

# OREGON PUPIL TRANSPORTATION ASSOCIATION, INC.

*A non-profit organization*



## ***South Willamette Chapter***

Date: November 12, 2013  
Location: Elmer's Restaurant, Salem, OR  
Meeting Called to Order: Cindy Moran, 11:10 AM  
Members Present: David Jorgenson, Craig Pruitt, Deborah Maskal, Kim Crabtree, Sandi Miller, Cindy Moran, Denice Blake, Diane Clinkscales, Wilbur Starr, Michael Shields, David Farley, Susan LaBounty, Paul Ulloa, Chris Ellison, Denise Balch, Dave Goetz, Shawn Choruby, Pat Greene, Michael Wiltfong, David Phillips

Previous Minutes: Will be reviewed at 12/10/2013 OPTA meeting.

Financial Report:

Beginning Balance:	\$35,317.82
Income	\$ 2,306.55
Expenses	\$ 2,003.00
Ending Balance:	\$35,621.37

There is an outstanding check for the poster contest. There was discussion on how long to hold the check, 6 months was suggested. However, a poster contest check from the 11-12 school year was cashed after 14 months. It was decided that checks remaining uncashed after one year would be removed from the books.

### ***Committee Reports***

State Board: The state OPTA financials are "unhealthy" at this time. They discussed different ways to get new members/sponsors involved in OPTA. Low OPTA enrollment and additional expenses have helped to deplete the available funds. The state safety exercise will most likely take place in the Bend/Redmond area. Denice Blake reports that Summit HS in Bend is a potential site. Janet Mauldin and Keith Wright will be chairing the summer conference this year, which will again take place at the Riverhouse in Bend.

ODE Report: Michael Wiltfong presented the "state of the state". Despite increased financial pressure from state funding, service levels should remain consistent. ODE is looking to hire a new Program Analyst, and have the individual in place by December. He attended the NASDPTS conference last month. NASDPTS is taking a stronger stand on 3-point shoulder/lap belts in school buses (they will fully support it, rather than on a "funds-available" basis). New rules may be coming for school bus drivers dealing with sleep apnea issues. SB913-requires districts to report any positive drug or alcohol tests to be reported to ODE. Craig Pruitt indicated that if districts are currently following proper procedures, the

impacts on staff time will be small. Michael also mentioned the Affordable Care Act, and its potential ramifications for student transportation (especially for those operations that employ 50 or more people-they must provide health care to individuals that work over 29 hours per week).

- Poster Contest: Denise Balch will be working to set up a mail merge to notify districts of the poster contest. Denice Blake indicated that she sent letters to schools in her district last year, and was able to get some participation from schools. There was discussion about financial incentives. It was determined that in addition to the prizes for winners, the classroom for each winner would also receive \$50. Denice Blake made a motion to spend \$50 for each winning classroom, and up to \$200 for postage for sending out letters to districts, seconded and approved.
- Safety Exercise: SW OPTA regional safety exercise will be May 17, 2014, in Grants Pass. David Farley will coordinate. Matt Kutcher will be the head judge. A motion was made to raise the registration fees from \$10 to \$15 to help cover the cost of winners traveling to national competitions (In the past, \$1 per registration went towards the winners' travel expenses, this would raise that amount to \$5). Seconded and approved. There was discussion about technician competitions, including when/where they should take place, and whether there was a way to also send technicians to national competitions. These competitions provide good training for technicians, and involve both written and hands-on activities.
- Sunshine: Wilbur will be sending a card to Carl Salstrom (retirement)
- Education: There was discussion about the timing of these events. It was determined that a mid-afternoon (2 or 3 PM) start time would work well, especially for districts that travel a great distance to come to meetings. It was also discussed to schedule the dates of these forums should coincide with regularly scheduled OPTA meetings (same date). The next forum will take place at Greater Albany SD Transportation's facility, following the January 14, 2013 SW OPTA meeting in Albany. The focus will be on child safety restraint systems and wheelchair securement. The forum will start at 2:00 PM, and Cindy Moran will coordinate.
- Winter Workshop: Cindy Moran will chair. Location is not finalized-Salem and Eugene will check on availability of facilities. Cindy Moran will check with Springfield about the availability of Springfield HS. A facility that could handle large break-out sessions would be preferred, perhaps grouping by types of students transported (regular ed, special ed, and preschool). The theme will be Love and Logic. Positive Behavior Interventions and Supports (PBIS) may also be included. Cindy has contacted Bob Sornson about presenting.
- Membership: Paul Ulloa has generated a flyer with the "free lunch for first-time attendees" promotion, in order to try and increase interest and attendance. There was discussion about having this in place for the January 14 meeting/forum, as having new members attending the forum could show them some of the benefits to joining OPTA.
- Old Business: The tarp for protecting the OPTA trailer was purchased. The awning for trinket sales has not been purchased, but Deborah Maskal will keep an eye out at Costco

for the next time they are available. A new coordinator for trinket sales is still needed. Denice Blake will check with her district for volunteers.

**New Business:** Deborah Maskal presented a letter from a driver requesting funds from SW OPTA to attend the upcoming TSD conference. The driver will already be at the location for the TSD safety exercise and would also like to attend the conference. This was discussed, and the request was not granted, due to the potential for additional requests and only having limited funds to grant these requests. There will, however, be future discussion about setting up a scholarship fund to assist with these types of requests.

**Open Discussion:** None

***For the Good-of-the-Order***

**Future Meetings:**

<b><u>Date</u></b>	<b><u>Location</u></b>	<b><u>Topic</u></b>
December 10, 2013 Tuesday	Hole in the Wall, Springfield/11:00 AM	Winter Workshop
January 14, 2014 Tuesday	Cascade Grill, Albany/11:30 AM	Winter Workshop
February 11, 2014 Tuesday	Salem	Winter Workshop/Safety Exercise
March 11, 2014 Tuesday	Springfield	Safety Exercise
April 8, 2014 Tuesday	Albany	Safety Exercise/Nominate New Officers
May 9, 2014 Friday	Bend	Safety Exercise/Elect Officers
June 16, 2014	Bend/4:00 PM	Summer Conference

**Meeting Adjourned:** 1:10 PM

**Next Meeting Date:** December 10, 2013

**Next Meeting Location:** Hole in the Wall BBQ, Springfield