

OREGON PUPIL  
TRANSPORTATION ASSOCIATION, INC.  
*A non-profit organization*



State Board of Directors  
March 08, 2012 Meeting Minutes

Members Present:

Chris Ellison, Keith Wright, Cindy Moran, Kathy Houck, Kim Crabtree, Teri Brady, Mary Conger, Michael Shields, Denice Blake, Janet Mauldin, Pat Green, Carl Salstrom, and Steven Huillet

Members Missing:

David Farley.

Guests:

Josie Wilkes from Seon, Cathy Hamilton from Verb Marketing, Mike Scholesser?, and Diana Whitmeir?.

Call to order at 11:32 pm at the Hole in the Wall, Springfield, OR.

Minutes:

Read Minutes for the January 19<sup>th</sup> meeting, they were approved with changes.

Financial Report:

Kathy read Check register and Banking Summary. They were approved with changes to a check item from \$5.00 to \$500.00

Josie gave a great presentation about Seon Products and Services. She talked about some of the districts using Seon Products and what they liked about it. She talked about some of the upcoming changes and features and how it would be of benefit to districts using.

Chapter Reports:

*Northwest:* board revisited the Poster contest flyer and looked at cash only prize. NW Winter workshop at Monarch Hotel on the 19<sup>th</sup>. The focus will be "Customer Service" Craig Pruitt will speak at workshop. Safety Exercise is at Hilhi in Hillsboro 5.5.12. Summer workshop will be August 7-10 at Oregon City High School. Our roundtable discussion was Accidents vs Incidents. Next meeting will be following the workshop.

*South Willamette Valley:* Maggi Estes says few posters have come in. Safety Exercise is 5.19.12 at Thurston High. Winter workshop happened and they are going through surveys – no one liked the seating. Central was not available. Next meeting is 3.13.12. Best Practices Forum in Albany 3.6.12 was about Budgeting. M. Shields spoke on “how to build a budget” Mr. Gander from Jewell District was in attendance and said he enjoyed and appreciated it. Kim asked if notes or some info was available to share.

Committee Reports:

**Conference-** Need to Update the Registration Form to include Tech fee/info. It should have a note about PDS Certification and the fees to pay and online registration to pursue certification. David Schetky to do Dinner on Monday night and would like it to be called Schetky Northwest Customer Appreciation Dinner. We need to email Brattian about fun night and possibly doing “Wii” games. The graphic was approved and it was mentioned that we need more binders and larger name tags so we can use current cardstock. Banquet is status quo. They just need the graphic to start on programs.

**Speakers-** All confirmed. 1 hole in the Headstart line, but schedule is set.

**Awards-** awards went out via ODE and are on website. The new award Doug Flatt award to be sponsored by Mid Columbia Bus and Bruce Flatt and Tony Barnhart to be there to present the award. It was brought up that we would like to collect info on the award name a “who is” type thing. Steven said he would look in files for past info at ODE.

**Legislative** – Steven said they went home. Several died with no changes. ODE changes done. Steven gave out a page to explain, TJ email updated version to Committee and said there would be changes/updates every five years. The changes become effective on July 1, 2012. They were sent to the Secretary’s office today. A first reading will be 4/1/12 and a second reading in May sometime. ODE is wants to certify Supervisors, they should learn about forms used, state reports and year end; how to use, file and keep. A question was posed about Rules and how to come up with them it was thought perhaps TJ could come up with some kind of template for School Boards to adopt/amend for their own individual school districts.

**Poster** – updated the flyer for changes to savings bonds. There was a request from Maggie Estes for a group poster. It was decided that it could be done but would not be eligible for award.

**Safety Exercise-** Thurston High School is the location on June 2, 2012. We will be conducting our first ever “Special Needs Safety Exercise Program” It is a separate event and is open to any Mini Bus contestants. It will be 5 events #4 is added to the course and Guides will be given out. A total of 450 points is

possible. Awards will be given out for First through Fourth places. Because of Nationals being a team we will award and divide into teams as follows:

First place becomes Driver for Team A

Second place becomes the Driver for Team B

Third becomes the Aide for Team A

Fourth becomes the Aide for Team B

This way practice can happen at their own yards and does not have to be together when done. Judges, Carl is still looking for help.

Old Business: Cathy H. gave us an update on the web and how it is running. We again talked about a Communication Officer that would work with the website and posting. Position would basically handle the flow of info and getting it onto the web in a timely manner. It would also look at web clean up and removing things when done. A motion was made and then withdrawn about said Communication Officer. It was decided that it would be better to leave it up to the President to appoint someone to head up. Chris was asked to take the position.

New Business: Nominations are being taken for the two board positions that are open this year; President Elect, Denices position and Director at Large (A), Keith's position. M. Shields to head up Nominations committee

**Good of the Order-** Nothing at this time.

Future Meetings:

05/17/12 – Bend, OR. @ Riverhouse

06/18/12 – Pre-Conference @ Riverhouse

Meeting Adjourned 14:28 pm.

Respectfully Submitted by: Keith Wright

OPTA Director at Large - Recorder

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