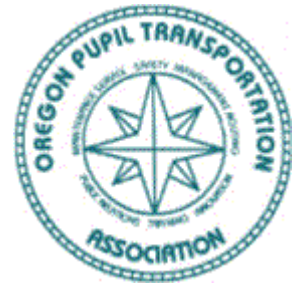


OREGON PUPIL TRANSPORTATION ASSOCIATION, INC.

A non-profit organization



South Willamette Chapter

Date: January 12, 2016
Location: Brattian International Albany, Oregon
Meeting Called to Order: Sandi Miller, 11:15 AM
Members Present: Carla Tysor, Diane Clinkscales, Wilbur Starr, Sandi Miller, William Swift, Deborah Maskal, Cindy Moran, David Jorgenson, Kim Crabtree, Teresa Bichsel, Sarah Hanson, Michael Cape, Tim O'Connell, Rich Sanner, LD Ellison, Chris Ellison , Denise Newton

Previous Minutes: A motion was made by Cindy Moran to accept minutes with changes, seconded by Michael Cape. Approved.

Financial Report:

Beginning Balance:	\$21,683.70
Income	\$ 549.42
Expenses	<u>\$ 1,902.07</u>
Ending Balance:	\$20,332.83

Income this month was from trinket sales on paypal and membership dues.

Committee Reports

State Board: Summer conference: Meeting will be held next week..

ODE Report:

1. ODE is sending a reply to all email submissions to buslicense, regarding processing times. Information should be submitted to buslicense@ode.state.or.us
2. Bus driver Workshops are
Behind the Wheel March 21-25
Third Party Examiner June 27-29
Core Instructor Workshop Session one July 11-15
Core Instructor Workshop Session two July 18-22
3. House Bill 3402 was discussed. Speed limits in eastern Oregon will change March 1, 2016, law went into effect January 1, 2016. The limit will change from 55 to 60 or 65 for school buses and school activity as described in ORS 811.111(1)(b). For specific roads, and speeds check HB 3402 or send an email to Craig, and he will send ODE Report:
4. Medical Examiners paperwork was discussed and the changes that have been put into place. ODE will need a copy sent in addition to the yellow form at this time. When the medical information is sent electronically no hard copy

should be submitted. The form will need to have a revision date of 12/6/2015. If not properly filled out DMV will reject medical form. Medical information will be on driving record, and must be on file to align with federal rule.

5. ODE would like all individuals to sign up on listserve.

Poster Contest: No updates.

Safety Exercise: Dates may be changed due to location. Possible locations Polk County or Linn County fairgrounds.

Sunshine: Deborah Willison broken leg. Centennial School District

Education: Jeff Strong from Eaton transmission gave an overview of the new improvements on the transmission.

Winter Workshop: Cost will be \$25.00. Legal Name (SBC) has to be submitted with Winter Workshop signup. Participation in hands on experiences is voluntary for attendees. Workshop to be held on February 20th at Springfield High School. Draft for the itinery is complete. Lunches will be provided by Subway cost \$4200.00. Donuts and water are being donated by Brattain International, Custodian is \$200.00, key note speaker costs are \$1300.00, Drunk Goggles \$1798.00. Printing has an estimate of \$500.00 at this time, The Video shoot has been completed and cost is \$7500.00. Pizza was provided day of the video shoot at cost of \$57.50. Snooze goggles were discussed at cost of \$449.00 Carla made a motion to purchase seconded by Joanna, Passed. Based on attendance of 700 individuals, cost per attendee will be \$24.29 after purchase of snooze goggles.

Tim OConnell will handle Goggle station
Seat Belt station will handle 8 individuals per group
Parking Brake exercise will be taken care of by Salem Mechanics
Discussion on smoke machine, checking into possible rental or equipment owned at Beaverton, Sherwood or Albany.

Shetky donated bus for the video, T&M Towing donated all services and time for video. Eugene school district donated bus for side roll, Western bus sales donated 800 seat belt cutters. Camp Harlow donated site for Video and Serenity Lane donated speakers.

Damage done at Camp Harlow during Video Shoot. Chris Ellison doing followup.

Membership: No updates.

Scholarship: discussion to add scholarship information to E-News. Nomination by supervisor is encouraged. More outreach encouraged.

Old Business: None

New Business: None

Open Discussion:

For the Good-of-the-Order

Future Meetings:

<u>Date</u>	<u>Location</u>	<u>Topic</u>
February 9, 2016 Tuesday	Albany	Winter Workshop
March 8, 2016 Tuesday	Springfield	Winter Workshop
April 12, 2016 Tuesday	Salem	Winter Workshop/Safety Exercise
May 10, 2016 Tuesday	Albany	Safety Exercise
	Bend	Safety Exercise/Nominate New Officers
		Safety Exercise/Elect Officers

Meeting Adjourned: 1:10 PM

Next Meeting Date: February 9th, 2016

Next Meeting Location: Sizzler Restaurant
1010 Postal Way
Springfield, Oregon 97477