

# OREGON PUPIL TRANSPORTATION ASSOCIATION, INC.

*A non-profit organization*



## ***South Willamette Chapter***

Date: February 12, 2013  
Location: Cascade Grill, Albany, OR  
Meeting Called to Order: Carl Salstrom, 11:10 am  
Members Present: Chris Ellison, Robert Murray, Diane Clinkscales, Denice Blake, LD Ellison, Sandi Miller, Cindy Moran, Carl Salstrom, David Jorgenson, Wilbur Starr, Dave Goetz, Cheryl Hilke, David Schetkey, Deborah Maskal, Shawn Choruby, Craig Pruitt

Previous Meeting Minutes: The January meeting minutes reflected one typing error. Debra Maskal moved to pass the minutes as amended / Chris Ellison 2<sup>nd</sup> / all approved.

Financial Report:

Beginning Balance:	\$30,853.69
Income:	\$ 107.71
Expenses:	\$ 2,032.78
Ending Balance:	\$28,928.62

Membership is very low so far this year.

### ***Committee Reports***

State Board: Conference: Chris Ellison is working on organizing the golf tournament; the day of the tournament has not been set yet. The committee is still working on getting speakers for the conference.

Denice Blake reported that the state chapter approved up to 8K of funds to be used for web development. Chris Ellison said that the web designers have found that they will be able to add the photo gallery using these funds as well.

Poster Contest: The theme this year: "At my Stop – You Stop". Handouts will be available at the winter workshop to promote participation.

Winter workshop: Chris Ellison reported. February 23<sup>rd</sup>, Springfield High School. Theme is "It's the Kids, Silly. Why We Do What We Do". Chris handed out the class schedule.

There is currently close to 500 people registered so far. Our presenters will need transportation to Springfield High School. There will be separate parking for buses and personal vehicles to park. Carl will meet with the AV person this Friday. Food services: coffee, donuts, and fruit are all taken care of. Vendors will have buses parked in front of the school for tours.

There are going to be new items to sell as trinkets. A motion to approve the spending of \$1500.00 was emailed prior to this meeting due to the need to expedite the order for these items to assure they arrive in time for the workshop. The email motion was approved to spend \$1500.00 on two new designs of shirts and sweatshirts. Any remaining funds will be used to purchase additional items for the safety exercise.

Discussion about how PayPal accounts work and the fact that there would be a service charge fee for each transaction of 2.75% would be incurred. The charge would go to the purchaser. There is not enough time to set up a non-profit account for the winter workshop. We would need to use Tony Morrison's account and then be reimbursed by him. Chris Ellison motioned that the chapter uses Tony's account, David Jorgenson was the second. All were in favor.

**Safety Exercise:** The videos are nearly ready to go out. Albany will prepare them for mailing and ODE will handle the actual mailing. The chapter received a letter from Horne Enterprises, in Louisiana which complimented the video and also donated \$25.00 to defray the cost of copying and mailing of the DVD. They wish to present the video at the Louisiana Association of School Transportation Officials (LASTO) and wish to purchase the video as training material. Chris will get a better idea of the actual cost of the DVD to include packaging and mailing.

**OPTA Trailer & Equipment:** A proposal of all securement of standards and measuring devices has been submitted by Troy one of Albany's mechanics. This includes a folding bench, laced pegboards to hold tools, accessories. And install a spare tire mount on the inside of the trailer. He gave a quote for both PVC (\$2350.00) and metal (\$2850.00). This project will be completed no later than April 14<sup>th</sup>. A motion made by LD Ellison was made to approve the proposal, second by Wilbur Starr. Once the final project is complete the chapter will revisit the cost.

Salem-Keizer has agreed to cook the lunches for the judges at the safety exercise.

**Sunshine:** Wilbur Starr - Chair. Vurlee Nab-Alexander has retired, Wilbur will see that a card gets sent to her.

**Education:** David Jorgenson – Chair. There were 15-20 people present at the forum that was held on January 31<sup>st</sup>. The next forum will be held sometime in April.

**Old Business:** The chapter needs to decide what to do with our old laptop.

**New Business:** Carl would like to again develop a membership committee.

***For the Good of the Order***

<b><u>Date</u></b>	<b><u>Location</u></b>	<b><u>Topic</u></b>
March 12, 2013 Tuesday, 11:00 am	Hole in the Wall, 1807 Olympic St, Springfield	Safety Exercise
April 9, 2013 Tuesday, 11:00 am	Elmer's, 3950 Market St SE, Salem	Nominate New Officers
May 10, 2013 Friday, Time?	Bend – Denice looking for a site	Elect Officers
June 18, 2013 Tuesday	The Riverhouse, Bend	Install New Officers