

OREGON PUPIL TRANSPORTATION ASSOCIATION, INC.

A non-profit organization since 1966



South Willamette Chapter

Date: January 11, 2018

Location: Carino's Restaurant, Albany

Meeting Called to Order: 11:07 AM David Jorgenson

Members Present: David Jorgenson, Denise Newton, Craig Pruitt, Bryan Winchester, Chris Ellison, Joni Olsen, Kevin Kramer, Wilbur Starr, Ryan Dougherty, Toni Morrison, Cindy Moran, Russ Buttram, Tara Dixson, Michael Cape, Cheryl Hicks, Brenda Tunnell, Darel Bidwell, Rich Sanner, Carla Tysor

Previous Minutes: Motioned by Carla, Seconded by Michael Cape Approved.

Financial Report:	Beginning Balance:	\$ 22,817.21
	Income	\$ 0
	Expenses	<u>\$ 1,906.00</u>
	Ending Balance:	\$ 20,911.21

Audit January 18, 2018

Moved to accept report: Cindy Moran, seconded by Michael Cape. Approved.

Committee Reports

State Board: No meeting, Summer Conference in Eugene, Speakers are decided. Next meeting January 18th, 2018

ODE Report: See Attachment

Poster Contest: No updates

Safety Exercise: Possibly held at First Baptist Church. Dates not yet determined. Target Dates: May 5th and June 1st.

Education: Linda Brown, ODE representative for Foster Care Transportation.
Open discussion on the process, documents shared for reimbursement.
Future Topics: Equity training, PBIS

Sunshine: Email information for Sunshine to Wilbur Starr.

Winter Workshop: Planning is complete, Flyer on Website. Facility Rental \$1,800.00.
Shetky donating water and coffee. Western Bus Sales donating Donuts.
International donating notebooks.

Distracted Driving: the No Good, the Bad and the Ugly, Four national speakers scheduled and confirmed. Shelly Forney, Amy Nichols, George Carroll, Dr.Stephen Sroka. Cost will be \$30.00 with lunch included, provided by Subway.

Membership: No updates.

Scholarship: No updates.

Old Business: None

New Business: State Conference requesting donation to summer conference \$2,500.00
Michael Cape motion to award donation, Cindy Moran seconded. Passed

For the Good-of-the-Order

Future Meetings:

<u>Date</u>	<u>Location</u>	<u>Topic</u>
February 15	Springfield-Sizzler	PBIS/Safety Vision
March 15	Salem	
April 19	Roseburg	
May 17	Eugene	
June	Eugene Hilton-Summer Conference	

Meeting Adjourned 1:00 PM

Next Meeting Date: February 15, 2018

Next Meeting Location: Sizzler Restaurant
1010 Postal Way (AKA Gateway)
Springfield, OR 97477
(541) 726-9933

Oregon Department of Education Report 1/11/18

T.J.

Craig and Scott, here are my thoughts. Scott, feel free to add and forward on to Becky please.

The main thing I have to share is the DEQ information on the VW Mitigation Fund plan. Oregon has submitted their petition for inclusion in the trust as an affected state. This is true of all the other states, including DC and Puerto Rico. On Jan 30th, the trust is supposed to announce which states are to be included in the trust and it is likely that all states will be included.

That triggers Oregon's permission to spend money. However, a plan must be submitted at least 30 days before we ask for any money. The plan is currently open for public comment, which will be accepted until 1/16. The plan can be found here: <http://www.oregon.gov/deq/aq/programs/Pages/VW-Diesel-Settlement.aspx>. The plan follows the fairly prescriptive language of SB 1008 (2017), which specifies replacement of at least 450 buses beginning with the median aged bus. Oregon plans to submit the plan about the middle of February.

ODE is working on a data report of the current fleet to determine the median age. A replacement of 450 buses will likely clear out an entire model year and then spill over into the adjacent model years. The bus replaced will also have to have at least three years' useful life remaining. The settlement decree requires this to be an open / transparent process. Meaning, once districts with eligible buses are identified, the list will be posted online for all to see. DEQ will assign a random priority number to districts to begin replacing buses over what they expect to be a four-year period. In other words, if you have one of the 450 buses to be replaced, you'll be on the list to have it replaced, but it may be the first district the call or the 100th depending on the random order. Either way, you'll get an offer to replace / retrofit.

The notification will also provide school districts with information about what buses are eligible and to make plans for phasing out the remaining, non-eligible, pre-2007 buses by 2025.

This is likely happening in Mid-March, but DEQ also needs to hire staff to accomplish this goal. Replacing 450 over four years would mean averaging 12.5 replacements a month, and getting all the documents lined up for DEQ will be a bit of a lift.

We have heard rumor of a student transit pass concept for this legislative session. It is likely to be introduced on the House side but there is nothing official; no bill yet.

T.J. Crockett
Pupil Transportation and Fingerprinting

Scott

Scott reports: The main cause of accidents is unawareness or ambiguity of the things around the bus. These items are either fixed (like gates, fences, mail boxes, posts, overhanging objects) or parked vehicles. The secret to missing these is reference point training.

ODE Advance Reference Point: Training provides a solid refresher to locking down all reference points as well as providing class credit for the person being trained. It would be appropriate training after an accident or for anyone wanting help with reference points.

There is another way to press for improvement on reference points is to encouragement involvement in School Bus Safety Exercises.

Eliminating these crashes would reduce the number of accidents from 560 per year to about 220. Think of all the money that would save all of us.

PDF Fillable forms: Our accident report is a fillable form. I would like all locations to begin using the form in that way.

Reasons:

1. Legibility - most folks have hand writing that are difficult to read and if they are filling out a report after an accident, it may be worse due to stress and/or shock.
2. When drivers' fill out their own form, several things happen.

- a. The form is not reviewed by a supervisor and may be incomplete.
- b. The form is not signed by a supervisor and many times not signed by the driver either.
- c. Diagram - show me what happened; use the space provided to diagram the crash with street names and vehicle numbers, giving attention to the directional arrows. It is in your best interest to be as thorough as possible, especially if you want to avoid more of the same type of crash.

The fillable PDF allows the supervisor to fill out the report as the driver gives their account. Both can review and sign at the same time. Being able to read the reports is a vital part of getting all the right information about the crash into our data system. Since we track crashes each year, it is important to have as much detail as possible.

Retraining: This piece is essential in avoiding a repeat and driver turnover. If you are not doing retraining, you are doing yourself and the industry a huge disservice.

ODE Spring and Summer Classes:

Class announcements are pending, if you have people you plan to send, remember: they should be the one who signs up, not a helpful supervisor; they need to have a working email account; they need to meet the qualifications; they should not be a new driver, no matter how awesome they are. The announcement has gone out on the listserv and is posted on our website.

Craig

Examiner update:

DMV, Third Party programs evaluations: All went well; a couple of examiners will need follow-up work. The model appears to have been a success; so, we may see a dual involvement with ODE and the Third Party programs. Evaluations are current through December 2017.

Refresher: This is a new program; development is about half-way through. Our plan was approved by Nick Hopper, Third Party Compliance Coordinator. Those who have tested less than 10 applicants in 2017 have been notified, and do not have access to CSTIMS.

Recertification: This is a recertification year. We anticipate an online process; however, we have not discussed this with DMV at this point. There are lots of changes with the testing part of the BTW manual; so, we may see some changes there.

Class Room: Working on new programs for release in the Spring of 2018.

Rule change: OAR 581-053-0240 (Minimum School Bus Standards), 581-053-0250 (Retrofit (exhaust)) OAR 581-023-0040 (School Finance) Scheduled for second reading on January 18 with the Oregon State Board of Education (See the October meeting for first reading). Presentably not on line with the State Board, should be by the hearing date. State board link is available from the ODE front page under about us.