

OREGON PUPIL TRANSPORTATION ASSOCIATION, INC.

STATE BOARD MEETING

Redmond, Oregon
April 23, 2010

Meeting called to order at 11:16 by President, Robin Biden

Members Present:

Matt Kutcher, Marty Hopper, Denise Blake, Robin Biden, Kathy Houck, Mic Shields, Chris Ellison, Mary Conger, Steven Huillet, and Keith Wright

Members Absent:

Patti Green, Patricia Carner, Lynnette O'Dell, and Carl Salstrom

Past Minutes: Minutes submitted by Patricia Carner, distributed and reviewed. Other than a misspelling they were approved and accepted.

Financial Report: Distributed by Kathy Houck 7/1/09 - 4/22/10

Income: Dues, Conference Registration, and Safety Exercise

Total Income YTD: \$10,556.36

Expenses: Paid out Board Expenses, Conference Fees, Poster Contest, and Safety Exercise.

Total Expenses YTD: \$6,913.76

Overall Total: + \$3,642.60

Current Check account balance is: \$34,864.56

The audit is done and available if anyone wishes to see it. Kathy asked for some clarification on how to handle the receipts submitted by the Jack Spears Award group. The receipts were 1,300.00 plus. There was a brief discussion about the award being a \$500.00 total. Currently board is looking at how paperwork was distributed and posted to see if they can find the source. Due to paperwork stating \$1500.00 limit the board would pay for receipts submitted. – not approved as of yet.

NAPT Conference: Committee working with NAPT Board and have agreed to Co-Chair several things. Robin Biden to Co-Chair on Keynote Speakers, Mic Shields to Co-Chair on Break outs and Workshops, and Chris Ellison to Co-Chair overall NAPT Conference. Mike Martin asked Chris to do one big event/Breakout session. Chris asked for ideas and said he was given a budget of \$7,500 – 10,000. An idea was talked about (Bus Hijacking) and what it meant to Drivers and then Supervisors. Would need about 30 Big Buses (from Portland Area Yards) to handle size of Break out expected. Robin B. said to call Carol Hatfield in Hillsboro to talk about how to proceed and maybe get some help with idea. Committee still looking at idea of breaking down attendance to daily basis and having each day pertain to a certain group ie....Drivers on Sunday and Trainers or Mechanics on Monday and Supervisors on Tuesday and so on.... Keith W. and Mary C. to assist on this.

Committee Reports:

South Willamette Chapter: SW took nominations for open positions; Pres, VP, Treasurer, and State Board Rep. They will fill at next meeting. 275 copies of Train/Bus Workshop burned and ready for mail. Full program to be supported by ODE website. Currently working on “Bullying” project for next year. Trail program with bus having Wi-Fi providing extension of classroom on bus. Lap tops could be used for homework or to keep hands busy on long trips. Chapter pledged support for NAPT Conference. They also discussed Procedure/Policy for angry phone call, and Recruitment for replacement of critical job- does knowledge leave with the longtime employee.

Northwest Chapter: Had Winter workshop anticipated 35 and had over 50, a great turn out. Gearing up for Safety Exercise and starting to help with Summer Workshop. Lynette sent letter for past payment and received money answers back. Western said they could not help with Trophies this year due to Budget constraints, Patricia Carner has worked with Brauthauer? to donate \$500.00 towards trophies. Brattian has talked about doing the food at NW Safety Exercise. They also took nominations fro Pres., Pres. Elec., Secretary, Chapter Rep., and Treasurer.

Summer Conference: Started with Needing Theme but ended with “Transportation Training for Twenty Ten”. Steven handed out schedule of Speakers, has just a few slots left to fill. Trade Show and Western Bus Fun night still on target. It was discussed to ask Brattian to help with OPTA Fun night –casino idea...Marty will talk with Carlos. Also board will gift a table at Trade show to NAPT Board to get some interest and thought going around state that they are coming in October.

***Steven needs commonly asked 504 questions. He will give questions to presenter and they will build Forum around that.

The Board asked Marty to head up starting to look for the 2012 Conference location. A suggestion of Eagle Crest in Redmond was given and Marty said he would ask some questions. It was decided that it would be best to do a verbal vote on the State Board Budget at the Conference.

Summer Conference – Monday June 21st through Wednesday June 23rd.

Safety Exercise: Carl gone and several things were brought up quickly; Carlos from Braittan said he had a grill available and they would donate \$300.00 for whatever. State Board needs to look at Trophies/Plaques size and number given due to budget. The church found for the State Exercise ended up being a \$1200.00 Donation so Board is looking at ways to help cover that cost. Keith is to call Schetky NW to see if they are willing to donate towards cost of Trophies. Keith will also talk with PPS Fire Extinguisher Company and see if they would be interested in making a donation to State Board Safety Exercises.

Poster Contest: Denise brought up that SW had 0 entries. NW has between 400-500 estimated. The committee will discuss when they meet and they have no date set as of yet.

Old Business: Nominations for President Elect, and one of the Director at Large were opened. Denise Blake put in for President Elect or Director at Large and Doug Fedderson was also put in for the Director at Large. No other old business was discussed.

New Business: Membership in the NAAPT was brought up for the State Board to join. Mic gave a little read about the benefits of belonging, and the cost for a yearly membership of \$2,500.00. A motion by Matt was brought up to become a member for the fiscal year 2010-2011. It was seconded by Keith. Approved unanimously. A note was made to have it made a line item in Chris's Budget and to remove that amount from the Speaker Fees under Conference.

House Bill 2795 mandates diesel vehicles manufactured from 1994-2006 must be retrofitted or replaced by 2017. They can be retrofitted to 2007 diesel standards (emissions)

Peggy Burns emailed and new course called "Trends and Trials: School Transportation Law 2010 update" A 56 minute video is especially designed for transportation supervisors and others who administer, coordinate, train, or deliver transportation related services to students. Steven also announced a new course called "Danger Zone" in the ODE Library.

Next Meeting:

Monday June 21, 2010 09:00-10:00 am
Valley River Inn

Meeting adjourned at 3:47 pm.