

OREGON PUPIL TRANSPORTATION ASSOCIATION, INC.

A non-profit organization



South Willamette Chapter

Date: October 8, 2013
Location: Cascade Grill, Albany, OR
Meeting Called to Order: Cindy Moran, 11:30 AM
Members Present: Chris Ellison, Sandi Miller, Susan LaBounty, Paul Ulloa, LD Ellison, Patti Green, David Jorgenson, Kim Crabtree, Deborah Maskal, Denise Balch, David Schetky, Craig Pruitt, David Farley, Diane Clinkscales, Wilbur Starr

Previous Minutes: No changes.

Nominations: Nominations were opened for Secretary. David Jorgenson was voted in as Secretary.

Financial Report:

Beginning Balance:	\$40,766.33
Income	\$ 2,694.90
Expenses	\$ 8,132.35
Ending Balance:	\$35,328.88

There is an outstanding check for the poster contest. There was discussion on how long to hold the check. There was a deposit of \$1555.00 for the anti-bullying DVDs.

Committee Reports

State Board: First meeting is October 24 at Cascade Grill in Albany. A delegate to the state board needs to be appointed. Please email Cindy Moran if interested.

ODE Report: There are ongoing changes to locations and responsibilities of ODE staff. ODE now works with grade levels from birth to college. Craig, T.J., and Janice are working only on transportation. Shauna and Beth are now splitting time with other areas. Michael Wiltfong is the new director. They will be adding an additional Program Analyst by the end of the calendar year. This should allow either Craig or T.J. to be available in the office. With all of the physical changes/relocation in the office, it may be difficult to contact ODE staff by phone-leave a message. Discussion was had on exhaust retrofits for buses. Any retrofits to existing buses must be completed by 2017. Senate Bill 193 clarifies the current laws on drug/alcohol changes-all positive tests must be reported.

Poster Contest: Six districts participated in the contest last year. Denise proposed an incentive for teachers to get their classes involved, and would like a budget for this. There was discussion on how to get more participation. How can we involve drivers? What

about private schools? There will be additional discussion with the state board. A co-chair would be helpful.

Safety Exercise: Dates and locations have not been finalized. Grants Pass SD would like the opportunity to host the SW OPTA Safety Exercise. David Farley will be the chairperson.

Sunshine: Wilbur will be sending cards to: Denice Blake (surgery), Susan Hill-Smith (new position), Ray Klimas

Education: There are no dates or locations set at this time. Additional discussion will be needed in order to find topics and scheduling that will increase attendance.

Winter Workshop: Cindy Moran will chair. Location is not finalized-Salem and Eugene will check on availability of facilities. The preliminary theme will be Love and Logic. Positive Behavior Interventions and Supports (PBIS) may also be included.

Membership: Paul Ulloa was voted in as chair. All membership information is on the OPTA website. There are three different ways to enroll: Mail the application, OPTA website/pay by check, and OPTA website/PayPal. Contact Kathy Houck for more information. Some discussion was had on ways to increase membership, including getting a list of district contacts through ODE or offering to buy lunch for first-time attendees.

New Business: OPTA purchased vests that were used at the State Safety Exercise. They now need to be laundered. Denise motioned that the vests be laundered, seconded by Susan, approved. Eugene SD will arrange for this. Susan motioned that a cover be purchased for the OPTA trailer, not to exceed \$400.00. David J. seconded, approved.

Trinket sales: A new coordinator for trinket sales is needed. Please check with your districts for volunteers. An awning or canopy is needed in the event that the trinket sales location is outdoors. David J. motioned to purchase the canopy, up to \$200.00. Seconded by Deborah, approved.

DVD sales: 52 DVDs have been sold (48 have paid). Chris purchased a DVD duplicator that can produce 7 DVDs in about 20 minutes.

Open Discussion: None

For the Good-of-the-Order

Future Meetings:

<u>Date</u>	<u>Location</u>	<u>Topic</u>
November 12, 2013 Tuesday	Elmer's, Salem/11:00 AM	Winter Workshop
December 10, 2013 Tuesday	Hole in the Wall, Springfield/11:00 AM	Winter Workshop
January 14, 2014 Tuesday	Cascade Grill, Albany/11:30 AM	Winter Workshop
February 11, 2014 Tuesday	Salem	Winter Workshop/Safety Exercise
March 11, 2014 Tuesday	Springfield	Safety Exercise
April 8, 2014 Tuesday	Albany	Safety Exercise/Nominate New Officers
May 9, 2014 Friday	Bend	Safety Exercise/Elect Officers

Meeting Adjourned: 1:30 PM

Next Meeting Date: November 12, 2013

Next Meeting Location: Elmer's Restaurant, Salem