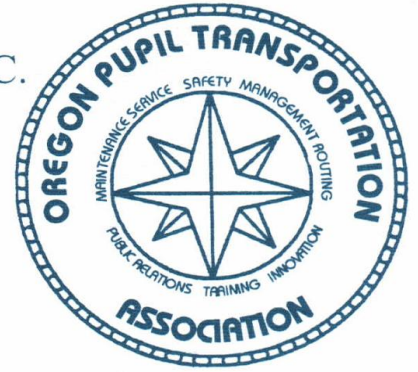


OREGON PUPIL
TRANSPORTATION ASSOCIATION, INC.
A non-profit organization



State Board of Directors
June 20, 2011 Meeting Minutes

Members Present:

Chris Ellison, Mic Shields, Denice Blake, , Keith Wright, Kathy Houck, Patricia Baker, Kim Crabtree, Mary Conger, and Carl Salstrom

Members Missing:

Matt Kutcher, Janet Mauldin, Pat Green, David Farley, and Steven Huillet

Others Attending:

none

Call to order at 09:17 am at Valley River Inn, Eugene, OR.

Minutes-Minutes needed to be typed from last meeting.

Financial Report-Read and Accepted

Chapter Reports:

Northwest- None

South Willamette Valley- None

Committee Reports-

Conference- Bio's are here. Get Nominations open and closed at General Session. Voting will be during the Trade Show Tuesday. Director at Large (A)

Safety Exercise- State Travel incurred and mileage to Pat B. and Matt K. (mileage only) for State Safety Exercise

Old Business: State Board to pay the Deductable for the towing vehicle (OPTA Trailers) for both NW and SWV on a case by case basis if Board reviews the accident.

New Business: New Award "Doug Flatt" for Support Staff, ie Dispatchers, Routers, etc.....

Good of the Order- None at this Time.

Future Meetings:

6/22/11 –Valley River Inn from 15:45 Wrap up meeting

Meeting Adjourned 10:18 pm.

Respectfully Submitted by: Keith Wright

OPTA Director at Large - Recorder

Kwright2@pps.k12.or.us

State Board of Directors
June 22, 2011 Meeting Minutes

Members Present:

Chris Ellison, Mic Shields, Denice Blake, Keith Wright, Janet Mauldin, Cindy Moran, Kathy Houck, Kim Crabtree, Teri Brady, Mary Conger, Pat Green, Carl Salstrom, and Steven Huillet

Members Missing:

David Farley

Others Attending:

Matt Kutcher , Patricia Baker, there were others but no sign up sheet was taken.

Call to order at 13:51 pm at Valley River Inn, Eugene, OR.

Old Business: None

New Business: Wrap up to the Conference: Chairs to the individual Committee's need to come up with a check list. It should be a basic outline of what and when you do each item to arrive at the function in June. ie...letters, orders, printing, mailings, that sort of things. When completed it should be ready to be given to someone who could then chair the event.

Overall the Board needs to compile a "Manual" for the Conference to include;

| | |
|-------------------------|--------------------------------------|
| AV Needs | Awards |
| Banquet | Fun Night |
| Hospitality | Meals |
| Photography of Event(s) | Pre-Conference Business and Meetings |
| Schedule | Speakers |
| Supplies | Tech Side |
| Ticket Takers | Trade Show |
| Wrap-Up | |

There could be more Items but could be added as found nesscessary.

Some Duties have been assigned already:

| | |
|-----------------------|-----------------|
| Past President: | Michael Shields |
| Executive Secretary: | Kathy Houck |
| Recording Secretary: | Keith Wright |
| Conference: | |
| Banquet : | Denice Blake |
| Trade/Equipment Show: | |
| Poster Contest: | Mary Conger |
| Safety Exercise: | |

Welcome to Cindy Moran from G.A.P.S. as Director at Large (A)

Thought should be given to comping Conference Registration for Speakers (idea was tabled til the Sept meeting)

Motion was made and carried to refund Mechanic's tech Competition money as event did not carry over well this year.

Need to collect before the next start of planning for Trade show NAPT Vendor list, STN Vendor list, Email form State Board for New Vendors, and email to all District Shop Managers for New Vendors.

Good of the Order- None at this Time.

Future Meetings:

9/22/11, 11:00 am –TBA location – (Cascade Grill in Albany - 110 Opal Street Northeast, Albany 97322.)

Meeting Adjourned 15:50 pm.

Respectfully Submitted by: Keith Wright
OPTA Director at Large - Recorder
Kwright2@pps.k12.or.us