

# OREGON PUPIL TRANSPORTATION ASSOCIATION, INC.

*A non-profit organization*



## ***South Willamette Chapter***

Date: May 30, 2014  
Location: Black Bear Diner, Bend  
Meeting Called to Order: Cindy Moran, 10:00 AM  
Members Present: Craig Pruitt, Kim Crabtree, David Farley, David Jorgenson, Kim Hevia, Dave Goetz, Denice Blake, Chris Ellison, Cindy Moran, Deborah Maskal, Michael Cape, Tim O'Connell, Diane Clinkscales, David Voiles, Rich Sanner

Previous Minutes: Minutes were reviewed from the April meeting. A motion was made to accept the minutes, seconded and approved.

Financial Report:

Beginning Balance:	\$41,512.84
Income	\$ 500.00
Expenses	\$ 5,610.94
Ending Balance:	\$36,401.92

Included in the expenses are expenses related to the purchase of a utility vehicle and related supplies, a canopy, and a cooler for use at OPTA-related events. A motion was made to approve the financial report, seconded and approved.

## ***Committee Reports***

State Board: No meeting since the last SW meeting. The next meeting will be today (5/30/2014). Denice indicated that Janet Mauldin had approached her about SW OPTA sponsoring refreshments for a break at the summer conference. Deborah Maskal motioned to allocate \$1000, seconded by Chris Ellison, approved.

ODE Report: Districts will need to pay attention to the box on medical forms for the national physician registry-it is the district's responsibility to make sure this is filled out. It is also up to districts to verify that information and applications are getting to DMV. Denice heard that seating capacities on buses was going to be mandated rather than suggested. Nobody else had heard anything on this, including Kim H. and Rich S. Kim C. heard that the 2025 emissions deadline was going to be moved up to 2020. This also appears to be a rumor only, as nobody else had heard anything on this.

Poster Contest: No updates.

Winter Workshop: No updates.

**Safety Exercise:** SW OPTA safety exercise was held on May 17 in Grants Pass. Everything went well, the event had plenty of equipment and a good layout. Additional orange cones were purchased for the event. David Farley asked about the applicability of reviewing the written test to participants. Participants seem to have a better handle on the test information-could this information be relayed to districts for dispersal to other drivers instead/in addition? Craig likes to use the test to see how well drivers are being trained. Questions are based on what ODE sees in the field.

The state safety exercise will be held May 31 at Summit HS in Bend. Tim O'Connell will be the head judge. Chris Ellison suggested purchasing green cones for the SW trailer, as the green cones that SW currently uses are owned by state OPTA. This would give SW its own set to keep with the trailer. A motion was made to spend up to \$200 on cones, seconded and approved. Chris also suggested purchasing some totes to store judges' vests for the exercises, as they are currently being stored in the cardboard boxes they were shipped in. A motion was made to spend up to \$50 on totes, seconded and approved.

**Sunshine:** Susan LaBounty, Eugene; Lynette Grice, Albany; Larry Webb, Albany; Kathi Anderson, Albany, Lisa Noble, Salem-Keizer

**Education:** No updates. There was discussion if having a forum over the summer would be beneficial, but it may struggle to attract participants due to the summer conference. The next forum will take place sometime in the 2014-2015 school year. Kim H. mentioned that there is a mechanics event upcoming in Wenatchee, WA, and that Oregon mechanics are welcome to attend. Dave Voiles will poll mechanics at the summer conference to find possible forum topics.

**Membership:** No updates.

**Nominations:** President-Cindy Moran. Moved to accept by acclamation, seconded and approved. Vice-President-Sandi Miller. Moved to accept by acclamation, seconded and approved. Chapter Representative-David Farley, Kevin Baker. A vote was held, won by David Farley. Treasurer-Deborah Maskal. Moved to accept by acclamation, seconded and approved.

**Old Business:** Discussion was held about some unanticipated additional costs incurred during purchase of the utility vehicle. Cindy has some concerns about these issues in the future-are people volunteering to do tasks/projects for OPTA and then expecting to be reimbursed for it? Chris thinks we need to improve communication upfront in the future to avoid these issues. Should board members be more involved in these purchases? A vote was held to pay these expenses. A majority voted to pay the bill as presented.

Dave Goetz had some concerns about the scope of how we are using our funds. A lot of the expenses that we have incurred recently are one-time expenses to help OPTA events run smoothly. Dave would like to see more funds spent on events that will help a wider audience (for example, the safety exercises usually attract 60-100 participants, while the winter workshop attracts 500-600). There will be additional

discussion in the future about how to continuously best use our resources to assist drivers and school districts.

Open Discussion: None

***For the Good-of-the-Order***

Future Meetings:

<b><u>Date</u></b>	<b><u>Location</u></b>	<b><u>Topic</u></b>
June 16, 2014	Bend/4:00 PM	Summer Conference

Meeting Adjourned: 12:00 PM

Next Meeting Date: June 16, 2014

Next Meeting Location: Riverhouse, Bend