

OREGON PUPIL TRANSPORTATION ASSOCIATION, INC.

A non-profit organization



South Willamette Chapter

Date: December 17, 2013
Location: Hole in the Wall BBQ, Springfield
Meeting Called to Order: Cindy Moran, 11:00 AM
Members Present: David Jorgenson, Craig Pruitt, Deborah Maskal, Kim Crabtree, Cindy Moran, Denice Blake, David Farley, Paul Ulloa, Chris Ellison, Troy Hagerman, Rich Sanner, Chase Schetky

Previous Minutes: Minutes were reviewed from the October and November meetings. No changes. A motion was made by Deborah Maskal to accept the minutes from both meetings, seconded by David Farley, approved.

Financial Report:

Beginning Balance:	\$35,621.37
Income	\$ 1.44
Expenses	\$ 887.46
Ending Balance:	\$34,735.35

Funds have been approved to purchase a new laser printer for OPTA use, although it has not been purchased yet. The bill for lunches for the 2013 Winter Workshop was just received. A motion was made by Chris Ellison to approve the financial report, seconded by Denice Blake. Approved.

Committee Reports

State Board: No meeting since the last SW OPTA meeting. The next meeting is January 23, 2014 in Portland.

ODE Report: No news at this time. The new Program Analyst has been selected, but it has not been announced yet.

Poster Contest: Denise Balch has been working with Kevin Baker to set up a mail merge to get the word out to school districts. It is ready to send out. She is still waiting to hear on dates, and is working with NW and State OPTA to make sure these dates are the same across the board. There has been some confusion on the contest at the state level, as Mary Conger has stepped down as chair of the contest.

Safety Exercise: SW OPTA regional safety exercise will be May 17, 2014, in Grants Pass. David Farley will coordinate. Matt Kutcher will be the head judge. David is working to finalize suppliers of buses for the event. He would prefer 4-6 type "A" for the mini bus event, and similar numbers of buses (compared to last year's events) for transit and conventional. A question was raised about reimbursement to districts for fuel costs for supplying buses for the safety exercise events. The location of

the NW OPTA exercise has yet to be determined, the state safety exercise will be held at Summit HS in Bend. Brattain and Schetky are willing to sponsor awards, and Brattain will also provide funding for judges' lunches. There will be no mechanic/technician event at this time.

Sunshine: Wilbur will be sending a card to Linda Connealy (Salem-Keizer driver-health issues)

Education: The next forum will take place at Greater Albany SD Transportation's facility, following the January 14, 2013 SW OPTA meeting in Albany. The focus will be on child safety restraint systems and wheelchair securement. The forum will start at 2:00 PM, and Cindy Moran will coordinate.

Winter Workshop: February 22, 2014 at Springfield HS. Cindy Moran will chair. The main topic will be "Love and Logic", with additional break-out sessions. Cindy has made arrangements for classroom space, but is still working on finalizing instructors. Participants will need to select their sessions when they register for the workshop.

The break-out sessions will be:

1. Love & Logic: Train the Trainer
2. Triggers-Positive Approach to Student Management (2 session class)
3. Medical Guidance Regarding BMI (Craig suggests renaming this to make it more attractive to participants)
4. Love & Logic: Positive Approach to Special Needs

Membership: Paul Ulloa has generated a flyer with the "free lunch for first-time attendees" promotion, in order to try and increase interest and attendance. He will be sending this out to school districts.

Old Business: Bend-La Pine will be taking over trinket sales. Denice requested assistance from Tony Morrison to help smooth the transition. Cindy and Kim will approach Tony with this request.

New Business: Rich Sanner (Brattain International) offered use of their new facility (110 S. Bertelsen Rd, Eugene) for future events/training opportunities.

Open Discussion: None

For the Good-of-the-Order

Future Meetings:

<u>Date</u>	<u>Location</u>	<u>Topic</u>
January 14, 2014 Tuesday	Cascade Grill, Albany/11:30 AM	Winter Workshop
February 11, 2014 Tuesday	Elmer's Restaurant, Salem/11:00 AM	Winter Workshop/Safety Exercise
March 11, 2014 Tuesday	Springfield	Safety Exercise
April 8, 2014 Tuesday	Albany	Safety Exercise/Nominate New Officers
May 9, 2014 Friday	Bend	Safety Exercise/Elect Officers
June 16, 2014	Bend/4:00 PM	Summer Conference

Meeting Adjourned: 12:30 PM

Next Meeting Date: January 14, 2014

Next Meeting Location: Cascade Grill, Albany