



OREGON PUPIL
TRANSPORTATION ASSOCIATION, INC.
optaschoolbus.org

A non-profit organization

South Willamette Chapter

Date: December 13, 2018
Location: Carino's Restaurant, Albany
Meeting Called to Order: David Jorgenson, 11:15 AM
Members Present: Carla Tysor, Tammie Prock, Tanya Adams, Chris Ellison, Rich Sanner, Tina Bandy, Keith Bowers, Kevin Kramer, Jason Morrow, Robert Manzi, Craig Pruitt, Ashleigh Barley, Joanna Morris, David Jorgenson

Previous Minutes: A motion was made by Chris Ellison to approve the previous minutes as presented, seconded by Carla Tysor. Approved.

Financial Report:

Beginning Balance:	\$20,913.22
Income	\$ 447.05
Expenses	<u>\$ 71.45</u>
Ending Balance:	\$21,288.82

A motion was made by Chris Ellison to approve the financial report as presented, seconded by Tammie Prock. Approved.

Committee Reports

State Board: Meeting 11/29 at Peterson International in Eugene. Representatives from Peterson and IC bus were on hand, Rich Sanner shared information on new IC bus technologies.

Summer Conference: Summer conference will be a week later this year. Golf event is tentatively scheduled for 6/25 at 12:30 PM with lunch provided. Golf location is still TBA-Keith Bowers will work with Chris Ellison on finding a location. Trade show will be on Thursday, Awards lunch will be on Friday. The conference ends on Saturday. The theme will be "Working Across the Ages".

Due to increasing rental costs, the state board will be purchasing A/V equipment to use at events. Chris Ellison has already started to procure equipment, and has found some great deals. State board will be renting a small storage unit to store the equipment, and OPTA will be covering registration and lodging for individuals that help with coordination/operation at the summer conference.

State board is proceeding with website updates, including those that will help with admin functions and summer conference registration. These updates will be compatible with the next overhaul of the website, likely in about 2 years.

Next meeting will be 1/24/19 at Black Bear Diner in Wilsonville.

ODE Report: ODE has started the school visiting program for the 2018-19 school year. The process was changed last year, at the conclusion to the visit we issue a grade based on our findings. This model has worked well so far.

HB 4130 rules were adopted, so the program rules are now in place. Guidance should come out from the department how the process will work for the receipt of funds.

No legislation at this time to report, we should see something starting next month.

Second of four examiner evaluations were scheduled for December 15, 2018. The other two are set for December 27 and 28. All examiners required to have evaluations have signed up. Refresher training information to go out the week of December 17-23. Most on the list are repeats for the 2018 class.

Two documents distributed: Craig's memo sent to all examiners December 10, 2018 and DMV Driver-related fee increases (effective 1/1/19)

Safety Exercises: No updates. Combined regional event is 5/4/19, state event is 6/1/19, both at First Baptist Church in Eugene. Sandi Miller is the chair for the state event, T.J. Crockett and David Jorgenson will co-chair the regional event. SW will need to provide a head judge. All are welcome to attend, and judges are always needed. There is talk about moving events to the NW area next year (no specific location at this time).

Winter Workshop: Will be held 2/23/19 at First Baptist Church in Eugene. Chris Ellison is working on an active shooter program, including videotaping for future training use. The preliminary plan is to start with small incidents, working up in intensity, to the Reynolds SD event from a few years ago. Filming was completed on 12/8. Registration is now online through the OPTA website. Chris is still working through issues with bleacher rental. Peterson International is donating a bus for use in the live exercise, Chris will be approaching other vendors for water/coffee/donut donations. Additional assistance will be needed on the day of the event with distribution of donuts/lunches, and clean-up.

Sunshine: Mitch Stockton (Salem-Keizer)-retirement

Education: Rich Sanner discussed new technologies coming to school buses, including electronic stability and collision mitigation systems. There was discussion about the availability of these systems for buses in Oregon-ODE does not yet have a provision for these types of systems, but may in the future. Rich also shared that Peterson International may begin offering school bus technician training at their Hillsboro location.

Old Business: Printer purchase: Carla Tysor has purchased the new SW printer. She set it up and advise if we need to purchase additional toner at this time (toner cartridges included with printers are of reduced capacity).

New Business: None.

Open Discussion: None

For the Good-of-the-Order

Future Meetings:

<u>Date</u>	<u>Location</u>	<u>Topic</u>
January 10, 2019	Albany/Carino's	
February 14, 2019	Albany/Carino's	
March 14, 2019	Albany/Carino's	
April 11, 2019	Albany/Carino's	
May 9, 2019	Albany/Carino's	
June 2019	Summer Conference, Bend	

Meeting Adjourned: 12:45 PM

Next Meeting Date: January 10, 2019

Next Meeting Location: Carino's, Albany