

OREGON PUPIL
TRANSPORTATION ASSOCIATION, INC.

A non-profit organization



South Willamette Chapter

Date: April 10, 2012
Location: Cascade Grill, Albany, OR
Meeting Called to Order: Carl Salstrom, 11:00 am
Members Present: Kevin Baker, Deborah Maskal, David Farley, Denise Balch, Denice Blake, Shawn Choruby, Teresa Derochowski, Chris Ellison, LD Ellison, Maggi Estes, Janet Mauldin, Cindy Moran, Vurlee Nab-Alexander, David Phillips, David Schetky, Wilbur Starr, Dan Wood, Ben Horn (Schetky)

Previous Minutes: Approved

Financial Report: Beginning Balance: \$32,686.22
 Income \$ 385.00
 Expenses \$ 2,152.27
 Ending Balance: \$30,918.95

Committee Reports

State Board: State Conference: The registration form and course agenda will be added to the website by the end of this week. Mike Martin will be the keynote speaker

The award nominations forms are available on the web site and are due by May 25th, to Michael Shields. The Doug Flatt award is a new award that will be available for people to vote for an outstanding support staff person.

There are two positions open on the State Board: Director at Large and President Elect.

Poster Contest: Two school districts have contributed to the poster contest. The chapter will vote on these at the next meeting.

Safety Exercise: NW OPTA Regional Safety Exercise – May 5, Hillsboro, OR
 SW OPTA Regional Safety Exercise – May 19, Springfield, OR – Cindy Moran is the head judge
 State Safety Exercise – June 2, Springfield, OR

Eugene will provide four transits for both regional's and state safety exercises. Sweet Home will provide the mini buses.

Sunshine: Thoughts go to the Ellison family due to a recent loss.

Education: Greater Albany will have a CORE class and a First Aid class available in May.

- Membership:** Cathy Houck is entering the member list to the website for each chapter.
- New Business:** Nominees for President (Carl Salstrom), Vice President (Kevin Baker), Treasurer Deborah Maskal), and Chapter State Board Rep (David Farley) will voted on at our next meeting, May 11, 2012. Additional Nominations will be accepted at this meeting also.
- ODE:** There will be some required classes for people who deal with paperwork coming up soon.
 The description of Assistant Trainer is being developed.
 Be sure to visually check all certificates for expiration dates.
 OARs have been re-organized and have been submitted to the board for the first reading, vote, and then implementation on July 1.

For the Good-of-the-Order

Future Meetings:

| <u>Date</u> | <u>Location</u> | <u>Topic</u> |
|--------------------------|--------------------------|----------------------|
| May 11, 2012 Friday | Bostons, Bend / 11:00 am | Elect Officers |
| June 20, 2012 Tuesday | The Riverhouse, Bend OR | Install New Officers |

- Meeting Adjourned:** 12:45PM
- Next Meeting Date:** May 11, 2012, 11:00 am
- Next Meeting Location:** Bostons, Bend, OR