

OREGON PUPIL TRANSPORTATION ASSOCIATION, INC.

A non-profit organization



South Willamette Chapter

Date: February 9, 2016
Location: Sizzler, Springfield, Oregon
Meeting Called to Order: Sandi Miller, 11:45 AM
Members Present: David Farley, Nathan Misner, Michael Shields, Brenda Tunnell, Cheryl Hicks, Dawn Lincoln, Ben Sileb, Craig Pruitt, William Swift, Joanna Morris, Joanna Morris, Carla Tysor, Diane Clinkscales, Wilbur Starr, Sandi Miller, William Swift, Deborah Maskal, Cindy Moran, David Jorgenson, Michael Cape, Tim O'Connell, Rich Sanner, LD Ellison, Chris Ellison, Denise Newton, Michelle Saavadra

Previous Minutes: A motion was made by David Farley to accept minutes, seconded by LD Ellison. Approved.

Financial Report:

Beginning Balance:	\$20,164.00
Income	\$ 210.02
Expenses	<u>\$ 2,000.00</u>
Ending Balance:	\$20,953.98

Expenses were for Winter Workshop and Trinket Sales.

Committee Reports

State Board: Conference Planning is progressing. Speaker buddies will be requested. Rooms at River bend hotel are almost complete. Golf tournament is in planning stage for The Rivers Edge, Keith Bowers is chairing. Information on Conference Speakers has been sent and will continue. Theme of conference is, "Moving the Future". State Board is looking for a new President Elect.

- ODE Report:
1. When completing the new Application for School Bus Driver's Permit or Certificate, Form (581-2278b-M (Rev 2/16) you may cover the bottom of the form (Office Use Only). Do not cover any of Section 5 or above. We should see the Supervisor (Print), Signature, and Date lines.
 2. House Bill 3402 was discussed. Speed limits in eastern Oregon will change March 1, 2016, law went into effect January 1, 2016. The limit will change from 55 to 60 or 65 for school buses and school activity as described in ORS

811.111(1)(b). For specific roads, and speeds check HB 3402 or send an email to Craig, and he will send ODE Report

3. Janice has retired, and her replacement is Flo. She has a lot to learn, and doing quite well so far.

Poster Contest: A New flyer has been created by Carla Tysor. It will be uploaded to the website.

Safety Exercise: Still working on securing a location, Polk County and Linn County Fairgrounds not an option. Possible locations Peoples Church, Sprague High School, Linn Community College or Chemeketa, Chris checking if possible.
Possible date change.

Sunshine: Dee Chrisman, Linn County Headstart- III

Education: Open discussion regarding technology in the industry to assist our daily operations. Next Month there will be a representative from ODE regarding the homeless program.

Winter Workshop: Total registered at this date 680. Brattain international is donating Donuts, water and notebooks. Agenda is finalized. Additional water is needed.
Motion by Denise Newton to purchase water, seconded by LD Ellison. Passed
Photos from workshop to be submitted to STN and the media.
Trainer or Supervisor to pick up ODE labels from office.

Membership: No updates.

Scholarship: Will Swift creating poster.

Old Business: Trinket Sales had previous Authorization of \$1500.00.
Motion made by LD Ellison to establish \$2000.00 yearly budget, Amended by Chris Ellison to include an accounting of expenditure, profit and inventory with an accounting of activity to be given each month. LD Ellison accepted amendment. David Farley seconded. Passed

New Business: Discussion about damaged bus after winter workshop. Possible donation site Albany Fire.
Motion made by Chris Ellison to accept sealed bids for the bus, donated by Schetky. Bids accepted until Wednesday, February, 24th at 5:00 PM with highest bidder responsible for removal by February 27th. No successful bid, the board will determine process of removal. Seconded by Michael Cape. Passed.

Open Discussion: None

For the Good-of-the-Order

Future Meetings:

<u>Date</u>	<u>Location</u>	<u>Topic</u>
March 8, 2016 Tuesday	Salem	Winter Workshop
April 12, 2016 Tuesday		Winter Workshop/Safety Exercise
May 10, 2016 Tuesday		Safety Exercise
	Bend	Safety Exercise/Nominate New Officers
		Safety Exercise/Elect Officers

Meeting Adjourned: 1:18 PM

Next Meeting Date: March 8, 2016

Next Meeting Location: Elmer's Restaurant
3950 Market St.
Salem, OR 97301