



**OREGON PUPIL  
TRANSPORTATION ASSOCIATION, INC.**  
optaschoolbus.org

*A non-profit organization*

## ***State Board***

Date:	January 16, 2020
Location:	Black Bear Diner, Wilsonville
Meeting Called to Order:	Chris Ellison, 11:00 AM
Members Present:	Casey Jebens, Geoff Smoke, Janet Alley, Jason Chess, Teri Brady, Tanya Adams, Chris Ellison, Maggi Estes, T.J. Crockett, Scott Bohl, Kathy Houck, Kim Hevia, Sandi Miller, David Jorgenson
Previous Minutes:	Minutes from the 11/15/2019 meeting were presented and reviewed. Approved with amendments.
Financial Report:	Financial report was presented for July-November. Most activity was related to website and A/V purchases. Current balance as of 1/15/20 is \$34,956.58. Approved as presented.
Chapter Reports:	South Willamette: Winter workshop is 2/22/20 at First Baptist Church in Eugene. Topics will be (a) a wrap-up from last year's event on safety/threats on the bus and in the school, and (b) drug/alcohol/CBD awareness and  Northwest: Held a retreat in December, adopted mission and vision statements for the chapter. Next, they will be reviewing goals and by-laws. The NW winter workshop will take place on 3/13/20 at Reynolds SD. The focus will be on bridging the gap between districts and their transportation departments. NW summer workshop is scheduled for 8/4-8/6/20.
Vendor Updates:	Kim Hevia discussed electric buses and possible funding from the PGE grant.

## ***Committee Reports***

State Conference:	Conference is 6/15-6/19 at the Resort at the Mountain in Welches. The schedule is condensed this year. There should not be any issues with hotel room nights. Kathy and Jason are working on getting new badges for attendees. There was discussion about raising the registration rate of the conference/pre-conference to offset the cost of the extra meals needed. Teri Brady made a motion to increase both rates by \$35, seconded by Janet Alley. Geoff Smoke made an amended motion to raise the pre-conference rate by \$25 and the main conference by \$35,
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seconded by Sandi Miller. The original motion passed 7-2, the amended motion also passed 7-2.

- Awards Committee: No updates-the format of the nomination forms should be the same this year, as the simplified form seemed to help increase the number of nominations received. There was discussion about adding a designated email address for receipt of awards nominations.
- Legislative/ODE: No official updates. ODE is in the process of recruiting/hiring a replacement for Flo's position. Scott reports that he is still getting an ample number of accident reports, most driver at-fault and many involving fixed objects. Scott stresses the importance of reference point training/retraining for folks involved in accidents.
- Safety Exercises: Dates are 5/2/20 for the combined regional event (at Reynolds MS) and 5/30/20 for the State event (First Baptist Church, Eugene). For the regional event, buses have been secured. NW has re-evaluated the layout to make sure it will work. North Clackamas SD has agreed to store the OPTA trailer at their facility.
- Website: There was discussion about needed updates to the OPTA website, as the website is based on 8-10 year old technology, and a re-skin/redesign would solve many of the issues with trying to update and maintain the website. The cost of this is approximately \$10,000. The budget will need to be updated to accommodate this cost, and the cost will need to be spread out between 2019-20 and 2020-21.
- Old Business: Chris Ellison is still in the process of procuring A/V equipment. \$7,627 has been spent so far, with a balance of \$4,373 remaining. State board would like to share their appreciation with the chapters for their support of this project. There was discussion about availability/purchasing of projector bulbs; this will need to be researched further. There was also discussion about the possibility of purchasing presentation "clickers" for use. The consensus was that these were not needed, as enough folks seem to have access to them already.
- All current state board members are now active.
- NAPT Affiliate Membership: \$300 membership cost to join in December of January. There was discussion about budgeting for travel-50% of the registration cost needs to be used for NAPT. Benefits include promotion of OPTA and OPTA-sponsored events.
- New Business: There was discussion about joining the Green Transportation Summit/Expo as a community partner. The board has elected not to participate at this time.
- The board was approached about a \$250 sponsorship for the NCST welcome reception. A motion was made by T.J. Crockett to provide \$250 for sponsorship, seconded by Maggi Estes. Approved.
- Open Discussion: None

***For the Good-of-the-Order***

Future Meetings:

<b>Date</b>	<b>Location</b>
March 19, 2020	Black Bear Diner, Wilsonville
May 29, 2020	Eugene

Meeting Adjourned: 1:15 PM

Next Meeting Date: March 19, 2020

Next Meeting Location: Black Bear Diner, Wilsonville