



OREGON PUPIL
TRANSPORTATION ASSOCIATION, INC.
optaschoolbus.org

A non-profit organization

State Board

Date: January 24, 2019
Location: Black Bear Diner, Wilsonville
Meeting Called to Order: Chris Ellison, 11:10 AM
Members Present: Kathy Houck, Teri Brady, Sandi Miller, Casey Jebens, Brock Dittus, Bryan Winchester, David Jorgenson, Janet Alley, Chris Ellison, Jason Chess, Rich Sanner, Tanya Adams

Previous Minutes: Reviewed minutes from June and September meetings. A motion was made by Bryan Winchester to approve the minutes as presented, seconded by Sandi Miller. Approved.

Financial Report:

Beginning Balance:	\$19,602.09
Income	\$ 3,750.00
Expenses	<u>\$ 5,133.35</u>
Ending Balance:	\$18,218.74

Expenses were related to bank charges and the OPTA newsletter. Kathy has been working to tie up loose ends on a check to Oregon City SD that may have been issued twice.

A motion was made by David Jorgenson to approve the financial report as presented, seconded by Bryan Winchester. Approved.

Chapter Reports: Northwest: NW Winter Workshop: 3/14/19, Reynolds SD, Building C. Emma Forslund, TOSA, is presenting on restorative judgement and how it pertains to student management.

NW Summer Workshop: 8/6-8/8/19, Location is Hazelbook ES in Tualatin . Patrick Mulick is keynote speaker, NW is looking for class instructors.

At the last NW meeting, there was discussion about incidents where students have been hit while loading/unloading students, and ideas on how to solve.

South Willamette: SW Winter Workshop is 2/23/19 at First Baptist Church in Eugene. This event will cover threats/weapons on the bus, and will feature a live scenario and be recorded for future class use. There have been ongoing issues with arranging for bleacher rental for the live event. Since the vendor is in the Portland area, Teri offered to try and make contact. Chris also has a "plan B" in

the works, in which Eugene SD buses will transport attendees to Sheldon HS for the live action scenario.

Due to feedback from vendors, SW will be moving their meetings to the third Tuesday of the month for the remainder of the 2018-2019 school year. Most will be at Carino's in Albany, but they may look at holding a meeting further south in order to outreach districts in the Roseburg/Grants Pass/Ashland/Medford area.

Committee Reports

- State Conference: June 24-29 2019, Riverhouse, Bend. The conference will now be “community chaired”, as T.J. Crockett is not able to continue as chair due to workload. Becky Adovnik will still be chairing the trade show. There was discussion about the cost of trade show booths-the OPTA conference booths are priced considerably cheaper than other conferences. In addition to raising trade show booth rates, there was also discussion about raising membership dues, or incentivizing vendors to sign up for a higher sponsorship level by either discounting booths or removing them as part of the lowest-level sponsor package. A motion was made by Sandi Miller to increase the trade show booth rate from \$300 to \$400, with \$500 for late registrations, seconded by Teri Brady. Approved.
- Awards Committee: Chris Ellison has updated the awards applications, to make it easier for people to submit nominations. The current committee is comprised of the state past-president, chapter presidents, and any active past-presidents. There was discussion about how to proceed with awards that do not have active sponsorship (currently the Doug Flatt and Dennis Essary awards do not). There was discussion about whether to sponsor these awards in-house or offer them to other vendors, but no official determination was made.
- Legislative/ODE: ODE would like to make sure that everyone is signed up for their listserv, as important announcements/information are published there. New manuals have been completed, and printed copies are available from ODE for \$5 per copy. There will be a class for new examiners upcoming in July. Refresher classes for current examiners are available online.
- ODE is also working on several pieces of new legislation:
- HB 2309-Seeks to establish a revolving loan fund for the purchase of electric buses.
 - HB 2326-Reimbursement for non-reimbursable trips-this would increase the funds available from \$250,000 to \$2,500,000.
 - SB 400-Changes language for reimbursements to now include summer programs.
 - SB 561-Availability of funds for infrastructure projects-reduces cash match needed from 40% to 20%.
- Safety Exercises: Sandi Miller will chair. Combined regional event is scheduled for 5/4/19, State event is scheduled for 6/1/19, both at the First Baptist Church in Eugene. No other updates at this time.
- Website: Updates/upgrades to website are almost completed.
- Old Business: A/V Equipment: Chris has purchased most of the needed equipment, but is still working on purchasing wireless mics. We will need approximately \$4500 more, paid out of next year's budget. Storage unit has been rented in Eugene,

approximately \$55/month. There was discussion about who else should have keys, but nothing was officially determined.

New Business: Surveymonkey is raising their rates. It was determined that we should stay with them, as cost increases are not substantial and the information we receive from surveys is important.

During the transition from Brattain International to Peterson International, there were duplicate checks submitted for sponsor fees. Rich Sanner indicated that the second check could be used to pay for coffee service at the summer conference.

Haylee Kidd from Safety Vision presented information on their latest video recording products.

Open Discussion: None

For the Good-of-the-Order

Future Meetings:

<u>Date</u>	<u>Location</u>
March 21, 2019 Thursday	Black Bear Diner, Wilsonville
May 31, 2019 Friday	Black Bear Diner, Wilsonville
June 2019	Bend-State Conference

Meeting Adjourned: 1:15 PM

Next Meeting Date: March 21, 2019

Next Meeting Location: Black Bear Diner, Wilsonville