerel Long, Sam Freshner, Janet Alley, Ryan Hahn

The meeting was called to order at 10:32am. Introductions were made by those present.

Minutes from the 11/08/2018 were approved with minimal grammatical corrections.

Financial Report: Treasurer Jason Chess presented a financial banking report from 7/1/2017 to 11/30/2018. He informed the attendees that the current balance in the checking account is \$28,475.37. Several members of the Board met for the State audit on 11/29/2018. There were no errors found on the audit. A motion was made and approved to accept the financial report as presented.

Committee Reports:

Education Committee – Sandy vanBaggen was not present for the meeting. It was asked that district continue to share with her about upcoming trainings and district contacts.

Sunshine Committee – There were no Sunshine items at this meeting.

State Report – Scott Bohl, ODE –See attached report

Craig Pruitt, ODE –Not present, but sent a copy of the memo from DMV regarding fee changes effective 1/1/2019

Brock Dittus, ODE—Brock shared information regarding the changes to the 3rd party examiner program with DMV. There will be two town halls in the new year for questions and information. 1/22/2019 and 2/14/2019. They will be held in Salem.

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Winter Workshop – Committee Chair Mary Conger shared the theme for the upcoming Winter Workshop. “A Change is Coming” It will be hosted by Reynolds SD who does not have school in session on 3/14/2018. ODE and DMV have been asked to present on the 3rd party examiner changes. There was further discussion about other topics for the presentation including student behaviors, restorative justice and relationship building. More information will be available at the next meeting.

Safety Exercise – No report at this time. Regional exercise will be held 5/4/2019 and State will be held 6/1/2019. Both will be at the Eugene Baptist Church.

Summer Workshop – DaL Casey Jebens shared to seek clarification that the “Save the Date” has gone out to districts for classes on Tu, Wed and Thur. August 6th, 7th and 8th. We are working to lock in dates with Patrick Mulick, he has some dates to work around. A draft class schedule will be available in January. The committee is still working on the location, hopefully along the I-5 corridor.

Vendor Updates: Adrian Gold, Gatekeeper Video, introduced himself as the Account Manager for our State. Gatekeeper has many customers across the N. America and especially in the eastern states. They are working to get traction on the West coast. There is lots of new technology in the industry. Cameras, GPS, wifi, easy to use software. He left brochures and business cards for any who had interest.

Forum Topic: Student Management

- A. **Mentor Programs for new drivers** – Sandi Miller asked districts to share if they had one NCSO-Candidates are connected to a trainer for a week or two to get ready for testing, there is a 5 day ride along schedule. There is also a followup at 30 days and 60 days once they are on route.

Centennial SD-New drivers are connected with a current driver. They have 3 days of ride alongs and they are their 1st point of contact for help.

David Douglas SD-Uses Veteran Drivers. New hires are matched with a veteran driver. They also bounce onto other schools, routes, and circumstances.

General Discussion-Mentors can provide new drivers will help on bid day. Variety of mentors is helpful. New drivers can see what works and what doesn't. Good student management must be in the forefront of all.

- B. **Classes-** Are there new classes that folks are working on Sean Schroeder—NCSO shared that he is working on a class based on psychology and child development. He stress the importance of the bonds and relationships with students including having realistic expectations for the individual child. He will be seeking ODE approval for the class.



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General Discussion-Student management classes should be interactive with new and senior drivers. Role playing and discussion with attendees and not just a lecture presentation.

C. Other ideas-

NCSD has hired a Dean of Students. Sam Freshner is a liaison between the bus drivers and the schools to help build relationship that are “Good for the Kids”. He stresses building a community, doing what is best for the kids and knowing their names.

PBIS is prevalent in most school districts. Seek a way to have positive reward coupons that are the same for each school. That way drivers do not have to keep track of separate slips for each run.

PPS has created a positive behavior “referral”. This is given to students as recognition for changes in behavior. It works very well with special needs students.

Suggested topic for next month’s meeting: no suggestions at the meeting

Unfinished Business:

Budget: Sandi Miller presented the budget for the rest of the 2018-19 school year. There are questions around the summer workshop as attendance has drop with the June dates. With this year moving back to August, the majority of the expenses will not fall into this budget. It was suggested to add \$500 into an “other” account for the workshop in case there are any contingencies that arise. The budget was approved by the membership. Next year’s budget will be presented by T.J. Crockett at the June meeting in Bend.

Director at Large seats: All Directors at Large have been contacted and confirmed for their responsibilities on the Board.

New Business:

There is a new permanent sign that has been installed on I-5 near Jefferson, OR and the Santiam Rest Area. It states that the area is a snow Zone and traction devices are required to be carried. In the past the sign has been there but it has been a temporary sign. There is a call that has been placed to ODOT to confirm the impact and responsibility of school buses.

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Reminder that the South Willamette Winter Workshop will be held on 2/23/2019 in Eugene at the Eugene Baptist Church. Registration and flyers have been sent out to districts. Lunch is provided with registration and attendees will receive 6 hours of credit towards their school bus certificate hours.

Meeting adjourned 12:25p. Next meeting scheduled for January 10, 2019 at Schetky NW Sales, 8430 NE Killingsworth St, Portland Or

Respectfully submitted
Teri Brady

Attach: December report from ODE
 DMV Fee Change Memo
 Chapter meeting schedule

Board Members for the 2018-19 School Year:

NW President – Sandi Miller, Sherwood SD
NW President Elect – T.J. Crockett, Reynolds SD
NW Past President – Becky Adovnik, Oregon City SD
Treasurer – Jason Chess, Reynolds SD
Secretary – Teri Brady, Portland Public Schools
Director at Large (2016-2018) – Sean Schroeder, North Clackamas SD
Director at Large (2017-2019) – Sharon Pierce, Portland Public Schools
Director at Large (2018-2020) – Casey Jebens, Sherwood SD