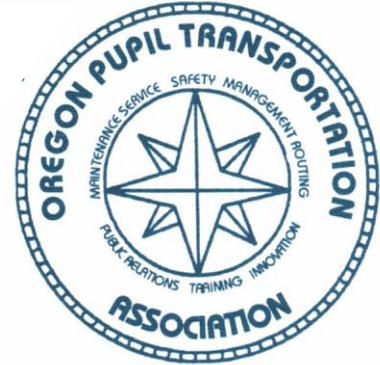


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*Minutes Of The State Board Meeting*

*Oregon Pupil Transportation Association*

*February 7, 2008 Hillsboro, Oregon*

Meeting called to order at 11:07 AM by board president, Michael Shields

**In Attendance:**

- Michael Shields      - Kathy Houck                      - Chris Ellison
- Doug Feddersen      - Marty Hopper                      - Deborah Lincoln
- TJ Crockett              - Lynnette O'Dell                      - Robin Biden
- Keith Wright              - David Phillips                      - Aaron Richins, Beaverton SD

The **Agenda** was distributed and reviewed.

**Minutes** of the December 13<sup>th</sup> meeting were reviewed. The minutes were amended:

<!--[if !supportLists]-->      <!--[endif]-->Under **Budget Preparation for 2008-2009**, “This is not to effect the current President or President Elect.” This topic is undetermined and is part of a sub-committee’s consideration.

<!--[if !supportLists]-->      <!--[endif]-->Under **Good Of The Order**; “Meetings were added for”; the location of the April 11 meeting is listed as *Redmond* and should read, “Welches at “Resort”.

Minutes were approved as amended.

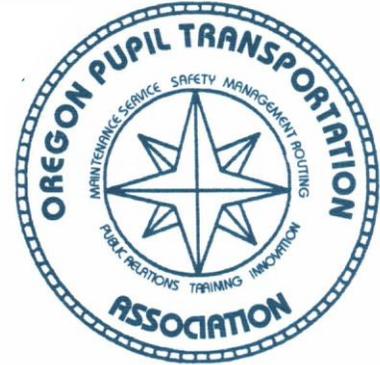
**Financial Report** was reviewed. The report was amended: A \$120 entry was placed in a wrong category and showed as an expense. It should have been entered as income under, “Conference Registration”. That line now reads \$7,840 and income total changes to \$20,463.52. The Total Expense line decreases to \$18,262.95 to reflect the correction. The report was accepted as amended.

**Chapter Reports:**

South Willamette: It was noted that Chapter President, Pat Green, had resigned her position and that Chris Ellison, Vice President, assumed the President position. The Chapter is in process of electing a new Vice President. Pat will continue with her duties regarding the Summer Workshop. Other chapter highlights were discussed.

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Northwest: Lynnette reviewed items from the Northwest Chapter. It is noted that their regional Safety Exercise will be May 17<sup>th</sup> at Hood River High School. The location for the August Summer Workshop is slated for Oregon City High School.

**Web Page:** Aaron Richins, Beaverton SD, was introduced. He is replacing Bryan Mullins as web master for the OPTA web site. A group idea session followed with thoughts on things we'd like to see on the site. They included:

- Keeping the Website current
- Employment Opportunities
- Educational Opportunities
- Possibly paying fees via a "PayPal" type service
- Possibly providing a membership status list

Aaron will explore some possibilities and report back to the board. Board members are encouraged to forward ideas to him no later than March 15<sup>th</sup>. Aaron may be reached at [aaron\\_richkins@beavton.k12.or.us](mailto:aaron_richkins@beavton.k12.or.us)

## **Legislative Report:**

Deborah provided a brief summary of potential upcoming actions. The non-reimbursable rate is expected to increase in keeping with the CPI. A rule regarding the use of motorcoaches for pupil transportation is in draft and comments are being solicited.

On the federal level, discussion continues regarding the implementation of seat belt / shoulder harnesses. It appears NASDPT will favor this provided it does not impact the number of students able to access transportation. There is also consideration of additional, extensive training requirements for all school bus drivers who cross state lines. The OPTA board chose not to take a position on these interstate driving rules.

## **Safety Exercise:**

There is no site available in Redmond for the State Safety Exercise. Marty will check availability for 5/31. Chris will look into using the River Center facility in Lebanon for either 5/31 or 6/7.

Discussion took place regarding provision of financial support for Safety Exercise facilitators. No specific action was taken, however, it was agreed to direct the **Budget Committee** include a line item in the '08-'09 budget that would allow this to proceed.

David agreed to explore potentially expanding the scope of the Safety Exercise to include a Special Needs specific event and / or a Technician event. Robin will glean information at the Transporting Students with Disabilities Conference.

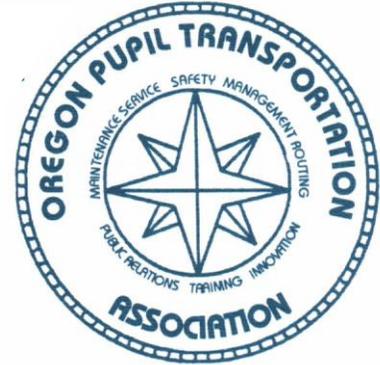
## **Committee Reports:**

Deferred.

## **Old Business:**

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No old business was discussed.

**New Business:**

NAPT Convention in Portland, 2010. TJ will contact NAPT to see where they're at and what we can do to facilitate to process. **Budget Committee** should consider line item(s) for the potential NAPT Conference.

The NASDPT is promoting a, "Love The Bus" campaign. Robin will task her training staff to explore interest in this program. The **Budget Committee** should consider adding a line item(s) for this program.

President's Social. Mike will contact Thomas Bus and see if they would be interested in sponsoring this event.

**Conference:**

Reviewed a draft of the conference schedule and events. Marty was authorized to obtain new Board Member identification items. Conference theme will be, " 'U' Make It Happen!"  
*(continued)*

Dave and Marty will approach Andrew Yinger regard money his organization owes. Consideration of having Aaron do a brief OPTA Website presentation at the workshop. A location for the 2010 Conference is being researched. Other details and specifics were discussed. Reviewed and edited Conference Registration Form.

**Newsletter:**

Great job on the Eight Way Flasher, TJ! TJ is always looking for articles and ideas for inclusion in upcoming editions. [crockett@nclack.k12.or.us](mailto:crockett@nclack.k12.or.us)

**School Bus Safety Week:**

Deborah will send copies of the fliers to transportation providers.

**Education:**

No specific action. Copies of leadership training materials were available to for review.

**Winter Workshop:**

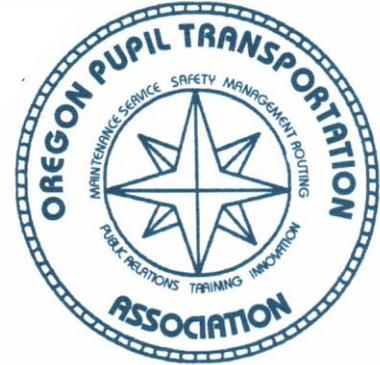
South Willamette. Saturday, February 23<sup>rd</sup> from 7:00a – 3:00p; Cascade High School in Turner.

Northwest. Wednesday, March 19<sup>th</sup> from 7:30a – 1:00p; Courtyard Marriott in Tigard.

**By Laws:**

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A report was made by members of the sub-committee that looked at changing the term of service for Presidential positions. A recommendation was made to consider a two-year term for President Elect and President. The position of Past President and related duties would be made by yearly appointment by the President, drawing from the “pool” of all Past Presidents. The Board generally thought the sub-committee should explore this idea further and develop a plan with greater detail. One item brought up was that only “elected” Board members are allowed to vote. Would this eliminate one voting position?

**Membership:**

No action.

**Good Of The Order:**

- Marty will update the Board contact list.
- Meeting on April 11, 2008 will be at The Resort At The Mountain in Welches.

Meeting adjourned at 3:11 PM.

Submitted for approval,

(DP)

David A. Phillips, Recording Secretary