

OREGON PUPIL TRANSPORTATION ASSOCIATION, INC.

A non-profit organization



South Willamette Chapter

Date: April 8, 2014
Location: Cascade Grill, Albany
Meeting Called to Order: Cindy Moran, 11:00 AM
Members Present: Sandi Miller, Troy Hageman, Craig Pruitt, Kim Crabtree, David Farley, David Jorgenson, Kim Hevia, Dave Goetz, Wilbur Starr, Shawn Choruby, Denice Blake, Matt Kutcher, Jason Wolf, Chris Ellison, Paul Ulloa, Cindy Moran, Deborah Maskal, Michael Cape, Carey Smith

Previous Minutes: Minutes were reviewed from the March meeting. A motion was made to accept the minutes, seconded and approved.

Financial Report:

Beginning Balance:	\$28,715.52
Income	\$21,923.33
Expenses	\$ 9,126.01
Ending Balance:	\$41,512.84

Included in the expenses are income and expenses related to the winter workshop. A motion was made by David Jorgenson to approve the financial report, seconded by Denice Blake, approved.

Committee Reports

State Board: Conference/schedule is nearly complete, and will be available on the website soon. Lower attendance could be a possibility, due to extending school year as a result of weather. There was discussion about teams for special education events at the safety exercises, and the timing of these events. Silke is working on a statewide communication system-OPTA isn't sure that they want to get on board with this yet. Phil Turner from MicroBird was there to do a presentation on their type-A buses. The training tab on the website has been developed and is now in the testing phase. It should be ready in the next couple of weeks. The final cost was \$1640. This cost was inadvertently paid by both SW and State OPTA, but this has been resolved.

ODE Report: Certified Medical Examiners: Starting May 21, 2014 the examiner must hold a National Registry No, or their examiner will not qualify for our physical, and DMV. The website address is:
<https://nationalregistry.fmcsa.dot.gov/NRPublicUI/home.seam>

All Behind the Wheel Instructors will need to recertify as instructors. The new behind the wheel manual will be released at the OPTA Conference in June. The recertification process will take place through iLearn. Implementation of the new

testing standards will be on October 1, 2014. ODE is still setting up some of the details for the new manual and testing standards.

All third-party examiners will need to recertify by October 1, 2014. The recertification will involve iLearn, and submission of a test route. Materials are being developed now.

Changes are coming to testing route requirements. The changes are: two stop intersections, two through intersections, two commercial signs, one on road side stop, one right curve, one left curve, one freeway or limited access or one rural highway. The upgrade, downgrade stop, and simulated downgrade were eliminated. The details will be in the manual. ODE will be able to receive updated test route starting at the close of the OPTA workshop. ODE's goal is to have all the new test routes to DMV by July 31, 2014.

- Poster Contest: No updates. There was discussion on moving the deadline to coincide with the national contest deadline in October. This would be difficult to pull off, as there are no OPTA meetings (to hold voting) scheduled until October. The deadline will stay at May 31, with voting at the summer conference.
- Winter Workshop: No updates.
- Safety Exercise: SW OPTA regional safety exercise will be May 17, 2014, in Grants Pass. David Farley will coordinate. Matt Kutcher will be the head judge. Grants Pass band boosters think that they can do lunch for \$6/person. Food will be for judges, but there should be food available for others, if needed. David Farley will get with Brattain to make sure that this cost works. Matt would like to have judges' information 2 weeks in advance of the event for planning/lunches. Canopy for trinket sales and a cooler have been purchased. David Farley will stay in touch with Matt Kutcher regarding registration and judging counts.
- Sunshine: Deborah Lincoln, ODE (retirement). Chris Ellison motioned to spend \$100 on a gift card for her. Seconded by David Farley, approved.
- Education: No updates. David Jorgenson will work with Chris Ellison and David Farley to set up a mechanic/technician forum sometime in the spring.
- Membership: No updates.
- Old Business: No updates.
- New Business: The May SW OPTA meeting has been rescheduled to Friday, 5/30/14 at 10:00 AM, with the state meeting immediately following. This is to save on travel for individuals that are attending both the monthly meeting and the state safety exercise on Saturday.

There was also discussion about supplying replacement bullying DVDs to school districts and what the replacement cost should be-a few districts have lost their copies. Denice Blake motioned to supply ODE with replacement DVDs to check out, and give districts the option to borrow from ODE or purchase replacements for \$60, seconded by Deborah Maskal, approved.

Open Discussion: Craig Pruitt discussed features of ODE website-information can be downloaded to view offline.

For the Good-of-the-Order

Future Meetings:

<u>Date</u>	<u>Location</u>	<u>Topic</u>
May 30, 2014 Friday	Bend/10:00 AM (State meeting to follow at 12:00 PM)	Safety Exercise/Elect Officers
June 16, 2014	Bend/4:00 PM	Summer Conference

Meeting Adjourned: 12:50 PM

Next Meeting Date: May 30, 2014

Next Meeting Location: Black Bear Diner, Bend