



OREGON PUPIL
TRANSPORTATION ASSOCIATION, INC.
optaschoolbus.org

A non-profit organization

State Board

Date: November 15, 2019
Location: Black Bear Diner, Wilsonville
Meeting Called to Order: Chris Ellison, 11:00 AM
Members Present: Janet Alley, Brock Dittus, Sandi Miller, Kathy Houck, Tanya Adams, Chris Ellison, Sean Schroeder, David Jorgenson, Geoff Smoke, Jason Chess, Teri Brady, Geoff Smoke, Jason Chess, Teri Brady

Previous Minutes: Minutes from the 10/18/2019 meeting were presented and reviewed. Approved as presented.

Financial Report: Financial report was presented for July-November. Most activity was related to summer conference. Current balance as of 11/13 is \$39,255. Approved as presented.

Chapter Reports: South Willamette: Have had two meetings so far. Winter workshop is still under development-original plans did not work out, now looking at a focus on drug/alcohol/clearinghouse and a follow-up to last year's presentation on safety/security.

Northwest: NW has been working on committee assignments, bylaws, and membership. They are planning a retreat for the board and members, focusing on vision-setting and budget.

Vendor Updates: No updates.

Committee Reports

State Conference: Conference is 6/16-6/20 at the Resort at the Mountain in Welches. The schedule may be condensed this year, as feedback indicates that the conference is spread over too many days, along with adjustments to vendor hospitality events.

The conference committee would like to reach out to NW and SW for \$2,500 donations for sponsored breaks, similar to last year. The budget for speakers should be good. Meals and budget still need to be planned. We will need to talk with vendors about outside exhibits, and there is ongoing discussion with the

OPTA: the energizing leader in promoting safe, efficient student transportation

venue about new lots. A list of possible speakers was discussed. There was also discussion about vendor dinners/attendance, the schedule, and the length of the conference.

- Awards Committee: No updates-the format of the nomination forms should be the same this year, as the simplified form seemed to help increase the number of nominations received. There is ongoing discussion about going back to the awards dinner, rather than the awards luncheon that has been held the last few years.
- Legislative/ODE: ODE has been undergoing some reorganization due to recent funding changes. Dustin Melton is now supervising the pupil transportation/fingerprinting sections, and he will be supervised by Brian Reeder. Scott reports that as of this meeting, there have been 133 accidents, 80 of which were at fault of the bus driver. He encourages reference point retraining for anyone involved in an accident. ODE has been on the road doing school/safety visits in the western part of the state. There have been lots of new bus purchases, many are propane powered. No electric buses have been purchased as of yet. The third-party examiner program has been fully migrated to DMV and is no longer under ODE jurisdiction. It should be noted that DMV is much less forgiving than ODE in the administration of the program. Record requirements have not changed. District reviews/visits have begun, if you receive a questionnaire, please complete and return the form to ODE.
- Safety Exercises: Dates are 5/2/20 for the combined regional event (at Reynolds MS) and 5/30/20 for the State event (First Baptist Church, Eugene). For the regional event at Reynolds MS, the event will utilize multiple lots. NW will provide the set-up crew, and they will get the equipment trailer in advance.
- Website: There was discussion about needed updates to the OPTA website, as the website is based on 8-10 year old technology, and a re-skin/redesign would solve many of the issues with trying to update and maintain the website. The cost of this is approximately \$10,000. The budget will need to be updated to accommodate this cost, and the cost will need to be spread out between 2019-20 and 2020-21.
- Old Business: Chris Ellison is still in the process of procuring A/V equipment. He will take advantage of upcoming holiday sales to try and get the best deals possible. \$3,514 has been spent so far, with a balance of \$5486 remaining. Chris estimates that we will need approximately \$3,000 more to complete purchases. Chapters will discuss and report back to State.
- It was noted that there are current State Board members that are not active.
- NAPT Affiliate Membership-is this still needed? \$300 membership cost to join in December of January. There was discussion about budgeting for travel-50% of the registration cost needs to be used for NAPT. Benefits include promotion of OPTA and OPTA-sponsored events.
- New Business: Discussion was held about purchase of new shirts for state board members for this year. There was general agreement that the “camp” style shirt purchased last year was great, and we may look at similar shirts this year.
- Open Discussion: None

For the Good-of-the-Order

Future Meetings:

Date	Location
January 16, 2020	Black Bear Diner, Wilsonville
March 19, 2020	Black Bear Diner, Wilsonville
May 29, 2020	Eugene

Meeting Adjourned: 1:00 PM

Next Meeting Date: January 16, 2020

Next Meeting Location: Black Bear Diner, Wilsonville