



## ***South Willamette Chapter***

- Date: October 13<sup>th</sup>, 2009  
Location: Cascade Grill, Albany  
Meeting Called to Order: 11:00 am / Chris Ellison
- Members present: Chris Ellison, Carl Salstrom, Tom Saddler, Cindy Moran, Shawn Choruby, LD Ellison, Patti Green, Cheryl Hicks, Maggi Estes, Matt Kutcher, Deborah Maskal, Vurlee Nab-Alexander, Kay Saddler, Cindy Sim, Wilbur Starr, and Dan Wood
- Previous Minutes: May minutes – accepted  
June minutes - accepted as corrected
- Financial Report: Financial report – accepted

### ***Committee Reports***

- State Board: State board meeting was Oct. 8<sup>th</sup> 2009. Chris Ellison reports Robine Biden, Chris Ellison and Steven Huillet will be representing Oregon at the NAPT conference in Nashville. WAPT Washington/Oregon Pupil Transportation will also bring representatives. Idaho was contacted to help but there has been no response. The next NAPT will be in Portland 2010. The Oregon representatives are going to help promote the Portland conference. Pens were made that say “See you in 2010 Portland NAPT” These will be in all the conference rooms on the tables. Also a three fold pamphlet with the OPTA logo and mission statement. Things to do in see in Portland and the surrounding areas. The costs will be shared with WOPT. State Safety Exercise is May 22<sup>nd</sup>. State Chairman – Carl Solstrom  
State Poster Contest Chairman – Denice Blake  
Legislative report; Steven Huillet let them know that all drivers involved with student transportation must be fingerprinted.  
Web site information we need to contact Jean Frazey. Jean\_frazey@beaverton.k12.or.us  
Chris made a clarification on Charter bus rules. SPABS is on the interstate only. It is Federal rules after you cross state lines.  
December State Board Meeting is Dec. 15<sup>th</sup>, Almost Home Salem  
Mike Severn is unable to hold the SW Chapter Designate to State, another vote was held. This position could have been appointed by President Chris Ellison but he asked for nominations from the members present. Kay Saddler nominated Tom Saddler.  
Matt Kutcher nominated Patti Green. A paper ballot was taken. Chris destroyed them after.  
Patti Green won the election. Congratulations
- Poster Contest: Chairperson for the Poster Contest – Kay Saddler

**Safety Exercise:** Tom reported that Southern Oregon areas are interested in competing this year. Eagle Point, Central Point, Medford, Ashland would be willing to host the event. A discussion of cost and location ensued. The members agreed to look at all angles of the best placement for the SE. It will depend on equipment and areas big enough to hold it. A chairman for the event is needed. Chris tabled the discussion until the November meeting.  
A report of the trinket sales inventory and sales will be given at the November meeting.

**Sunshine:** Nothing today

**Education:** OPTA is continuing education! Chris wants to start a new program with the OPTA members. It will be "Best Practices" training on all aspects of the transportation business. A different district will host an evening training on subjects like; dispatching, routing, safe student stops etc..... it will be a working dinner paid by SW OPTA, monthly or quarterly depending on interest. All Districts are invited to attend and host, size of the district does not matter we all deal with the same types of problems. A cap of \$100 for food, this should cover a simple dinner of pizzas, sandwiches or use the food services in your district. No charge to attend for paid members but if there is an interested non-member they are welcome with a small fee. Albany will be hosting the first meeting in November. As soon as a date is set a mailing will go out to members. Topic "Routing" how to, why and cost cutting ideas. Please RSVP

**Winter Workshop:** Chris reported on the "VIDEO", work was done over the summer to get the video down to 2 hours. One presenter had to be cut. The RXR crew did not come out well on video since they did Q & A mostly. This coming week the final version will be done just some last minute tweaking, it's going to be awesome. Steven Huillet wants 70 copies for the State directors in Louisville at NAPT. He was very impressed. ODE has offered to pay for the duplication and cost of mailing. We still have to buy the jewel cases and printed label cover. All the raw footage will be returned to us.  
Coastal Training called Craig at ODE; they want to be able to sell it. This brought up the subject of profit. We will need to talk to accountants on how to use the money for future training, and learn how much we can make and still be called non-profit. Tom asked if a copy can go to all 198 transportation facilities in the district. A discussion on cost, and amount of money made ensued. If there is a large profit LD gets a trailer for rodeo equipment.  
Training hours with the DVD will be 2.4 with an added power point presentation.

**Membership:** 89 membership forms have been mailed, 37 received so far.

**Old Business:** None

**New Business:** None

***For the Good-of-the-Order***

Future Meetings:

<b><u>Date</u></b>	<b><u>Location</u></b>	<b><u>Topic</u></b>
October 13, Tuesday	Cascade Grill, Albany / 11:00 am	General Housekeeping; set Drivers' Winter Workshop date & location; set Safety Exercise date & location
November 10, Tuesday	Cascade Grill, Albany / 11:00 am	State of the State's Pupil Transportation
December 8, Tuesday	Cascade Grill, Albany / 11:00 am	Winter Workshop
January 12, Tuesday	Cascade Grill, Albany / 11:00 am	Winter Workshop
February 9, Tuesday	Cascade Grill, Albany / 11:00 am	TBD
March 9, Tuesday	Cascade Grill, Albany / 11:00 am	Safety Exercise
April 13, Tuesday	Almost Home, Salem	Nominate New Officers
May 14, Friday	Izzies, Redmond	Elect Officers
June 22, Tuesday	Valley River Inn, Eugene	Install New Officers

Meeting Adjourned: 1:30 pm

Next Meeting Date: November 10<sup>th</sup>, 2009

Next Meeting Location: Cascade Grill, Albany / 11:00 am