

OREGON PUPIL
TRANSPORTATION ASSOCIATION, INC.
A non-profit organization



South Willamette Chapter

Date: January 15th 2009
Location: Pioneer Villa, Brownsville
Meeting Called to Order: 10:45 AM
Members: Chris Ellison, Carl Solstrom, Tom Saddler, Cindy Moran, Denice Blake, L.D Ellison, Shawn Choruby, Diane Clinkscales, Barbie Gandee, Pat Green, Marty Hopper, Matt Kutcher, Roger Lyle, Deborah Maskal, Gary Vanderstill, Lisa Moorhead, Vurlee Nab-Alexander, Wilbur Starr, Mike Severyn, Tracy Kindle, Craig Pruitt

Previous Minutes: Change poster title in minutes. Accepted

Financial Report: Tom gave handout. Accepted

Committee Reports

State Board: Audit income and outflow for all OPTA groups SW, NW and State where reviewed no discrepancies.
Federal – The doctors giving CDL physicals will need to be certified, this will impact us with timing. The green card may not be physical card – Still waiting for this to go through. We will get word when.
Update on Winter Workshop – looks like we will get people from the whole State, NW Chapter too.
The Dept. of Ed. distributed the registration for the W.W. It is also on the OPTA web page and the ODE web page.
Safety Exercise is May 30th in Redmond at the old Wal-Mart.

Poster Contest: The flyers have been made, same format as last year. The flyers will go out next week.
The finalists will be voted for in Salem at the Safety exercise. The winner for each age level will be voted on in June at the State Conference.

Safety Exercise: May 2nd in Salem at the Salem/Keizer Transportation facility
Equipment is borrowed every year for the safety exercise. It would be nice to have our own set. Cost would be \$400 to \$600. Storing it will then be a problem.
A trailer that could hold it all was suggested.

Sunshine: Sweet Home mechanic Rick Autry had surgery on his throat – doing well
Salem/Keizer driver lost a son in a collision. Cards will go out to both.

Education: Salem CORE Saturday class is full. First Aid only Jan. 23rd 8-12
Albany Jan 22nd 9:30-12:30 CPR / Jan 23rd 9:30-12:30 First Aid

Winter Workshop: Welcome Tracy Kindle the new supervisor for Cascade. Chris met with Cascade and after extended negotiations we will be able to use the football stadium for triage/ moulage. The bus will be off on one corner of the field. We can have light traffic on the field, and any damage will be taken care of by SW OPTA. We will be using both sides of the gym, since a large number of people are expected. (1000) the filming will take place Saturday Jan. 17th in Albany. The 1st week of February the bus will go to Sweet Home for demolition. The mechanics in Albany will be removing the Engine and transmission and drain all fluids beforehand.

Cascade sound in Salem will bring the audio equipment and screens. Cost around \$1700. The gym may need an additional receiver for better sound.

It will be emotional so their will be two grief councilors set up in class rooms from 12-3:30.

The football field has a new concession stand that was offered to OPTA. It was decided to let the Cascade School use it to sell items to raise money; they will in turn clean up stadium after the event. Hopefully it will stay clean.

SW OPTA will cover the wages for the kitchen help and custodial crew. The kids doing triage will get lunches; need to fill out a registration. Need signs for put up for additional seating in the commons area. Cascade

More help in clean up. Santiam Christian and Sweet Home

NO DRINKS are allowed in the gym or auditorium, including water. Cascade will post someone at the doors.

Inform all drivers to bring something to sit on. A discussion about purchasing cushions with the OPTA logo on them to sell or give at the workshop, it was decided it was too late in the game this year but we may look into again for other workshops.

A video will be made including the speakers and will be made available for all the school districts to use for their training. Craig will share this with Steve and will help by picking up the cost of mailing.

The video will have logos of all the people and organizations that have donated toward the making of the film and workshop. They are all greatly appreciated.

The registration forms will go out in packets and one representative will sign for it. Those that do not make it, the forms will stay in the envelope and be returned to Craig that day. We hope this will cut down on the lines and wait time to register. All the late registers will be paying \$10 more.

Sweet Home has a bucket truck they will bring for filming.

Trinkets – Deborah will order from the same company this year and use another for some of the model busses. A motion was made to give \$750 for purchases, moved and carried.

Lunches – extra lunches will go from 5% to 3%, we will bring our own coffee makers.

Any questions on winter workshop refer to Chris Ellison

Membership: 26% return -70 have paid out of 270 possible. Tom is anticipating more coming in soon. Compared to last year? No disparity

Old Business: None

New Business: Next meeting will be at Cascade Grill in Albany instead of Yaquina Bay L.D. will start looking for a trailer large enough to hold equipment for the Safety Exercise. We may need to wait until March to purchase. Mike knows of one for \$1400 in Jefferson. We voted to give L.D. and Officers permission to purchase if it is a good buy. Instructor courses have been posted. Pay attention to the requirements. The date for the 3rd party course may change because of make up days. Welcome Phil Turner, Giardian rep. from Canada. Albany just purchased two activity vans from them. One is here to look at today, Phil can answer any questions.

For the Good-of-the-Order

Future Meetings:

Date	Location	Topic
October 14, Tuesday	Pioneer Villa, Brownsville	General Housekeeping; set Drivers' Winter Workshop date & location; set Safety Exercise date & location
November 12, Tuesday	Almost Home, Salem	State of the State's Pupil Transportation
December 9, Tuesday	Olive Garden, Eugene	TBD
January 15, Thursday	Pioneer Restaurant, Brownsville	Winter Workshop
February 10, Tuesday	Cascade Grill, Albany	Winter Workshop
March 13, Friday	Izzies, Newport	Safety Exercise
April 14, Tuesday	TBD (Salem)	Nominate New Officers
May 15, Friday	Izzies, Redmond	Elect Officers
June 23, Tuesday	Valley River Inn, Eugene	Install New Officers

Meeting Adjourned: 12:30 pm

Next Meeting Date: February 10, Tuesday

Next Meeting Location: Cascade Grill, Albany